

Minutes of a Meeting of East Challow Parish Council

Held on Wednesday 10th June 2026 at 19:00, East Challow Village Hall

Public Session: Representatives from Challow Sports supplied new information regarding the request for additional usage of the recreation ground to include a Monday evening 5:30 - 7:30 and Sunday Morning 9:30 -12:00. It was confirmed that these additional evenings are requested for 1 year only as the Club is securing some additional land for use. It was confirmed that the Club will continue to use facilities at Challow and Childrey Cricket Club for the next year, alongside the Parish Recreation Ground to meet their growing expansion. It was confirmed that 63% of the player residency is from East Challow. Challow Sports confirmed that they were conscious of overuse of the recreation ground and would ensure that the ground was not used if there was risk to damaging the surface due to adverse weather conditions. Challow Sports confirmed they would not request the use of the recreation ground for any tournaments as the area is too small. Clerks Correspondence will be received regarding this request during this meeting, any proposal by the Council will be included on the July Agenda for approval.

Members Present:

Chair	Cllr V A Bosley (VB)
Vice Chair	Cllr F Webb (FW)
Members	Cllr A Gregson (AG)
	Cllr I Crump (IC)
	Cllr T Hayes (TH)
	Cllr J Barnett (JB) after being co-opted min ref 29.3/26-27
	Cllr K Parfitt (KP) after being co-opted min ref 29.3/26-27
Clerk	Jane Smith
RFO	Laura Pike (left meeting 20:45)

Public and press

4 including DCllr Hannah Griffin (left meeting 21:00) and the Internal Auditor (left meeting at 21:00)

Meeting started at 19:05

24/26-27 To receive apologies for absence.

None were received.

25/26-27 To confirm that the meeting is quorate.

The Chair confirmed that a quorum was present, the meeting was declared quorate.

26/26-27 Declarations of Interests**26.1/26-27 To receive declarations of interest for items on this agenda.**

Cllr V Bosley Village Hall Committee

Cllr I Crump Village Hall Committee

27/26-27 To approve the minutes of a previous council meeting.**27.1/26-27 Meeting held on 13th May 2026**

It was agreed by all Councillors present that the minutes were an accurate record of the meeting. Proposed by Cllr Hayes seconded by Cllr Crump. The minutes were signed at the end of the meeting.

27.2/26-27 Matters arising from the minutes not elsewhere on the agenda.**11.8/26-27 To receive and approve the updated Asset Register as at 31/03/26.**

Resolved: The asset register as at the 31/03/26 was approved. A discussion took place regarding the pavilion valuation figure quoted on the asset register compared to the sum insured. Cllr Crump and Cllr Bosley will discuss with Challow Sports the current pavilion valuation on the asset register and insurance schedule at the next pavilion Working Group meeting. **[ACTION IC and CHAIR] Meeting date to be confirmed.**

Correspondence was received from the ONPA reporting that the Government has commenced several provisions of the Levelling Up and Regeneration Act 2023 (LURA). Some of these provisions (paragraphs 98 and 99) have implications for Neighbourhood Planning, in particular they change the Basic Conditions that NPs have to meet.

In addition, there have recently been a number of appeal decisions that have implications for Neighbourhood Planning.

The ONPA are holding an online meeting for members to explain the changes and discuss the implications. This will be held by zoom on Saturday 16th May at 10.30am. This was noted. The Clerk was asked to contact Bluestone Planning to gain any advice on changes that are required to the Neighbourhood Plan. **[ACTION CLERK] The Clerk emailed Bluestone Planning on the 14/05/26**

28/26-27 Chairman's Announcements

None

29/26-27 Councillor Vacancy**29.1/26-27 To note the resignation of Cllr P Barrow on the 18th May 2026.**

This was noted by all Councillors; Cllr Barrow was thanked for his work in the Village.

29.2/26-27 To receive confirmation from VWHDC that no election has been called so the Council can proceed to co-option.

This was noted.

29.3/26-27 To approve co-option of Councillors to fill the vacancies or to re advertise if necessary.

Resolved: The vote was unanimous to co-opt James Barnett and Kevin Parfitt as Councillors for East Challow Parish Council.

29.4/26-27 To complete the Declaration of acceptance of office form.

Cllr Barnett and Cllr Parfitt signed the Declaration of Acceptance of Office form; these were then signed by the Clerk. Cllrs Barnett and Parfitt joined the meeting as Councillors.

30/26-27 Staffing Matters

30.1/26-27 To receive an update following the advertising of the Maintenance Warden post.

The Clerk and Chair reported there had not been any interest in the position.

30.2/26-27 To approve the purchase of additional email storage for the Chair and Vice Chair at a cost of £3.50 per month per email account.

The Clerk highlighted that email accounts should be checked monthly and emails that were not needed should be deleted.

Resolved: The Council unanimously agreed the costs of £3.50 per month per email account to upgrade the storage for the Chair and Vice Chair. The Clerk was asked to arrange this.

[ACTION CLERK]

30.3/26-27 To discuss and approve staff remuneration from 1st April 2026.

Resolved: The Council unanimously agreed to the pay increase for the RFO as recommended following the appraisal. This will be back dated until the 1st April 2026.

31/26-27 Finance 2025-2026

31.1/26-27 To note the reconciled bank accounts as of 31st March 2026.

Resolved: The reconciled accounts as of 31st March 2026 were noted.

The balances were noted:

Cooperative:	£64,194.77
Unity Trust:	£39,681.13
Unpresented payments:	£3,742.26
Balance:	£100,133.64

	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		117,395.83
	ADD Receipts 01/04/2025 - 31/03/2026		66,943.53
			184,339.36
	SUBTRACT Payments 01/04/2025 - 31/03/2026		84,205.72
A	Cash in Hand 31/03/2026 (per Cash Book)		100,133.64
	Cash in hand per Bank Statements		
	Cooperative 31/03/2026	64,194.77	
	Unity Trust 31/03/2026	39,681.13	
			103,875.90
	Less unrepresented payments		3,742.26
			100,133.64
	Plus unrepresented receipts		
B	Adjusted Bank Balance		100,133.64
	A = B Checks out OK		

31.2/26-27 To approve the annual accounts for 2025/2026, including:

Variances report

Reserves balance

Budget variations

Payments List of expenditure exceeding £500 for the entire FY 2025/26

Resolved: The 4 reports were unanimously approved.

31.3/26-27 To receive the Internal Audit report, consider recommendations and agree actions.

Resolved: The Council received the report and noted that the comment from the Internal auditor that overall, the records kept, agenda and minutes are of excellent quality. The reviewed or improved issues were discussed.

- It was noted by all Councillors that East Challow Parish Council do comply with Assertion 10 as they have a domain name and have email addresses that belong and are controlled by the council. It was noted that an optimum solution is for the Council to move to a .gov.uk domain when possible.

- The comment highlighting insurance cover is not included as a result of malicious attacks on data was noted. The risk needs to be assessed. The suggestion of a scheme of delegation to enable the Clerk to continue with basic work was also noted. The Internal Auditor further explained that this delegation should allow the Clerk and RFO to make decisions and expenditure on essential items even if the Council became inquorate. The Clerk was asked to gain advice from the OALC on these points and ensure that any scheme of delegations complied with the Financial Regulations. **[ACTION CLERK]**.
- Regarding the generating of income comment via interest on bank accounts, it was noted that the Unity Savings account has been opened for the transfer of EMR's. The suggestion of pooling of bank accounts to have just one account was noted. It was agreed to add this as an agenda item for the July agenda.
- The comment regarding the abandoning of the use of cheques was noted, the RFO confirmed that one or two cheque payments are made yearly and that was the preferred method of payment by the payees.
- The comment regarding recording on the minutes that the meeting is quorate was noted and will be included on all minutes going forward. **[ACTION CLERK]**
- The comment regarding ensuring all monies received are minuted as to their purpose and source and all expenditure has been agreed as to its purpose before it is approved to be paid was noted. The Council noted that expenditure purposes is noted in the minutes and receipts of money are recorded on the monthly receipts and payments list. The sum of money paid to the Village Hall was highlighted as requiring a purpose to be added to the minutes. The Clerk confirmed that an evaluation has been requested from the Village Hall Committee and this will be chased again.
- The comment regarding mentioning powers to spend in the payments section will be investigated by the Clerk and RFO. The Internal Auditor confirmed that this could be a longer-term job and the powers to spend recorded over time. The Clerk will gain advice from the OALC on powers to spend. **[ACTION CLERK]**
- It was noted that the Internal Auditor felt that the budget setting and precept for 25/26 were in order.

31.4/26-27 To agree content and approve the Annual Governance and Accountability Return (AGAR) Section 1 "Annual Governance Statement" 2025 /2026

Resolved: The Governance Statements were unanimously approved ticking yes for all items and it was duly signed by the Clerk and Chair.

31.5/26-27 To approve the Annual Governance and Accountability Return (AGAR) Section 2 "Accounting Statements 2025/2026

Resolved: The Accounting Statements were unanimously approved, and it was duly signed by the Chair.

31.6/26-27 To approve the dates for the public rights of inspection 12th June 2026 – 23rd July 2026, being 30 working days including the first 10 days of July.

Resolved: The Council unanimously approved, dates of 12th June 2026 -23rd July 2026, the RFO signed the notices and the Clerk confirmed that tomorrow 11th June 2026 they would be posted on the 3 village notice boards and the website.

31.7/26-27 To approve the CIL Report

Resolved: The CIL report was unanimously approved, with the new tree planted description for the expenditure of £840 to be corrected and read to rotavate, strip and replant 5M strip of football field, the RFO will send to VoWHDC. **[ACTION RFO]**

31.8/26-27 To agree to redact the signatures on the AGAR for the website.

Resolved: It was unanimously agreed to redact the signature on the AGAR for the website.

32/26-27 Finance 2026-27

32.1/26-27 To agree the May payments list paid in June 2026.

Resolved: The May payments paid in June were unanimously agreed. Additionally, £1795.75 Excluding VAT was unanimously agreed to be paid on receipt of the invoice from Wicksteed for the repair to the stepping stone gorge. This can be paid before the meeting on the 8th of July to avoid late payment fees and appear on the July meeting payments list as paid. The work was completed today. The Chair signed the payments list as per East Challow Parish Council's Financial Regulations

Total staff costs for June 2026 1,325.74

All other payments:

Internal Reference	Date	Bank	Payee and reason	Payment Method	Net	Total Incl VAT
26	06/05/2026	Co Op	Ionos website	direct debit	£20.50	£24.60
24	11/05/2026	Co Op	Castle Water Allotment water	direct debit	£11.48	£13.77
25	20/04/2026	Co Op	Microsoft licences	direct debit	£30.24	£36.29
23	20/04/2026	Co Op	Castle Water Allotment water	direct debit	£0.55	£0.66

22	05/05/2026	Co Op	Vodafone Mobile	Card	£55.00	£55.00
32	10/06/2026	Unity	East Challow PCC Clock donation	Cheque	£450.00	£450.00
31	20/05/2026	Unity	SSE Pavilion electric	Online	£71.37	£85.65
33	22/05/2026	Unity	Eugenia Skelly Internal audit	Online	£375.00	£375.00
34	04/06/2026	Unity	Pepler Fencing installation of picnic bench	Online	£100.00	£120.00
35	22/05/2026	Unity	Pepler Fencing installation of concrete base	Online	£950.00	£1,140.00
36	28/05/2026	Unity	Wise Garden & Hedge Grounds maintenance	Online	£1,290.00	£1,290.00
37	29/05/2026	Unity	Glasdon Picnic bench	Online	£686.94	£824.33
38	01/06/2026	Unity	Sports Court	Online	£795.00	£954.00
39	02/06/2026	Unity	East Challow Village Hall Hall hire	Online	£40.00	£40.00
40	31/05/2026	Unity	Jeremy Hanham Grounds maintenance	Online	£1,135.00	£1,135.00
					Total	£6,544.30

32.2/26-27 To note the May 2026 receipts.

These were noted.

Bank	Payer + reason	Total
Co Op	HMRC VAT reclaim	£147.39
Co Op	Dignity Funeral Cemetery	£181.50
		£328.89

32.3/26-27 To note the reconciled bank account as of 31st May 2026.

This was noted and the reconciliation was signed by Cllr Bosley.

The balances were noted:

Cooperative:	£63,268.57
Unity Trust:	£33,759.54
Unity Trust savings:	£26,427.28
Unpresented payments:	-£203.74
Balance:	£123,659.13

Bank Reconciliation at 31/05/2026			
	Cash in Hand 01/04/2026		100,133.64
	ADD Receipts 01/04/2026 - 31/05/2026		31,405.39
			131,539.03
	SUBTRACT Payments 01/04/2026 - 31/05/2026		7,879.90
A	Cash in Hand 31/05/2026 (per Cash Book)		123,659.13
	Cash in hand per Bank Statements		
	Cooperative	31/05/2026	63,268.57
	Unity Trust	31/05/2026	33,759.54
	Unity Trust Savings	31/05/2026	26,427.28
			123,455.39
	Less unpresented payments		-203.74
			123,659.13
	Plus unpresented receipts		
B	Adjusted Bank Balance		123,659.13
	A = B Checks out OK		

32.4/26-27 To receive a budget to actual/EMR report.

Both reports were received. The RFO was asked to add the budget line to the budget to actual for general tree works of £2000 which was on the budget approved at the meeting in December 2025. The cost code 3070 general maintenance works need to reflect the balance left from the 25/26 budget and the action from the May meeting to add £3,000 of the VAT reclaim to the budget line. **[ACTION RFO]**

11.5/26-27 To confirm the remainder from the 25/26 precept and which budget area this will be paid into.

Resolved: The RFO reported that there was £7,800.35 of the precept for 25-26 remaining. The Council unanimously agreed to reallocate £3,000 of this to the Village maintenance budget. The remainder would go into general reserves. **[ACTION RFO]**

32.5/26-27 To receive information from a utility broker regarding electricity prices.

The RFO has given the information required by the broker to investigate electricity deals. The RFO highlighted that any good deals would need accepting quickly and could not wait to be approved at a council meeting.

Resolved: It was agreed to receive examples of deals available at the next meeting. The RFO was asked to check with the OALC if was legal to delegate authority for accepting a deal to the RFO, Clerk in consultation with the Chair or Vice chair. **[ACTION RFO]**

32.6/26-27 RFO report

There was nothing additional to report. The RFO left the meeting.

33/26-27 To approve the application to the Climate Action Fund.

Resolved: Cllr Crump reported that a lot of evidence was required to apply to the Climate Action Fund and felt it would not be possible to gather this in time to apply this year. Cllr Crump asked DCllr Griffin for advice in order to apply next year. Cllr Crump was thanked for his investigations into applying to this fund.

34/26-27 To discuss any matters arising from the Annual Parish Meeting

Challow Sports reported their disappointment regarding the Parish Council's decision to not agree to the request for additional usage of the recreation ground. This will be discussed in Clerk's Correspondence.

35/26-27 Insurance**35.1/26-27 To confirm the 2025/2026 insurance has been renewed.**

It was noted by all Councillors that the insurance renewal of £1,152.17 was accepted by the Clerk on 28/05/26 and the bank payment was approved on the banking system on the same

day. The following has been received from Clear Councils; *Thank you for your renewal instructions. Your policy cover will continue on 01/06/2026.*

36/26-27 To receive reports from District and County Councillors

36.1/26-27 Oxfordshire County Councillor

There was no report available.

36.2/26-27 Vale of the White Horse District Councillor

The report was received and circulated additionally DCllr Griffin informed the Councillors that the Wantage Market Place Re-Design Consultation opened on the 10/06/26 and will close on the 08/07/26. DCllr Griffin urged Councillors to take a look at the proposals. The Canal footpath between East Challow and Stockham Park will be closed from 01/08/26 until the end of 31/01/27. DCllr Griffin reported that Crest Nicholson hoped to obtain quotations for the completion of works on the A417 noisy drain cover by the end of the week. The Beacon have a new scheme available to artists who can apply for free studio space.

37/26-27 Planning

There was nothing to report. The Clerk confirmed with the Vale's Planning Department that no new applications had been received that required the Parish Council's consultation. They confirmed that the Clerk would still receive an email via the new planning system if a response is required. It was noted that the Council were not receiving discharge of condition planning notifications. DCllr Griffin will investigate and ask planning how the Council obtain these and other planning documents such as approved applications and declined applications.

38/26-27 Village and surrounding area

38.1/26-27 To receive information and further discuss the request for railings on steps leading onto Letcombe Hill.

Correspondence was received from Highways Engagement on 03/06/26 confirming that the Vale traffic Team have reviewed the photos and the information provided and they feel the railings previously in place were part of a property boundary rather than handrails intended for pedestrian support. Additionally, this location falls outside the highway boundary.

The limited visibility issue when exiting the steps onto the carriageway, will be addressed by cutting back the vegetation at the site to improve visibility for anyone using the steps. The Clerk was asked to send this response to the Parishioner who enquired about the steps.

[ACTION CLERK]

38.2/26-27 To approve the purchase of a parking at your own risk sign for the overflow car park.

Resolved: A discussion took place, it was agreed that a new disclaimer sign is required, there was one in place previously. The Clerk was asked to obtain a price for a new sign for approval at the July Meeting. **[ACTION CLERK]**

39/26-27 Standing Agenda Items, to receive update and agree actions

39.1/26-27 Parish Cemeteries.

To consider quotations for the project to landscape areas of the Vicarage Hill Cemetery to create more burial plots and to replace the hedge.

2 quotations have been received, one of these contractors has now submitted more information allowing a direct comparison between the quotations. Cllr Bosley informed the council that another contractor has declined to quote. It was agreed that a third quotation was required as this is a large project.

39.2/26-27 Allotments

Cllr Webb reported that 4 new allotments have now been rented. It has been highlighted to the council that a structure has been erected on one of the allotments. This contravenes point 8 of the allotment rules. The Clerk was asked to write to the allotment holder and ask for this to be removed. **[ACTION CLERK]**

39.3/26-27 Traffic/Highways including:

Parking within the village.

There have not been any issues reported regarding parking. The marking of a parking bay of the A417 Main Street to avoid pavement parking was discussed. It was agreed to revisit another time as the council are currently busy with road and speeding issues in the Village.

Speeding within the Village/including road issues.

Vehicles continue to exceed the speed limit on the A417 within the village. Cllr Gregson is progressing the downloading of data from the SIDs.

Cllr Gregson updated the council on the noisy drain cover issue on the A417, (Main Street) correspondence has been received from OCC confirming that Crest Nicholson hope to have quotations for the works by the end of this week.

To receive an update on the setting up of a Community Speed watch Team and discuss and approve a risk assessment.

Cllr Gregson confirmed that 3 volunteers have completed the training.

Resolved: The risk assessment was discussed and approved for use.

Speed Indicator Displays (SID's).

It was noted that both the SIDs were working.

To receive an update on the speed reduction measures on Letcombe Hill.

It was noted that the vegetation that is partially obscuring the school children crossing sign at the foot of Letcombe Hill has not been cut back. The Chair confirmed that the Parishioner whose property is adjacent to the signage would like it re located.

Following the action from the May meeting regarding a parishioner's concerns about traffic on Letcombe Hill, the Clerk sent an email response. The parishioner submitted another email; reiterating concerns the amount of traffic using Letcombe Hill as a cut through and the speed of these vehicles. They felt the signs stating unsuitable for HGV's were being ignored. The parishioner felt that physical traffic calming measures were required. The Clerk responded explaining that the Parish Council have ensured that all possible road signage is now in place. OCC advised that the Parish Council would be required to fund any physical speed calming measures and that street lighting maybe required in this area, this would require a steep rise in the Precept. The parishioner was advised to contact Highways directly with their concerns and raise the issue on FixMyStreet. The Clerk emailed the County and District Councillors advising them of the latest email correspondence, requesting their support on this issue.

DCllr Griffin confirmed the following;

I have been trying to get a response from one of our local policing team (I emailed on 27th May) but I've not had a reply yet. I've just tried again. I know that they visited Letcombe Regis parish council about speeding concerns and this was helpful when talking to Highways. Failing managing to get a response any time soon, I see on the [Thames Valley Police website](#) there are a couple of upcoming events where you may wish to send a representative from the parish council.

Have Your Say! at Wantage Library

10:30AM - 12:00PM, Sat 04 July 2026

Wantage Library, Sterlings Road, Wantage.

Have Your Say! at Wantage Library

10:30AM - 12:00PM, Sat 01 August 2026

Wantage Library, Sterlings Road, Wantage.

There also seems an option via the Contact Us form to request a "community contact session" which I think is what the things above at the library are and feels a bit much at this stage but failing a response I guess we could try that.

Cllr Gregson confirmed that he had submitted 2 edits via Google maps/ Apple Maps stating that Letcombe Hill was unsuitable for HGV's and another one stating that it is a single-track road.

The council agreed that a request for a site meeting with OCCH should be sent to discuss dragon's teeth (road markings) the location of the HGV signs and their size. The Clerk was asked to email OCCH to request a meeting. **[ACTION CLERK]**

39.4/26-27 Grounds Maintenance

A message has been received from a parishioner regarding the presence of Bee Orchids in the Wildflower Meadow. The Clerk has confirmed with the Grounds Maintenance Contractor this area would not be cut until the start of September.

39.5/26-27 Time Capsule

To receive an update on the preparation of the time capsule.

Cllr Hayes reported that a provisional date of the 15th of July has been arranged to bury the time capsule.

39.6/26-27 Recreation Areas

To receive a report from the Pavilion Working Group.

The Pavilion Working Group meeting that was planned for 1st June 2026 was cancelled; another date is to be arranged. The notes of the meeting were read out to Councillors, some of the main points were;

Modifications has been made to the pavilion doors to improve use. Holes on the pitch from dogs and rabbits are being managed by Challow Sports. A new dog waste bin has been requested. Tree management works have been requested in and around the lower car park. Re seeding of the 5M strip may need repeating in areas.

To discuss charging for use of the recreation ground from September 2026.

Examples of charges were discussed; the Clerk was asked to obtain quotations from Councils with similar facilities to be able to ascertain a standard charge. **[ACTION CLERK]**

To receive confirmation of the electrical safety inspection check at the Pavilion.

An Electrical Inspection Condition Report for the pavilion has been received from an NICEIC approved contractor with a satisfactory grading for the overall assessment of the installation in terms of its suitability for continued use. There are 2 observations on the report that Challow Sports will be checking.

To receive a report following the visual play inspection checks.

It was reported that a sign was found attached to the play area gate stating that CCTV was in operation. This was removed on the 28/05/26. The Clerk reported this to the PCSO, who responded saying they have not received any reports of issues in the play area, they confirmed there was not a lot the police could do. They suggested putting a notice in Challow News stating not to put up signs on Parish Council land. They did confirm that they would conduct some more patrols in the area.

To note the ROSPA play area inspection is scheduled to take place in July 2026 and approve the cost of £161 excluding VAT.

An email was received on 17th May 2026, informing the Parish Council that a play area inspection is scheduled in for July. The inspector will make direct contact to book the date in. This inspection will include Cllr Hayes meeting with the Inspector.

Resolved: The Cost of £161 excluding VAT was unanimously approved.

To receive an update on the installation of the picnic base and bench

The base has been completed the bench has been received and is now installed

Resolved: The Council ratified the sum of £100 excluding VAT to install the bench. It was agreed that this would come from CIL funds. The Clerk confirmed the Council meet the Financial Regulations criteria as the installation of the bench was works, goods or services that constitute an extension of an existing contract. The Clerk confirmed that as this was a smaller purchase she felt £100 was value for money for the transferring of the bench via vehicle to the recreation ground and fixtures, fittings and time for the installation.

A motion without notice to extend the meeting until 22.30 was unanimously agreed.

To receive an update on the replacement of the basketball boards and nets.

The backboards and nets have now been installed; the invoice is being paid on the payments list for this meeting.

To receive an update on the replacement of the pavilion doors.

1 quotation was received; 2 other contractors have been contacted and will provide quotations. The 2 additional quotations have not yet been received.

To receive an update on the repair to the stepping stone gorge bridge.

The repair to the stepping stone gorge bridge has been completed today the 11/06/26. The payment of £1795.75 has been approved to be paid before the meeting on the 8th July if needed to avoid any late payment charges. See minute reference 32.1/26-27.

40/26-27 To receive Correspondence and agree actions or approve responses.

Correspondence was received regarding a consultation on the draft Interim Policy for Community Benefit Contributions and Community Shared Ownership. The consultation closes on the 15th June 2026. Councillor Crump will respond on behalf of the Parish Council.

Correspondence has been received from a parishioner enquiring if there are any plans to apply sealant or lay stone on the newly installed pathway on the Village Green.

It was confirmed that this is a hogging path that does not need to be sealed as it is made of porous material preventing puddles. The path will compact over time. The Clerk was asked to explain to the parishioner. **[ACTION CLERK]**

Correspondence has been received from Challow Sports regarding their request to increase the usage of the recreation ground. New information was received confirming 63% of the players are resident in East Challow. The request was made for the additional use for 1 year only.

This was discussed and Councillors agreed in principle that the additional Monday evening and Sunday morning could be added to the agreement for 1 year only. It was agreed that this would go on the agenda for July to allow this to go on the noticeboards, ensuring transparency and giving an opportunity for Villagers to respond.

Correspondence has been received enquiring what the process is to request a new bus stop at Hill Farm/Hill Farm Cottages East Challow. The Clerk passed this enquiry onto Highways Engagement who have confirmed that Bus Services Team at OCC are dealing with this request.

Correspondence has been received regarding a footpath closure in East Challow from the 01/08/26 until 31/01/27, it was noted this was the canal towpath from East Challow to Stockham park.

Correspondence has been received from OCC confirming that the new quiet lanes pilot programme is now open for expressions of interest. This encourages councils to consider whether a quiet lane would benefit your community. The Councillors confirmed that they could not identify any areas in East Challow for this pilot programme.

It was agreed that Cllr Webb would contact Cllr Hannaby regarding applying to the County Councillor fund for money to purchase a 2nd new picnic bench in the recreation ground. It was noted that East Challow Parish Council would need to pay for the installation.

A car was recently locked in the top car park overnight. A larger sign with the opening and closing times is required. It was agreed the Clerk will obtain quotes for a larger sign to be located in a more prominent position. **[ACTION CLERK]**

41/26-27 Matters for future discussion.

42/26-27 To report on the list of items included in the July/August edition of Challow News Recreation ground news, Muga update, CSW team update, dog fouling, considerate parking

43/26-27 To agree the date of the next meeting: 8th July 2026

There was no further business transacted, the Chairman closed the meeting at 22:25

Signed Chair.....

Date.....

Vanessa Bosley
Chair of the Council

8th July 2026