

Notice of a Meeting of East Challow Parish Council

Wednesday 14th October 2026 at 19:00, East Challow Village Hall

All Councillors are summoned to a meeting of East Challow Parish Council.
Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. To confirm that the meeting is quorate.

3. Declarations of Interests

3.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

4. To approve the minutes of previous council meetings

4.1 Meeting held on 9th September 2026.

4.2 Matters arising from the minutes not elsewhere on the agenda including actions.

5. Chairman's Announcements

6. Councillor Vacancy

6.1 To approve co-option of a Councillor to fill the vacancy or to re advertise if necessary.

6.2 To complete the declaration of acceptance of office form.

7. Staffing Matters

7.1 To note that the Clerk's appraisal will take place in the next 2 months.

8. Governance

8.1 To receive and approve a Biodiversity Policy/Plan.

8.2 To form a Biodiversity Working Group.

8.3 To approve the amendment to the Financial Regulations.

8.4 To confirm the response has been submitted for the Joint Local Plan.

9. Finance 2025-2026

9.1 To approve the revised version of the bank reconciliations from June 2025 – December 2025.

9.2 To receive the External Audit Report for the financial year 2025-2026.

10. Finance 2026-2027

10.1 To approve the September payments paid in October 2026

10.2 To note the September 2026 receipts.

10.3 To note the reconciled bank account as of 30th September 2026.

10.4 To receive a budget to actual/EMR report.

10.5 To receive more information regarding electricity prices and contract arrangements from a utility broker and agree delegation for acceptance of a deal.

10.6 To confirm the CO OP bank account is closed.

10.7 To receive an update on obtaining a unity P Card.

10.8 To receive an update on the issues that need to be reviewed or improved from the Internal Auditors report March 2026.

10.9 To receive confirmation regarding unspent funds from East Challow Public Art - S106 P24/V1487/106.

10.10 RFO report.

11. To receive reports from District and County Councillors

11.1 Oxfordshire County Councillor

11.2 Vale of White Horse District Councillor

12. Planning

12.1 To note planning applications

P26/V3781/DIS Location Second Pitches Former Grove Airfield

Proposal

Outline condition 11 discharge pursuant to P17/V3130/FUL (P12/V0299/O) in relation to Reserved Matters P23/V1966/RM only Reserved matters application for Phase 2 Sports Pitches. (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south. **No response required.**

P26/V2990/RM Location Former Grove Airfield West of Grove, To the West of Newlands Drive, Land North of Denchworth Road

Proposal

Application for approval of Reserved Matters (access, appearance, landscaping, layout and scale) following consent granted under S73 application P17/V3130/FUL (P12/V0299/O) for the erection of the Community Centre, associated landscaping and infrastructure. (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre. **No response required.**

13. Village and surrounding area

13.1 To receive the Village inspection and discuss actions.

13.2 To discuss handrails on steps leading onto Letcombe Hill.

13.3 To approve £120 excluding VAT for the installation of the pole and disclaimer sign for the overflow car park.

13.4 To approve a response to the Biffa Village Deep Cleanse taking place in November 2026.

14. Grants

14.1 To discuss and approve applying to TOE's Local Environment Fund for a grant.

15. Standing Agenda Items, to receive update and agree actions.

15.1 Parish Cemeteries

- To agree a quotation for the project to landscape areas of the Vicarage Hill cemetery to create more burial plots and to replace the hedge.
- To approve the amendments to the burial regulations.
- To approve the application for a memorial.

15.2 Allotments

- To confirm the allotment invoices have been distributed.

15.3 Traffic / Highways including

- Parking within the village.
- Speeding within the Village/including road issues
- To receive an update on Community Speed Watch.
- Speed Indicator Displays (SID's).
- To approve a response to the request for feedback on the 20mph scheme.

15.4 Grounds Maintenance

15.5 Recreation Area

- To receive a report from the Pavilion Working Group.
- To receive and approve a fire risk assessment for the pavilion.
- To note the crack on the pavilion and discuss possible causes and rectification if necessary.
- To discuss charging for use of the recreation ground and agree a range of charges.
- To discuss and agree to changes to the Challow Sports Agreement.
- To ratify the cost of rubber mats for use of the recreation ground.

- To receive a report following the visual play area inspection checks/recreation area checks.
- To receive an update on the replacement of 6 beams on the multiplay - a task from the ROSPA inspection.
- To agree a quotation for the replacement of the pavilion doors.
- To receive an update on the installation of the base and picnic bench on the recreation ground and ratify an additional £100 excluding VAT for the increase in the size of the base.
- To receive an update on the replacement of the toddler swing seats.
- To receive an update on the cutback of vegetation adjacent to the MUGA.

16. To receive Correspondence and agree actions or approve responses.

17. Matters for future discussion.

18. To agree a list of items to be included in the November edition of Challow News.

19. To agree date of the next meeting: 11th November 2026.