

Notice of a Meeting of East Challow Parish Council
Wednesday 10th December 2025 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.
 Members of the public and press are invited to attend all council meetings.
 (Public Bodies (Admission to Meetings) Act 1960)

AGENDA

**Prior to the start of the meeting; Questions and comments from members of the public
 (limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 12th November 2025

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To receive an update following the advertising of the Maintenance Warden post.

6. Finance 2025-2026

6.1 To agree the November payments list paid in December 2025.

6.2 To note the November 2025 receipts.

6.3 To note the reconciled bank account as at 30th November 2025.

6.4 To receive a budget to actual/ EMR report.

6.5 To receive information regarding changing electricity supplier.

6.6 To confirm the appointment of an Internal Auditor for the 25/26 Internal Audit.

6.7 To receive an update on the missing Castle Water meter.

6.8 RFO report.

7. Finance 2026-2027

7.1 To approve the budget for 2026-2027.

7.2 To approve the 2026/2027 precept request.

8. Insurance

8.1 To confirm the declared Value for Street Furniture adequately covers the street furniture assets in East Challow.

9. Governance

9.1 To Review and approve the Sexual and General Harassment Policy for 25-26.

10. To receive reports from District and County Councillors

10.1 Oxfordshire County Councillor

10.2 Vale of White Horse District Councillor

11. Planning

11.1 To note planning application

P25/V2367/DIS Location: Grove Technology Park, Grove Business Centre Downsview Rd Wantage OX12 9FF

Description: Discharge of condition 29 (Public Art) on application ref. P25/V0943/S73 Variation of condition 7 (Remediation) on planning application P23/V1784/O - phased approach to remediation proposed instead of entire site to allow development to start on phases that have been remediated (Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.) **No response required**

11.2 To note planning decisions

P25/V1605/FUL Location: W & G Industrial Estate, Unit 6/6a Faringdon Road East Challow Wantage OX12 9TF

Description: Change of use of industrial unit to gymnastics facility (as amended by plans extending red line to the highway, and as amplified by parking plan and Green Travel Plan received 30 September 2025) **GRANTED**

P25/V1558/HH Location: The Bungalow Letcombe Hill East Challow Wantage OX12 9RP

Description: Proposed underground garage, with associated works (amended plans and arboricultural information submitted 08 October and 04 November 2025). **REFUSED**

P25/V1862/HH Location: Church House Main Street East Challow Wantage OX12 9SR

Description: Rear extension replacing conservatory (As amended by plans received 18 November 2025). **GRANTED**

12. Village and surrounding area

12.1 To receive a progress report on the installation of a pathway on CL98.

12.2 To receive an update on the ownership of the trees and land adjacent to the houses in Childrey Way.

12.3 To confirm the next Village Inspection.

12.4 To receive an update on the replacement of the fruit trees in the Community Orchard.

13. To discuss and approve a response to the SESRO consultation.

14. To receive an update on the registration of the recreation ground.

15. Grants

15.1 To Consider a grant application from Citizens Advice Oxfordshire.

16. Standing Agenda Items, to receive update and agree actions.

16.1 Parish Cemeteries

- To receive a progress update/quotation for the hard cut back of a small area of the hedge in the Vicarage Hill Cemetery.
- To receive an update on the project to reclaim land and replace the hedge in the Vicarage Hill Cemetery to create more burial plots.
- To confirm membership of the ICCM.
- To ratify the approval of an additional headstone inscription.

16.2 Allotments

16.3 Traffic / Highways including

- Parking within the village/ to receive information on the marking of parking bays on the A417.
- Speeding within the village/ an update on the request for regular speed checks.
- Speed Indicator Displays (SID's) including a new location update.

16.4 Grounds Maintenance

- To receive information regarding the 26/27 Grounds Maintenance contracts.

16.5 Public Art

- To receive an update on the Public Art project.

16.6 Recreation Area

- To confirm the tennis net is now stored for the winter.
- To receive a report from the Pavilion Working Group.
- To receive and discuss information regarding charging for sports facilities.

- To agree to the changes to the Challow Sports agreement.
- To receive an update on the full electrical safety inspection check at the Pavilion.
- To agree a request from Challow Sports for an external light on a timer at the pavilion.
- To receive a report following the visual play inspection checks.
- To receive an update on the repair of the wooden beams on the multiplay.
- To discuss and agree the purchase and installation of seats/picnic benches on the recreation ground.
- To receive an update on the recent incident of livestock entering the football field.

17. To receive Correspondence and agree actions or approve responses.

18. Matters for future discussion.

19. To agree a list of items to be included in the February edition of Challow News

20. To agree date of the next meeting: 14th January 2026.