

## **Minutes of a Meeting of East Challow Parish Council**

**Held on Wednesday 13<sup>th</sup> May 2026 at 19:00, East Challow Village Hall**

**Public Session:** A representative of the Wilts and Berks Canal Trust gave an update of the recent works on the canal between East and West Challow which was funded by a grant from Oxfordshire County Council. It was reported that an expression of interest has been registered with OCC to obtain another grant for £25,000 to raise the canal bank and connect the canal between East and West Challow. It was asked if East Challow Parish Council could become the facilitator of a grant if the application was successful and if a contribution towards the works would be considered by the Parish Council. The works are hoped to take place in summer 2027.

### **Members Present:**

Chair	Cllr V A Bosley (VB)
Vice Chair	Cllr F Webb (FW)
Members	Cllr A Gregson (AG)
	Cllr I Crump (IC)
	Cllr T Hayes (TH)
Clerk	Jane Smith
RFO	Laura Pike (left meeting approx. 20:30)

**Public and press** 2 MoP including a representative from the Wilts and Berks Canal Trust.

**Meeting started at 19:04**

### **01/26-27 To elect the Council Chair for 2026/2027**

**Resolved:** Cllr Bosley was unanimously voted as Chair of the Council for 2026-2027.

### **02/26-27 To complete declaration of acceptance of office form.**

The declaration of acceptance form was duly signed by the Chair and the Clerk.

### **03/26-27 To elect the Council Vice Chair for 2026/2027**

**Resolved:** Cllr Webb was unanimously voted as Vice Chair of the Council for 2026-2027.

### **04/26-27 To receive apologies for absence.**

Cllr P Barrow  
DCllr Hannah Griffin  
CCllr Jenny Hannaby

**05/26-27 Declarations of Interests****05.1/26-27 To receive declarations of interest for items on this agenda.**

Cllr V Bosley Village Hall Committee

Cllr I Crump Village Hall Committee

**06/26-27 To approve the minutes of a previous council meeting.****06.1/26-27 Meeting held on 22<sup>nd</sup> April 2026**

The RFO reported that due to adjustments that were required to reconcile HMRC payments completed in September 2025, the bank reconciliation report for the 31/03/2026, approved at the meeting on the 22<sup>nd</sup> April, had been amended. The bank account figures remained the same, but the un-presented payments had altered. The Councillors received the amended bank reconciliation, this was noted. The amended bank reconciliation was updated in the minutes before signing.

It was agreed by all Councillors present that the minutes were an accurate record of the meeting. Proposed by Cllr Gregson seconded by Cllr Bosley. The minutes were signed at the end of the meeting.

**06.2/26-27 Matters arising from the minutes not elsewhere on the agenda.****201.3/25-26 To approve the cost of £45 for the Clerk to attend training called Avoid the Audit Trap: Website Compliance for Councils.**

**Resolved:** The expenditure of £45 was unanimously agreed. It was agreed the expenditure would come from the training budget. *The Clerk did not attend this course as this was similar training to some already undertaken.*

**207.5/25-26 To report on a recent Village Hall Booking**

A recent booking of the Village Hall was discussed. The Clerk was asked to contact ECVH committee and enquire if the bookings procedure would be reviewed following this event and offering the Parish Council's support on this. **[ACTION CLERK]** *It was confirmed that this will be discussed at the next Village Hall meeting and the residents have been invited to attend.*

**208.6/25-26 Recreation Areas****To review Challow Sports agreement for the use of the recreation ground.**

The current agreement states at no cost until April 2026. The Council agreed to extend this until September 2026 and then review again. The Clerk was asked to arrange the signing of the amended agreement. **[ACTION CLERK]**

A request had been received from Challow Sports Netball for the removal of the tennis net during each Thursday training session. The Council requested that the Clerk contact Sports Courts, the installer of the net to gain their view on net removal and the easiest way to do this. If the removal of the net is easy to do and will not cause damage, the Environmental Warden will be asked to instruct Challow Sports Netball on the removal of the net. The Council agreed that a clause should be inserted into the MUGA use agreement stating that if

the net was damaged that Challow Sports Netball would replace this. **[ACTION CLERK] Sports Court have confirmed that there should not be a problem with the temporary weekly net removal by Challow Sports netball. They suggested loosening the net and lifting it off, rolling it up or store it flat on the ground then the posts should pull out of the sockets. They confirmed this is a common occurrence as most courts are used for multi purposes now. The Environmental Warden has met with Challow Sports.**

Comments are invited regarding for Off-Street Parking Orders for South Oxfordshire and Vale of White Horse District Councils' consultation which runs from Thursday 9 April until 11.59pm Friday 8 May 2026. The Clerk was asked to respond with neither agree or disagree to all questions. **[ACTION CLERK] The Clerk responded to the survey on 23/04/26.**

#### **07/26-27 Chairman's Announcements**

None

#### **08/26-27 To confirm all Committees/working groups and members currently existing for the Council.**

The committees/ working groups were confirmed as follows:

Pavilion & Recreation- Cllrs Bosley and Cllr Crump

Finance- Cllrs Webb, Bosley, Gregson, Hayes, Clerk and RFO

Personnel Committee - Cllrs Bosley and Webb plus a vacancy

#### **09/26-27 Councillor Vacancy**

**09.1/26-27 To approve co-option of 1 Councillor to fill the vacancy or to re advertise if necessary.**

**Resolved:** It was noted that there had been some interest, more information will be received at the June meeting.

**09.2/26-27 To complete the Declaration of acceptance of office form.**

#### **10/26-27 Staffing Matters**

**10.1/26-27 To receive an update following the advertising of the Maintenance Warden post.**

The Clerk and Chair reported there had not been any interest in the position, it was agreed to re advertise in the June Challow News.

#### **11/26-27 Finance 2026-27**

**11.1/26-27 To approve the April payments paid in May 2026.**

**Resolved:** The April payments paid in May were unanimously agreed. In addition, the payment to Sport courts for the basketball backboard and net installation @ a cost of £795 excluding VAT was approved for payment, on receipt of the invoice, before the meeting on

the 10<sup>th</sup> June. The works have been partially completed today. This was approved as coming from CIL monies at the March 2025 meeting. The Chair signed the payments list as per East Challow Parish Council's Financial Regulations. **[ACTION RFO]**

**Total staff cost for May 2026 £1,212.46**

Internal Reference	Date	Bank	Payee and reason	Payment method	Net	Including VAT
7	21/04/2026	Co Op	Microsoft licences	Direct Debit	£30.24	£36.29
8	07/04/2026	Co Op	Ionos website	Direct Debit	£20.50	£24.60
10	30/04/2026	Co Op	Cartridge People Toner	Card	£195.92	£235.10
11	30/04/2026	Unity	Jeremey Hanham GM	Online	£1,240.00	£1,240.00
12	01/05/2026	Unity	Wise Garden & Hedge GM	Online	£2,100.00	£2,100.00
13 & 14	03/05/2026	Unity	East Challow Village Hall meeting costs	Online	£40.00	£40.00
15	24/04/2026	Unity	Oxfordshire Drain Services emergency drain works	Online	£310.00	£372.00
16	01/04/2026	Unity	ICCM annual membership	Online	£110.00	£110.00
					Total	£4,157.99

**11.2/26-27 To note the April 2026 receipts.**

These were noted.

Bank	Payer + reason	Total
Co Op	VWDC	£30,867.50
Co Op	Dignity Funeral	£181.50

Co Op	Cemetery	£27.50
		£31,076.50

### 11.3/26-27 To note the reconciled bank account as of 30<sup>th</sup> April 2026.

This was noted and the reconciliation was signed by Cllr Webb.

The balances were noted: The unrepresented payment is a minus figure as SSE owe the Council money on the electricity account

Cooperative: £89,497.28

Unity Trust: £39,993.17

Unrepresented payments: £-203.74

Balance: £129,694.19

	<b>Bank Reconciliation at 30/04/2026</b>		
	Cash in Hand 01/04/2026		100,133.64
	<b>ADD</b> Receipts 01/04/2026 - 30/04/2026		31,076.50
			131,210.14
	<b>SUBTRACT</b> Payments 01/04/2026 - 30/04/2026		1,515.95
<b>A</b>	<b>Cash in Hand 30/04/2026</b> (per Cash Book)		<b>129,694.19</b>
	Cash in hand per Bank Statements		
	Cooperative 30/04/2026	89,497.28	
	Unity Trust 30/04/2026	39,993.17	
			<b>129,490.45</b>
	Less unrepresented payments		-203.74
			129,694.19
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>129,694.19</b>
	<b>A = B Checks out OK</b>		

**11.4/26-27 To receive a budget to actual/EMR report.**

The RFO is setting up a new spreadsheet report for the June meeting. The RFO confirmed that the £3086 in village maintenance, £258 professional and legal fees and £146.25 in office consumables would be carried over into the 26-27 budget. **[ACTION RFO]**

**11.5/26-27 To confirm the remainder from the 25/26 precept and which budget area this will be paid into.**

**Resolved:** The RFO reported that there was £7,800.35 of the precept for 25-26 remaining. The Council unanimously agreed to reallocate £3,000 of this to the Village maintenance budget. The remainder would go into general reserves. **[ACTION RFO]**

**11.6/26-27 To receive an update regarding the installation of a smart meter in the pavilion.**

A smart meter was installed in the pavilion on the 5<sup>th</sup> May. This will enable the electricity usage to be monitored. The Clerk has received advice from SSE regarding the high standing charge that the Council are currently paying, it was recommended that the Council enquire regarding a contract as this will save money. The RFO suggested going to a utility broker to obtain the best electricity deal this would also help the switching process. The Council agreed this, the RFO will report back at the June Meeting. **[ACTION RFO]**

**11.7/26-27 To receive an update on the opening of a unity savings account for the transfer of EMR's.**

The RFO reported that this is now open and the process of transferring the EMRs is taking place. This will take some time to complete due to transfer limits. **[ACTION RFO]**

**11.8/26-27 To receive and approve the updated Asset Register as at 31/03/26.**

**Resolved:** The asset register as at the 31/03/26 was approved. A discussion took place regarding the pavilion figure quoted on the asset register compared to the sum insured. Cllr Crump and Cllr Bosley will discuss with Challow Sports the current pavilion figure on the asset register and insurance schedule at the next pavilion Working Group meeting. **[ACTION IC and CHAIR]**

**11.9/26-27 To receive an update on the AGAR.**

The RFO reported that all the information required by the Internal Auditor had been sent over. The Clerk added that she had sent the information that she had been required to send, the Internal Auditor was hoping to get the report back to the Council by the 25<sup>th</sup> May 2026. The RFO was thanked for her work on the AGAR preparation.

**11.10/26-27 RFO report**

The RFO reported that the Community Day budget currently includes £50 shown as income, together with an additional £85 and £12.92 from previous years' Community Day activities. As these monies have already been received and represent historical surplus funds rather than anticipated income, it is considered incorrect for them to remain within the annual income budget.

Furthermore, these funds do not constitute general Parish Council monies, as the Community Day was not directly operated by the Council. It is therefore recommended that, from 2026/27 onwards, an Earmarked Reserve (EMR) be established specifically for Community Day funds, ensuring that any surplus balances are ringfenced solely for future Community Day expenditure and are not inadvertently used for other Council purposes.

**Resolved:** It was agreed that a Community Day EMR should be set up. The Community Day Insurance would be invoiced directly to the Parish Council and would be paid from the Community Day EMR. **[ACTION RFO AND CHAIR]**

## **12/26-27 Governance**

### **12.1/26-27 To approve the Complaints Procedure for 2026/2027**

**Resolved:** The Complaints Procedure was approved for use in 2026/2027, with the addition of "except where significant relevant new facts or an error come to light" copied from the 26/27 Standing orders

### **12.2/26-27 To approve the Information Requests Policy for 2026/2027.**

**Resolved:** The Information Requests Policy was approved without amendment for use in 2026/2027

### **12.3/26-27 To approve the Information and Data Protection Policy for 2026/2027.**

**Resolved:** The Information and Data Protection Policy was approved without amendment for use in 2026/2027.

### **12.4/26-27 To discuss a Biodiversity Policy.**

Cllr Crump reported that VWHDC and OCC has published policies from the Environment Act 2021, requiring Councils to have a plan for nature. Cllr Crump has provided the Parish Council with a 1<sup>st</sup> draft. Cllr Crump reported that there would be a 5-year review date on the policy and that some objectives were already being met by the parish Council.

**Resolved:** The Council unanimously agreed that a biodiversity Policy was required. Cllr Crump will continue to work on the policy draft this will be revisited at the September Parish Council meeting. **[ACTION IC]**

### **12.5/26-27 To remind all Councillors to ensure Declaration of Interest forms are up to date.**

The Clerk sent an email on 04/05/26 to all Councillors reminding them that this is a legal requirement. This was noted.

**13/26-27 To discuss applying to the Climate Action Fund.**

Cllr Crump reported that he had investigated applying to the Climate Action Fund. The Website had given many suggestions for grants. Cllr Crump recommended the Parish Council apply for 40 rainwater butts, under the drought resilience scheme, for residents with some signage and installation guides at a cost of approx £4,470. Cllr Crump agreed to complete the application and sent to all Councillors and the Clerk before the meeting on the 10<sup>th</sup> June. It was noted that the scheme closes at midday on the 29<sup>th</sup> June 2026. **[ACTION IC]**

**14/26-27 To discuss the arrangements for the Annual Parish Meeting and confirm the sending of invitations.**

The Clerk and Chair reported that the invitations have been distributed. Notices will go on the noticeboards. Cllr Crump will ensure that the APM is advertised on Facebook. The Clerk has invited Jenny Hannaby County Councillor and District Councillor Griffin. Tea and coffees will be arranged by the Chair. Cllr Crump gave his apologies. **[ACTION CHAIR]**

**15/26-27 Insurance**

**15.1/26-27 To receive and approve the insurance renewal quotation from Clear Councils**

**Resolved:** The insurance quotation from Clear Councils of £1,152.17 was unanimously approved. The renewal date for the insurance is the 1st June. This payment was approved to be paid before the meeting on June 10th. The RFO was asked to arrange payment before the 1<sup>st</sup> June 2026. **[ACTION RFO]** It was noted that once the electricity inspection report had been received, if it was not satisfactory, it would be reported to Clear Councils.

**15.2/26-27 To discuss the insured value for village street furniture.**

**Resolved:** The Councillors unanimously agreed to retain the current declared Value for street furniture of £30,000 with an actual sum insured of £36,000. It was noted that the £30,000 declared value is not a value the Council have declared but a standard amount under block insurance as confirmed by Clear Councils on the 20/01/26.

**16/26-27 To receive reports from District and County Councillors**

**16.1/26-27 Oxfordshire County Councillor**

There was no report available.

**16.2/26-27 Vale of the White Horse District Councillor**

There was no report available.

**17/26-27 Planning**

There was nothing to report.

## **18/26-27 Village and surrounding area**

### **18.1/26-27 To receive information and further discuss the request for railings on steps leading onto Letcombe Hill.**

In response to the email sent by the Clerk, it has been confirmed by OCC that Childrey Way is a tarmac alleyway and is maintained by OCC Highways. Highways Engagement have confirmed that they have forwarded the email to the Vale road safety and traffic team and we are now awaiting a response. The clerk has chased this.

### **18.2/26-27 To discuss and approve the donation towards the service of the Church Clock. From May 2024 Minutes; 15.6/24 -25 To discuss and approve the donation towards the service of the Church clock.**

*The Clerk read out a point from the previous minutes.*

#### **To receive and discuss information from the OALC regarding; Power to fund works to property relating to affairs of the church.**

*It was noted that councils need to consider requests in respect of church property or property for an ecclesiastical charity as they would any other funding request.*

**Resolved:** The Council unanimously agreed to pay £450 as a donation towards the service for the Church Clock. The amount was higher than paid in 2024 as the Church had not requested a donation in 2025. This will be paid on the 10<sup>th</sup> June 2026 payments list. The clerk asked for an email to confirm requesting a donation to cover 2 years of clock service.

**[ACTION FW]** The Councillors noted that the grants -S137 budget may have a deficit budget at the end of 26/27 budget period.

## **19/26-27 Standing Agenda Items, to receive update and agree actions**

### **19.1/26-27 Parish Cemeteries.**

#### **To consider quotations for the project to landscape areas of the Vicarage Hill Cemetery to create more burial plots and to replace the hedge.**

3 contractors have visited the site; 2 quotations have been received a 3<sup>rd</sup> contractor has declined to quote. It was agreed that one of the contractors who has quoted will be contacted to provide additional information so the quotes can be compared equally, a 3<sup>rd</sup> quotation will be requested from another contractor. **[ACTION CHAIR]**

### **19.2/26-27 Allotments**

The available starter plots have been advertised in the May Challow News. Cllr Webb reported there has been one enquiry that is being progressed.

### **19.3/26-27 Traffic/Highways including:**

#### **Parking within the village.**

There have not been any issues reported regarding parking.

**Speeding within the Village/including road issues.**

Vehicles continue to exceed the speed limit on the A417. Cllr Gregson is progressing the downloading of data from the SIDs

An email was received from OCC on the 24<sup>th</sup> April regarding the noisy drain cover on Main Street ( A417) informing the Council that it is believed the manhole is a Crest Nicholson connection for foul drainage. Crest Nicholson have again raised the issue internally to hopefully resolve and conclude the matter. It has been reported that the noise has changed and is now louder, concerns have been raised highlighting the potential for a total collapse of the drain cover. Cllr Gregson is waiting for a reply from DCllr Griffin and CCllr Hannaby who had previously offered their help.

**To receive an update on the setting up of a Community Speed watch Team.**

Cllr Gregson has contacted Lee Turnham from Thames Valley Police enquiring if there is a generic risk assessment, training information has been passed onto the CSW Team by Cllr Gregson. Another resident has volunteered to become part of the CSW team, the team now consists of 4 people. Cllr Gregson confirmed that 2 of the volunteers have now completed the training, Cllr Gregson will offer support to complete the training if this is required.

**Speed Indicator Displays (SID's).**

It was noted that both the SIDs were working.

**To receive an update on the speed reduction measures on Letcombe Hill and note concerns from a resident.**

It was noted that the vegetation that is partially obscuring the school children crossing sign at the foot of Letcombe Hill has not been cut back. The Chair will contact the Cllr who initially contacted the resident. It was agreed that the Clerk will write to the resident if required.

A resident has raised concerns regarding the number of vehicles using Letcombe Hill, a narrow road, to avoid Wantage. The resident highlighted near misses as a regular occurrence at the foot of Letcombe Hill which is a blind bend. It has been noted by the resident that HGV lorries are still using Letcombe Hill, even though there are signs saying not suitable for HGVs on Letcombe Hill and Vicarage Hill. This was discussed at length by the Councillors it was agreed that the Parish Council will carry out vehicle usage monitoring on Letcombe Hill and more signage, slowing traffic down, will be requested from OCC. The Clerk was asked to respond to the Parishioner. **[ACTION CLERK]**

**19.4/26-27 Grounds Maintenance**

The soil reduction work that is required alongside the new village green pathway has not taken place yet. It is hoped that this will be completed soon. It has been requested that

reclaimed areas on the recreation ground also need to be strimmed during the growing season.

### **19.5/26-27 Time Capsule**

#### **To receive an update on the preparation of the time capsule.**

Cllr Hayes reported that the time capsule will be buried during week commencing 13<sup>th</sup> July 2026.

### **19.6/26-27 Recreation Areas**

#### **To receive a report from the Pavilion Working Group.**

The Council are awaiting the notes from the meeting held on the 13<sup>th</sup> April. The Clerk was asked to chase these. **[ACTION CLERK]**. The next Pavilion Working Group meeting is planned for 1<sup>st</sup> June 2026.

#### **To receive information regarding the blocked drains on the recreation ground and ratify the expenditure of £372 inclusive of VAT for jetting.**

On the 24/04/26 Challow Sports reported that the drains were blocked from the toilet on the recreation ground. Pictures were received showing no water in the septic tank. As this was a Health and Safety issue and there were 2 football matches planned for the 25/04/26, the Clerk in consultation with the Chair arranged for a contractor to clear the drains. The cost was £372 including VAT. The drains were cleared, and water is now in the septic tank. The Contractor confirmed that the blockage was caused by a combination of lack of maintenance and wet wipes. Challow Sports have confirmed that they do not use wet wipes, so these could have been there for some time. The Contractor recommended having the drains flushed through once per year at a cost of £110.

**Resolved:** The expenditure of £372 including VAT was unanimously ratified, this will come from the budget for village maintenance. It was agreed that £110 should be added into the budgets going forward and jetting should be arranged on a yearly basis. The RFO was asked to note this for future budgets. **[ACTION RFO]**

#### **To receive an update on the full electrical safety inspection check at the Pavilion.**

The electrician has been contacted by Cllr Gregson. The inspection certificate was received on the morning after the meeting with a Satisfactory grading.

#### **To receive a report following the visual play inspection checks.**

A quarterly inspection was carried out on the 29<sup>th</sup> April 2026, it was reported that part of the agility trail needed to be taken out of use due to a broken shackle. The Environmental warden has carried out a temporary repair; the equipment will remain out of use until a permanent repair has been carried out. Wicksteed have been contacted as the manufacturer of the equipment for a quotation for the repair. A quotation has been

received of £1795.75 excluding VAT this is to replace the parts of the stepping stone gorge bridge; this includes a labour charge. Only one quotation has been obtained as the financial regulation state The requirement to obtain competitive prices in these regulations need not apply to contracts that relate to repairs to, or parts for, existing machinery or equipment. Additionally, it was reported that the roller barrel is noisy and that the soil around the edge of the equipment surfaces is shrinking, this needs to be monitored and filled with soil as required. This has been passed onto the Environmental Warden.

**Resolved:** The Council unanimously agreed to accept the quotation from Wicksteed for £1795.75 excluding VAT, for the repair of the stepping stone gorge bridge. It was agreed that this will come from the Village Maintenance budget. The Clerk was asked to arrange these works. **[ACTION CLERK]**

**To agree a quotation for the base for the picnic bench on the recreation ground.**

**Resolved:** The Council considered 3 quotations and accepted the quotation from Pepler Fine Fencing for £950 excluding VAT. The Clerk was asked to arrange the base works. **[ACTION CLERK]** Cllr Webb will contact the RFO and confirm the picnic bench that needs ordering, this will be delivered to Pepler Fine Fencing ready for installation. **[ACTION FW]**

**To receive an update on the replacement of the basketball boards and nets.**

The backboards were installed today the 13<sup>th</sup> May, Sports Courts are waiting to receive delivery of the nets. Arrangements have been agreed to pay the invoice before the meeting on the 10<sup>th</sup> June see minute reference 11.1/26-27, if necessary.

**To receive an update on the replacement of the pavilion doors.**

1 quotation was received; 2 other contractors have been contacted and will provide quotations.

**20/26-27 To receive Correspondence and agree actions or approve responses.**

Correspondence has been received asking for permission for the Mayor of Wantage to wear her Chain of Office at an event on the 12<sup>th</sup> May. The Clerk consulted with the Chair and permission was granted.

Correspondence was received from the ONPA reporting that the Government has commenced several provisions of the Levelling Up and Regeneration Act 2023 (LURA). Some of these provisions (paragraphs 98 and 99) have implications for Neighbourhood Planning, in particular they change the Basic Conditions that NPs have to meet.

In addition, there have recently been a number of appeal decisions that have implications for Neighbourhood Planning.

The ONPA are holding an online meeting for members to explain the changes and discuss the implications. This will be held by zoom on Saturday 16<sup>th</sup> May at 10.30am. This was

noted. The Clerk was asked to contact Bluestone Planning to gain any advice on changes that are required to the Neighbourhood Plan. **[ACTION CLERK]**

Correspondence has been received from a Parishioner highlighting concerns regarding the Air Ambulance Recycling bin. It was confirmed that this will be raised on the Village Hall Committee’s next meeting agenda.

Correspondence has been received from Challow Sports requesting the Recreation Ground agreement is extended to include use on a Monday evening for training and a Sunday morning for games.

**Resolved:** The Council unanimously agreed that they wanted to keep the existing agreement in place, which is training on Tuesday, Wednesday and Thursday evenings, with games on a Saturday. It was noted that the recreation ground is a facility open to all Villagers. Concerns were raised regarding the extra vehicles that Saturday and Sunday games would bring to the village.

Correspondence has been received from a Parishioner reporting damage in Cornhill Lane; this has been passed onto Oxfordshire County Council.

Correspondence has been received from a resident reporting the use of a herbicide on grass adjacent to a property. This was reported to Environmental Health who have asked that we report this to OCCH.

**21/26-27 Matters for future discussion.**

- 22/26-27 To report on the list of items included in the June edition of Challow News**
- CSW volunteer advert
- Reminder to pick up dog waste
- Reminder regarding inconsiderate parking
- Maintenance Warden job advert
- Parish Councillor vacancy

**23/26-27 To agree the date of the next meeting: 10<sup>th</sup> June 2026**

There was no further business transacted, the Chairman closed the meeting at 21:58

**Signed Chair**.....

**Date**.....