

Notice of a Meeting of East Challow Parish Council

Wednesday 8th July 2026 at 19:00, East Challow Village Hall

All Councillors are summoned to a meeting of East Challow Parish Council.
Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. To confirm that the meeting is quorate.

3. Declarations of Interests

3.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

4. To approve the minutes of previous council meetings

4.1 Meeting held on 10th June 2026.

4.2 Matters arising from the minutes not elsewhere on the agenda including actions.

5. Chairman's Announcements

6. Councillor Vacancy

6.1 To Receive the resignation of Cllr Parfitt on the 11/06/26.

6.2 To receive confirmation from VWHDC that no election has been called so the Council can proceed to co-option.

6.3 To approve co-option of a Councillor to fill the vacancy or to re advertise if necessary.

7. Staffing Matters

7.1 To receive an update following the advertising of the Maintenance Warden post.

7.2 To note the Clerk's appraisal will be arranged over the next 2 months.

8. Governance

8.1 To approve the Equality and Diversity Policy.

8.2 To approve the Disciplinary Policy.

8.3 To approve the Grievance Policy.

JS Smith
Clerk

30th June 2026

8.4 To adopt the Dignity at Work Policy.

8.5 To approve a Councillor to join the Pavilion Working Group.

9. Finance 2025-2026

9.1 To note the AGAR for 2025-2026 has been sent to the External Auditor.

9.2 To note payment and receipts list for the entire year 2025-2026.

9.3 To note the AGAR documentation has been uploaded to the website as per the transparency code.

9.4 To note the changes to unrepresented payments on the bank reconciliations from June 2025 – December 2025 and receive information from the OALC on transparency.

10. Finance 2026-2027

10.1 To agree the June payments list paid in July 2026.

10.2 To note the June 2026 receipts.

10.3 To note the reconciled bank account as at 30th June 2026.

10.4 To receive a budget to actual/EMR report.

10.5 To receive information from a utility broker regarding electricity prices and agree delegation for acceptance of a deal.

10.6 To discuss the Parish Council bank account arrangements following the recommendations from the Internal Auditor and the receipt of the email from the Co op bank.

10.7 RFO report.

11. To receive reports from District and County Councillors

11.1 Oxfordshire County Councillor

11.2 Vale of White Horse District Councillor

12. Planning

12.1/25-26 To note planning application

P26/V1409/DIS Location: Phase 7, Land At Grove Airfield Denchworth Road Grove

Discharge Conditions Under Consideration

Discharge of condition(s) 15 (Foul drainage details) and 16 (Surface water drainage details) on application P12/V0299/O in relation to Phase 7. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.

P26/V0830/DIS Location: Phase 8 Grove Airfield Denchworth Road Grove Wantage

Discharge Conditions Consultation Period

Conditions 15 and 16 on planning permission P17/V3130/O. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south. As amended by description and additional information from agent/applicant dated 23/10/2012. (And as

amended by plans & documents submitted on 16th February 2015 in relation to site access 2)
P12/V0299/O Conditions(s) 15 and 16.

**P26/V1839/DIS Location: Grove Technology Park, Grove Business Centre Downsview Road Wantage
OX12 9FF**

Discharge Conditions Consultation Period

Discharge of Condition 25 (Cycle Parking Facilities) and Condition 26 (Refuse Storage) on application ref. P23/V1784/O. Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.

13. Village and surrounding area

13.1 To approve the expenditure of £149.54 excluding VAT for a parking at your own risk sign and a pole for the overflow car park.

13.2 To discuss the repair to the entrance of the overflow car park and approve requesting quotations.

13.3 To approve the cost £65.10 excluding VAT for a larger sign and fixings showing the car park barrier gate locking times.

13.4 To organise the next Village inspection.

13.5 To agree to the additional usage of the recreation ground by Challow Sports football for 1 year only on a Monday evening 5:30 till 7:30 and on a Sunday morning 9:30 till 12:00.

14. Neighbourhood Plan

14.1 To confirm the reviewing arrangements for the Neighbourhood plan.

14.2 To approve obtaining a quotation from Bluestone Planning to check the Neighbourhood plan meets the current guidelines.

15. Standing Agenda Items, to receive update and agree actions.

15.1 Parish Cemeteries

- To consider quotations for the project to landscape areas of the Vicarage Hill cemetery to create more burial plots and to replace the hedge.
- To note the recent box hedge issues in the Vicarage Hill Cemetery and ratify the expenditure of £80 to rectify.

15.2 Allotments

15.3 Traffic / Highways including

- Parking within the village.
- Speeding within the Village/including road issues
- To receive an update on Community Speed Watch.
- Speed Indicator Displays (SID's).
- To receive an update on the speed reduction measures on Letcombe Hill and the planned meeting with OCCH

15.4 Grounds Maintenance

15.5 Time Capsule

- To receive an update on the preparation of the time capsule.

15.6 Recreation Area

- To receive a report from the Pavilion Working Group.
- To discuss charging for use of the recreation ground from September 2026 and agree a range of charges.
- To review and approve changes to the Challow Sports agreement.
- To discuss cutting the trees back over the MUGA and approve obtaining quotations.
- To receive a report following the visual play inspection checks.
- To receive an update on the date for the ROSPA play area inspection.
- To receive an update on the replacement of the pavilion doors.
- To discuss the installation of a 2nd picnic bench on the recreation ground with grant funding.

16. To receive Correspondence and agree actions or approve responses.

17. Matters for future discussion.

18. To agree a list of items to be included in the September edition of Challow News.

19. To agree date of the next meeting: 9th September 2026.