

**Notice of a Meeting of East Challow Parish Council**

**Wednesday 11<sup>th</sup> March 2026 at 19:00, East Challow Village Hall**

All Councillors are summoned to a Meeting of East Challow Parish Council.  
Members of the public and press are invited to attend all council meetings.  
(Public Bodies (Admission to Meetings) Act 1960)

**AGENDA**

**Prior to the start of the meeting; Questions and comments from members of the public  
(limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

**1. To receive apologies for absence.**

**2. Declarations of Interests**

2.1 To receive declarations of interest for items on this agenda

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)*

**3. To approve the minutes of previous council meetings**

3.1 Meeting held on February 11<sup>th</sup>, 2026.

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

**4. Chairman's Announcements**

**5. Councillor Vacancy**

5.1 To receive an update on the Parish Councillor vacancy.

**6. Staffing Matters**

6.1 To approve the risk assessment for the Environmental Warden and the purchase of a sharps bin.

6.2 To approve overtime hours for the end of year work for the RFO.

**7. Finance 2025-2026**

7.1 To agree the February payments list paid in March 2026.

7.2 To note the February 2026 receipts.

7.3 To note the reconciled bank account as at 28<sup>th</sup> February 2026.

7.4 To agree the arrangements for the April contractual payments.

7.5 To receive a budget to actual/ EMR report.

7.6 To receive information regarding changing electricity supplier and to receive an update on the November bill of £224.25.

7.7 To receive information and discuss the opening of a unity savings account for the transfer of EMR's.

7.8 To receive more information regarding the Castle Water account.

7.9 To approve the cost of £25 plus VAT for the OALC to check the AGAR before sending to the External Auditor.

7.10 To agree the setting up of a Stationery account.

7.11 To consider and approve membership of the OALC for 2026/27.

7.12 RFO report.

## **8. Governance**

8.1 To receive information from the computer consultant regarding the Council's website.

## **9. To receive reports from District and County Councillors**

9.1 Oxfordshire County Councillor

9.2 Vale of White Horse District Councillor

## **10. Planning**

10.1 To note planning application

**P26/V0321/DIS Location:** Grove Technology Park, Grove Business Centre Downsview Road Wantage OX12

**9FF Description:** Discharge of condition 21(external lighting) on application ref. P23/V1784/O Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping. **No response required.**

**P26/V0351/NM Location:** 3 Windmill Place East Challow Wantage OX12 9RT

**Description:** Non-material amendment to P24/V1248/HH to change timber cladding to facias, soffits and external wall as detailed on original plans to composite fire-resistant cladding. Annexe as ancillary accommodation to main house. **No response required.**

10.2 To approve responses to requests for consultations on applications.

**P26/V0359/FUL Location:** Grove Technology Park, Grove Business Centre Downsview Road Wantage OX12

**9FF Description:** Full planning application for the erection of a perimeter fence and electricity substations and enclosures. **Response required by 13<sup>th</sup> March 2026**

## **11. Village and surrounding area**

11.1 To receive an update on the installation of a pathway on CL98.

11.2 To receive an update on the replacement of the fruit trees in the Community Orchard.

11.3 To receive information and further discuss the request for railings on the steps on Letcombe Hill.

11.4 To confirm attendance at the West Challow Defib training on the 24<sup>th</sup> April.

11.5 To receive further information on the streetlighting issue in Childrey Way.

**12. To discuss and approve a Parish Council response to the options to reorganise Local Councils across Oxfordshire and West Berkshire.**

**13. Standing Agenda Items, to receive update and agree actions.**

13.1 Parish Cemeteries

- To receive an update on the project to landscape areas of the Vicarage Hill cemetery to create more burial plots and to replace the hedge.
- To receive information regarding land registration of the Vicarage Hill Cemetery.
- To discuss the beech hedge in the Vicarage Hill Cemetery and approve £500 to reduce the height.

13.2 Allotments

13.3 Traffic / Highways including

- Parking within the village.
- Speeding within the village/ an update on the setting up of a Community Speedwatch Team.
- Speed Indicator Displays (SID's) .
- To receive an update on the speed reduction measures on Letcombe Hill.

13.4 Grounds Maintenance

- To receive an update on the 2026/27 grounds maintenance contracts.

13.5 Time capsule

- To receive an update on the preparation of the Time capsule.

13.6 Recreation Area

- To receive a report from the Pavilion Working Group.
- To receive an update on the full electrical safety inspection check at the Pavilion.
- To receive a report following the visual play inspection checks.
- To approve the agreement for the use of the MUGA by Challow Sports Netball.
- To further discuss the request for the use of the recreation ground on the 12<sup>th</sup> July.
- To agree a quotation for the base for the picnic bench for the recreation ground.
- To approve a quotation for the replacement of the basketball boards and nets.

**14. To receive Correspondence and agree actions or approve responses.**

**15. Matters for future discussion.**

**16. To agree a list of items to be included in the April edition of Challow News**

**17. To agree date of the next meeting: 22<sup>nd</sup> April 2026.**