

Minutes of an Extra Ordinary Meeting of East Challow Parish Council

Held on Monday 20th July 2026 at 19:00, East Challow Village Hall

Public session: No Comment

Members Present:

Chair	Cllr V A Bosley (VB)
Members	Cllr T Hayes (TH)
	Cllr J Barnett (JB)
Clerk	J Smith (JS)

Public and press:

None present

Meeting started at: 19:04

63/26-27 To receive apologies for absence.

Cllr F Webb
Cllr I Crump
Cllr A Gregson

64/26-27 To confirm that the meeting is quorate.

The Chair confirmed that a quorum was present, the meeting was declared quorate.

65/26-27 Declarations of Interests

65.1/26-27 To receive declarations of interest for items on this agenda

Cllr V Bosley Village Hall Committee

66/26-27 Planning

66.1/26-27 To approve responses to requests for consultation on applications.

Ref: P26/V2145/FUL Location: W And G Industrial Estate, Unit 9 Faringdon Road East Challow Wantage OX12 9TF

Proposal: Change of Use from Industrial Unit to Dog Day Care Facility.

Response required by 27th July 2026.

Resolved: The Council unanimously resolved to submit the response of no objections with the following comment, East Challow Parish Council have concerns regarding increased traffic movement.

Ref: P26/V1988/HH Location: Bridge House Main Street East Challow Wantage OX12 9SS

Proposal: Emergency repair works to the outbuilding roofs, replacement of greenhouse facade to enclose the outbuilding and enlargement of outbuilding.

Response required by 31st July 2026

Resolved: The Council unanimously resolved to submit the response of no objections.

Ref: P26/V1989/LB Location: Bridge House Main Street East Challow Wantage OX12 9SS

Proposal: Emergency repair works to the outbuilding roofs, replacement of greenhouse facade to enclose the outbuilding and enlargement of outbuilding.

Response required by 31st July 2026

Resolved: The Council unanimously resolved to submit the response of no objections.

67/26-27 Recreation ground inspections

67.1/26-27 To receive information from Clear Councils regarding inspections of the recreation ground.

This was received from Clear Councils on the 10/07/26 and noted by all Councillors. *With regards to the recreational ground itself, the Council are responsible for the land and need to ensure that it is suitable for use before other groups do so. For instance, if there are rabbit holes in the field, it would be for the Council to make sure this are filled in before the area is used. There is a duty of care also applicable to the instructor to inspect the area before usage and to carry out their own risk assessments / health and safety measures accordingly.*

67.2/26-27 To consider the frequency of recreation ground inspections.

The following was received from the OPFA on the 18/07/26 and noted by all Councillors.

Yes - add a weekly visual check of the pitch(es)/other green spaces to your cyclic visual check, that you already perform to the play area. Presumably you already require your grass cutting contractor to report anything they find too.

Yes - I think the draft paragraph you have produced (below) is sufficient and should be incorporated into any hire agreement you produce with Challow Sports or anyone else.

Indemnity/liability

The user/hirer shall be responsible for inspecting the Pitches, Training Area, Pavilion, goal posts and floodlights prior to use, confirming that they are safe and fit for their purpose. Particular attention should be paid to dog fouling, glass and rabbit holes. Rabbit holes should be filled prior to play. If the pitches, training area, pavilion, goalposts and floodlights are not safe and fit for purpose they should not be used and this should be reported immediately to the Parish Council.

67.3/26-27 To agree the arrangements for inspections of the recreation ground.

Resolved: It was agreed that a weekly inspection of the recreation ground would be carried out by the Environmental Warden and inspection sheets would be kept proving this.

Additionally, Cllr Barnett will carry out bi-weekly inspections of the recreation ground completing the inspection paperwork. It was agreed to use the wording on the quarterly inspection sheets that is already used. The Clerk was asked to produce an inspection sheet for the additional inspections and remind the Grounds maintenance contractor to report any issues. **[ACTION CLERK]**

68/26-27 To approve or ratify the expenditure required for the urgent tree works in the overflow car park.

Urgent tree works were needed as a branch had split causing danger to parked vehicles/people in the overflow car park. This was a matter of Health and Safety. The Financial Regulations state;

In cases of serious risk to the delivery of council services or to public safety on council premises, the clerk may authorise expenditure of up to £2,000 excluding VAT on repair, replacement or other work that in their judgement is necessary, whether or not there is any budget for such expenditure. The Clerk shall report such action to the Chair as soon as possible and to the council as soon as practicable thereafter.

Resolved: The expenditure of £350 for the urgent tree works was ratified unanimously. This will be taken from the unplanned tree works EMR.

There was no further business transacted, the Chair closed the meeting at 19:36

Signed Chair.....

Date.....