

Notice of a Meeting of East Challow Parish Council

Wednesday 10th September 2025 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 9th July 2025

3.2 Extra ordinary meeting 23rd July 2025

3.3 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To note the fixed term contract for the Assistant Clerk has expired.

5.2 To approve 3 hours for support from Grove Geeks for the transfer and setting up of a Council owned laptop and anti-virus support for the Clerk at a cost of £60 per hour excluding VAT.

5.3 To note the Local Government Services Pay 2025/26 as been agreed and the contractual obligation to pay back pay to 01/04/25.

6. Finance 2025-2026

6.1 To agree the July payments list paid in August 2025.

6.2 To agree the August payments paid in September 2025.

6.3 To note the July/August 2025 receipts.

6.4 To note the reconciled bank account as at 31st July 2025.

6.5 To note the reconciled bank account as at 31st August 2025.

6.6 To receive information on the updating of Unity bank mandate.

6.7 To receive information and approve the opening of a savings account for the transfer of EMRs.

6.8 To receive an update on the missing Castle Water meter.

6.9 To receive an update regarding the bill payments to SSE and the enquiry with SSE.

6.10 To confirm that the CIL report has been re submitted to VWHDC.

6.11 RFO report.

7. Finance 2024-2025

7.1 To confirm if any actions have been taken by the RFO and Clerk following the email received from Moore regarding the 2024/2025 AGAR submission.

7.2 To receive the External Audit Report for the financial year 2024-2025.

8. Governance/Meeting dates

8.1 To approve and adopt the Common Land Policy.

8.2 To approve and adopt the Retention Policy.

8.3 To approve the Health and Safety Policy for 2025/26.

8.4 To approve the Disciplinary Procedure.

8.6 To discuss the date of the Council meeting in December 2025.

8.5 To discuss the date of the Council meeting in April 2026.

9. To receive reports from District and County Councillors

9.1 Oxfordshire County Councillor

9.2 Vale of White Horse District Councillor

10. Planning

10.1 To note planning application

P25/V1305/DIS Location: Grove Technology Park, Grove Business Centre Downsview Road Wantage

Description: Discharge of condition 17 (Biodiversity Enhancements) on application P23/V1784/O (Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping. **No response required.**

P25/V1489/DIS Location: Former Grove Airfield (Phase 7) West of Grove To the West of Newlands Drive Land North of Denchworth Road

Description: Discharge of condition 19 (Tree protection details) on application P17/V3130/FUL Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre (as amended by documentation submitted on 27 February 2018). Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south. **No response required.**

P25/V1645/DIS Location: Former Grove Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road Grove

Description: Discharge of condition 11 (Construction and Environmental Management Plan) on planning application P17/V3130/FUL Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and

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D2), open space including community park, and the realignment of Denchworth Road to the south). **No response required.**

10.2 To note Planning decisions.

P25/V0943/S73 Location: Grove Technology Park, Grove Business Centre Downsview Road Wantage OX12 9FF

Description: Variation of condition 7 (Remediation) on planning application P23/V1784/O - phased approach to remediation proposed instead of entire site to allow development to start on phases that have been remediated (Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.)

Granted

P25/V0715/FUL Location: Grove Technology Park, Grove Business Centre Downsview Road Wantage OX12 9FF

Description: Proposed pumping station (as amplified by drainage technical note received 22 May 2025 and plan showing rising main received 29 May 2025) **Granted**

P25/V1285/FUL Location: Unit 14 The Quadrangle Grove Business Park Wantage OX12 9FA

Description: Installation of an external gas storage compound and associated works. **Granted**

P25/V1299/HH Location: 7 Childrey Way East Challow Wantage OX12 9RX

Description: New residential annex in back garden **Granted**

10.3 To approve responses to requests for consultation on applications

P25/V1562/HH- Location: The Bungalow Letcombe Hill East Challow Wantage OX12 9RP **Description:** Single-storey extension and conversion of existing garage to habitable accommodation. **Response required by 12/09/25**

P25/V1558/HH- Location The Bungalow Letcombe Hill East Challow Wantage OX12 9RP

Description: Proposed underground garage with associated works.

Response required by 16/09/25

P25/V1605/FUL Location: W & G Industrial Estate, Unit 6/6a/6b Faringdon Road East Challow Wantage OX12 9TF

Description: Change of use of industrial unit to gymnastics facility

Response required by 11/09/25

11. Village and surrounding area

11.1 To receive an update on the maintenance work on the new bench on the Village Green

11.2 To receive the Village inspection and discuss actions and set a budget for works.

11.3 To discuss a Have your Say Roadshow in East Challow.

11.4 To discuss the purchase and position of a Beware Children and Animals sign for the Childrey Way Bridlepath.

11.5 To discuss and agree a response to the winter preparedness email.

11.6 To approve £500 for essential work on the Village Green trees.

11.7 To receive an update on the registration of the recreation ground and approve a quotation for plans if necessary.

11.8 To discuss the replacement of fruit trees in the Community Orchard

11.9 To Receive a response from West Challow Parish Council regarding dog waste bins.

12. Noticeboards

12.1 To receive an update on the installation of the new village notice board on Fuller's Grove. (Crest Nicholson site)

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13. grants

13.1 To receive and consider the grant application from the Village Hall committee.

13.2 To receive and consider the grant application from GroW.

14. To explore amending East Challow's Neighbourhood Plan.

15. Standing Agenda Items, to receive update and agree actions.

15.1 Parish Cemeteries

- To receive an update on the installation of the Vicarage Hill Cemetery notice board.

15.2 Allotments

15.3 Traffic / Highways including

- Parking within the village.
- Speeding within the village
- Speed Indicator Displays (SID's) including a new location update.

15.4 Grounds Maintenance

- To discuss the collection of the meadow grass
- To receive an update on fly tipping on Parish Council Land.

15.5 Public Art

- To receive an update on the Public Art project.

15.6 Recreation Area

- To ratify the sum of £253. 24 for the replacement shackles and bushes and the seat adjustment of the junior swings.
- To discuss the opening times of the MUGA.
- To receive a report from the Pavilion Working Group.
- To note and approve the renewal of the handyman insurance for pavilion maintenance.
- To note the amended Challow Sports agreement to include a Wednesday evening and the line added regarding the monitoring of energy costs.
- To receive an update on the electrical safety inspection check at the Pavilion.
- To confirm the arrangements for the moving of the existing goalposts.
- To receive an update on the purchase of the goal posts.
- To approve a quotation to reclaim a 5-meter strip of football field.
- To receive a report following the visual play inspection checks.
- To receive the ROSPA inspection of the play area/MUGA and agree a quotation for the repair of the multiplay.

16. To receive Correspondence and agree actions or approve responses.

17. Matters for future discussion.

18. To agree a list of items to be included in the next edition of Challow News

19. To agree date of the next meeting: 8th October 2025

JS Smith
Clerk

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