

Notice of a Meeting of East Challow Parish Council
Wednesday 11th February 2026 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.
 Members of the public and press are invited to attend all council meetings.
 (Public Bodies (Admission to Meetings) Act 1960)

AGENDA

**Prior to the start of the meeting; Questions and comments from members of the public
 (limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on January 14th, 2026.

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To receive an update following the advertising of the Maintenance Warden post.

5.2 To approve the risk assessment for the Environmental Warden.

5.3 To discuss and approve staff remuneration from 1st April 2026.

6. Finance 2025-2026

6.1 To agree the January payments list paid in February 2026.

6.2 To note the January 2026 receipts.

6.3 To note the reconciled bank account as at 31st January 2026.

6.4 To receive a budget to actual/ EMR report.

6.5 To receive dates for spending CIL money.

6.6 To receive information regarding changing electricity supplier.

6.7 To receive and approve the updated Asset Register.

6.8 To receive information and approve the opening of a savings account for the transfer of EMR's.

6.9 To receive discuss and approve the invoice from Challow News.

6.10 To review and approve the letter of engagement from the 2026 Internal Auditor.

6.11 RFO report.

7. Governance

- 7.1 To receive information from the computer consultant regarding the Council's website.
- 7.2 To approve Council Meeting dates for 2026/2027.

8. To receive reports from District and County Councillors

- 8.1 Oxfordshire County Councillor
- 8.2 Vale of White Horse District Councillor

9. Planning

- 9.1 To note planning application

P26/V0171/LDP Location: Crown Packaging Plc Downsview Road Wantage OX12 9BP

Description: CERTIFICATE OF LAWFUL DEVELOPMENT FOR PROPOSED USE OR DEVELOPMENT

The proposal consists of replacing the existing fencing that is installed around the site's external car park, located to the north of the site's boundary. The proposed fencing would retain the same pedestrian access points as the existing installation. It would be installed on the same boundary line and at the same height. The only exception to this being that a reduced height 'Knee Rail' is proposed to replace the existing roadside one-metre-high fence installation at the east side of the car park

No response required

P26/V0246/DIS Location: Phase 7, Land At Grove Airfield Denchworth Road Grove

Description: Discharge of condition 19(tree protection) on application ref. P12/V0299/O in relation to Phase 7 only. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.

No response required.

10. Village and surrounding area

- 10.1 To receive an update on the installation of a pathway on CL98.
- 10.2 To receive an update on the ownership of the trees and land adjacent to the houses in Childrey Way.
- 10.3 To receive an update on the replacement of the fruit trees in the Community Orchard.
- 10.4 To receive information regarding the volunteer flood warden scheme.
- 10.5 To further discuss the request for railings on the steps on Letcombe Hill.
- 10.6 To receive information regarding a building /construction consultant.

11. Standing Agenda Items, to receive update and agree actions.

- 11.1 Parish Cemeteries

- To receive an update on the project to landscape areas and replace the hedge in the Vicarage Hill Cemetery to create more burial plots.
- To receive information regarding land registration of the Vicarage Hill Cemetery.

11.2 Allotments

11.3 Traffic / Highways including

- Parking within the village.
- Speeding within the village/ an update on the setting up of a Community Speedwatch Team.
- Speed Indicator Displays (SID's) .

11.4 Grounds Maintenance

- To receive an update on the 2026/27 grounds maintenance contracts.

11.5 Time capsule

- To receive an update on the preparation of the Time capsule.

11.6 Recreation Area

- To receive a report from the Pavilion Working Group.
- To receive an update on the full electrical safety inspection check at the Pavilion.
- To receive a report following the visual play inspection checks.
- To agree a location and the purchase of seats/picnic benches for the recreation ground.
- To receive information regarding the repair replacement of the basketball nets/poles.
- To receive and discuss the request from Challow Sports for the use of the MUGA.

12. To receive Correspondence and agree actions or approve responses.

13. Matters for future discussion.

14. To agree a list of items to be included in the March edition of Challow News

15. To agree date of the next meeting: 11th March 2026.