

Notice of a Meeting of East Challow Parish Council
Wednesday 8th October 2025 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.
Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

**Prior to the start of the meeting; Questions and comments from members of the public
(limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 10th September 2025

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To approve advertising for a Handyman/ Maintenance Warden.

5.2 To approve up to 4 hours overtime for the RFO for work on the budget if required.

5.3 To advise the Council that staffing reviews will be taking place during the next 2 months.

6. Finance 2025-2026

6.1 To agree the September payments list paid in October 2025.

6.2 To note the September 2025 receipts.

6.3 To note the reconciled bank account as at 30th September 2025.

6.4 To note the 2nd Budget to actual figure review for 2025/2026.

6.5 To receive information on the current CIL balance and dates for spending.

6.6 To agree the revised EMR/ringfenced budget for 25/26.

6.7 To receive information on the uncashed payments to HMRC.

6.8 To discuss changing electricity supplier.

6.9 To discuss appointing an Internal Auditor for the 2025/26 Internal Audit.

6.10 To note the 2nd instalment of the precept has been received.

6.11 To receive information and approve the opening of a savings account for the transfer of EMRs.

6.12 To receive an update on the missing Castle Water meter.

6.13 RFO report.

7. Governance

7.1 To discuss the safe storage of documents.

JS Smith
Clerk

1st October 2025

7.2 To discuss Councillor responsibilities.

8. To receive reports from District and County Councillors

8.1 Oxfordshire County Councillor

8.2 Vale of White Horse District Councillor

9. Planning

9.1 To note planning application

P25/V1818/DIS- Location Grove Technology Park, Grove Business Centre Downsvie Road Wantage OX12 9FF

Description: Discharge of condition 19 (rooflight details) on planning application P25/V0943/S73 (formerly P23/1784/O) Variation of condition 7 (Remediation) on planning application P23/V1784/O - phased approach to remediation proposed instead of entire site to allow development to start on phases that have been remediated (Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.)

NO RESPONSE REQUIRED

9.2 To note Planning decisions.

P25/V1562/HH- Location: The Bungalow Letcombe Hill East Challow Wantage OX12 9RP **Description:** Single-storey extension and conversion of existing garage to habitable accommodation. **GRANTED**

9.3 To approve responses to requests for consultation on applications

P25/V1812/S73 Location: Antwick Stud Letcombe Regis Wantage OX12 9JD

Description: Variation of conditions 3 (Materials), 5 (Passing Points), 6 (Landscaping Scheme), 7 (Tree Protection), 9 (Drainage Details Surface Water), 10 (Drainage Details (Foul Water) and 16 (Ecology) on application P22/V1247/FUL (Conversion and extension of stable buildings to form three family homes with amenity space, parking, and associated works.) **Response required by 26/09/25. Extension agreed until 09/10/25**

P25/V1862/HH Location: Church House Main Street East Challow Wantage OX12 9SR

Description: Rear extension replacing conservatory and extension to rear dormer to first floor rear elevation

Response required by 03/10/25. Extension until agreed 09/10/25

10. Village and surrounding area

10.1 To receive an update on the actions agreed following the August Village inspection.

10.2 To receive quotations for the installation of a pathway on CL98.

10.3 To receive an update on the registration of the recreation ground and the map preparation.

10.4 To agree the replacement of fruit trees in the Community Orchard and agree a budget.

10.5 To ratify £75 excluding VAT for the removal of a fallen tree.

10.6 To discuss the proposal to introduce a Prohibition of Motor Vehicles and Horse drawn Carriages restriction on Cornhill Lane.

10.7 To receive an update on the painting of the telephone box.

11. Noticeboards

11.1 To receive quotations for the installation of the new village notice board on Fuller's Grove. (Crest Nicholson site)

12. To agree costs associated with the revision of East Challow's Neighbourhood Plan and confirm membership of the ONPA.

13 Standing Agenda Items, to receive update and agree actions.

13.1 Parish Cemeteries

- To discuss the maintenance or replacement of the Vicarage Hill Cemetery hedge.
- To further discuss the proposal for an additional cemetery in East Challow.

13.2 Allotments

To confirm the allotment invoices have been sent out.

13.3 Traffic / Highways including

- Parking within the village.
- Speeding within the village
- To receive an update on the application to the Thames Valley Police community fund.
- Speed Indicator Displays (SID's) including a new location update.

13.4 Grounds Maintenance

-

13.5 Public Art

- To receive an update on the Public Art project.

13.6 Recreation Area

- To discuss the winter closure of the MUGA and the storage of the tennis net.
- To receive a report from the Pavilion Working Group.
- To note and approve the renewal of the handyman insurance for pavilion maintenance.
- To receive an update on the electrical safety inspection check at the Pavilion.
- To confirm if the existing goalposts have been moved.
- To receive an update on the purchase of the goalpost and the Football Foundation funding.
- To ratify £1004.70 as the Council's contribution for the purchase of the goal posts.
- To receive an update on the project to reclaim a 5-meter strip of football field.
- To receive a report following the visual play inspection checks.
- To receive an update on the repair of the wooden beams on the multiplay.
- To receive an update on the access for emergency vehicles for the play area/recreation ground.

14. To receive Correspondence and agree actions or approve responses.

15. Matters for future discussion.

16. To agree a list of items to be included in the next edition of Challow News

17. To agree date of the next meeting: 12th November 2025