

Minutes of a Meeting of East Challow Parish Council

Held on Wednesday 12th March 2025 at 19:00, East Challow Village Hall

Public Session: A discussion took place regarding Agenda item 16 the updated projects wish list. This had recently been compiled by Cllr Barrow and a former parish councillor.

Information was requested regarding agenda item 11.9 response from Open Spaces Society regarding Common Land (CL98) known as the Village Green. It was suggested the ground was sometimes muddy and wet.

A request was made for a dog poo bin between Cornhill Lane and Silver Lane, this is land owned by West Challow, the Clerk was asked to write to West Challow regarding this request. **[ACTION CLERK]**

Members Present:

Chair Cllr V A Bosley (VB)

Vice Chair Cllr F Webb (FW)

Members Cllr T Hayes (TH)

Cllr A Gregson (AG)

Cllr P Barrow (PB)

Clerk Jane Smith (remotely)

RFO Laura Pike

Public and press: 2 Mop present

Meeting started at 19:05

209/24-25 To receive apologies for absence.

Cllr Constance who is convalescing.

Cllr I Crump

210/24-25 Declarations of Interests

210.1/24-25 To receive declarations of interest for items on this agenda.

Cllr V Bosley Village Hall Committee

Cllr P Barrow District Councillor

211/24-25 To approve the minutes of a previous council meeting.

211.1/24-25 Meeting held on 12th February 2025

Vanessa Bosley
Chair of the Council

9th April 2025

It was agreed by all Councillors present that the minutes were an accurate record of the meeting. Proposed by Cllr Hayes seconded by Cllr Gregson . The minutes were signed at the end of the meeting.

211.2/24-25 Matters arising from the minutes not elsewhere on the agenda.

174.5/24-25 Resolved: The Council resolved to remove the 3 Lenovo tablets from the Asset Register. **[ACTION RFO]** *Yes these have been removed.*

To review the Cemetery regulations adopted on 10/03/21.

Resolved: The Council unanimously agreed to approve the cemetery regulations without change. The Clerk will upload these showing a review date. **[ACTION CLERK]** *The review date has been updated and the document uploaded to the website.*

212/24 -25 Chairman's Announcements

There were none.

213/24-25 Councillor Vacancy

213.1/24-25 To approve co-option of 1 Councillor to fill the vacancy or to re advertise if necessary.

The Clerk and the Chair reported that there had not been any offers to fill this vacancy, it was agreed to readvertise this in Challow News and the notices would remain on the Village notice boards. **[ACTION CLERK]**. It was mentioned that a resident from the Crest Nicolson Estate would be a good addition to the Council, allowing the Council to hear views from a recently built part of the Village.

214/24-25 Staffing Matters

214.1/24-25 To discuss payment date for staff.

The RFO reminded the Councillors that when the Council were paying staff by cheque, payments were required to be made just after the meeting when the cheques were signed. As the Council now pay by bank transfer, payment to staff can be made at an earlier date as payroll is processed round the 30th of each month, with information sent to HMRC on the last working day of the month. The OALC have confirmed with the RFO that the Parish Council should be paying on the same date that information is sent to HMRC.

No decision was made, it was requested that this is discussed again at the April meeting, there are still concerns over the need to approve payments twice a month and Councillor availability to do this.

214.2 /24-25 To approve the purchase of the Town and Parish VAT guide at a cost of £29.50.

Resolved: The purchase of the guide at a cost of £29.50 was unanimously approved.

214.3 /24-25 To discuss and approve staff remuneration from 1st April 2025.

Resolved: Approved Unanimously the uplift to National Living Wage, £12.21 from 1st April 2025.
[ACTION RFO]

215/24-25 Finance 2024-25

215.1/24-25 To agree the February payments paid in March 2025.

Resolved: The February payments paid in March were unanimously agreed. The Sum of £372 including VAT was also approved to be paid, this is for an invoice submitted by RJR Tree Surgery for the deadwood removal works on the Sycamore tree carried out on 13/03/25. This will be paid before the April Meeting and appear on the April payments list as paid. The Chair signed the payments list as per East Challow Parish Council's Financial Regulations.

215.2/24-25 To note the February 2025 receipts.

These were noted.

Total staff cost for February 2025 1,108.38

All other payments:

| Voucher No. | Date | Bank | Supplier | Description | Payment Ref | Net | VAT | Total | |
|--------------|------------|-------|--------------------|-------------------------------|--------------|-----------|-------|------------------|------|
| 161 | 26/02/2025 | Co Op | Curry's | laptop | Card | 415.83 | 83.17 | 499.00 | paid |
| 153 | 22/02/2025 | Co Op | Microsoft | licences | Direct debit | 30.90 | 6.18 | 37.08 | paid |
| 159 | 20/02/2025 | Co Op | SLCC | training course | Card | 30.00 | 6.00 | 36.00 | paid |
| 154 | 05/02/2025 | Co Op | Ionos | website | Direct debit | 18.00 | 3.60 | 21.60 | paid |
| TRF | 06/02/2025 | Co Op | East Challow Unity | internal transfer of funds | online | 10,000.00 | - | 10,000.00 | |
| 162 | 13/02/2025 | Co Op | Cattle Water | allotment water | Direct debit | 7.56 | 1.51 | 9.07 | |
| 165 | 28/02/2025 | Unity | Jeremy Hanham | bin emptying | Online | 60.00 | - | 60.00 | |
| 166 | 05/03/2025 | Unity | Falcon Signs | Signs dogs to be kept on lead | Online | 117.82 | 23.56 | 141.38 | |
| 167 | 28/02/2025 | Unity | Clerk | expenses | Online | 25.00 | - | 25.00 | |
| 168 | 26/02/2025 | Unity | Fourpoint Mapping | tourist maps | Online | 3,104.00 | 12.00 | 3,116.00 | |
| 169 | 19/02/2025 | Unity | Wise | grounds maintenance | Online | 260.00 | - | 260.00 | |
| 170 | 02/03/2025 | Unity | OALC | annual membership | Online | 250.00 | 50.00 | 300.00 | |
| 171 | 28/02/2025 | Unity | Challow News | subscription | Cheque | 250.00 | - | 250.00 | |
| Total | | | | | | | | 14,755.13 | |

February receipts

| Voucher No. | Date | Bank | Payer | Description | Payment Method | Total |
|--------------|------------|-------|-------|------------------------|----------------|-----------------|
| 39 | 17/01/2025 | Unity | SSE | refund for overcharges | cheque | 4,841.93 |
| 40 | 10/02/2025 | Co Op | | Allotment fee | Online | 5.00 |
| Total | | | | | | 4,846.93 |

215.3/24-25 To note the reconciled bank account as at 28th February 2025.

This was noted and the reconciliation was signed by Cllr Webb.

Bank Reconciliation at 28/02/2025

| | | | |
|----------|----------------------------------|------------|-------------------|
| | Cash in Hand 01/04/2024 | | 108,210.86 |
| | ADD | | |
| | Receipts 01/04/2024 - 28/02/2025 | | 149,763.66 |
| | | | 257,974.52 |
| | SUBTRACT | | |
| | Payments 01/04/2024 - 28/02/2025 | | 133,084.55 |
| A | Cash in Hand 28/02/2025 | | 124,889.97 |
| | (per Cash Book) | | |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 28/02/2025 | 0.00 |
| | Cooperative | 28/02/2025 | 74,192.71 |
| | Unity Trust | 28/02/2025 | 50,843.62 |
| | | | 125,036.33 |
| | Less unrepresented payments | | 146.36 |
| | | | 124,889.97 |
| | Plus unrepresented receipts | | |
| B | Adjusted Bank Balance | | 124,889.97 |

A = B Checks out OK

215.4/24-25 To approve adding an additional authoriser to the bank mandate for CO OP and Unity.

Resolved: The Councillors unanimously resolved to add Cllr Hayes to both the CO OP and Unity bank mandate. Cllr Hayes requested assistance to set up a Parish Council email address, the approx. cost of £60 for 1 hour of technical support from Grove Geeks was unanimously approved to support this set up.

215.5/24-25 To receive information about savings account for the transfer of EMR's.

The RFO is still finding out information about savings accounts that could meet the needs of the Council. This will be discussed again at the April meeting. **[ACTION RFO]**

215.6/24-25 To discuss and agree the outsourcing of the monthly payroll and approve a quotation if necessary.

The RFO has contacted 4 companies and the Clerk has contacted one to request quotations. Some companies do not offer payroll services as a stand-alone service. It was agreed that this will be revisited at a later time.

215.7/24-25 To approve the Earmarked Reserves.

The RFO is still working on these, this will be moved onto the April Agenda. **[ACTION RFO]**

215.8/24-25 To receive an update on the arrangements for the Internal Audit.

The Internal Auditor has been in email contact with the Clerk and RFO explaining what information is required and timings for this.

215.9/24-25 RFO report

The RFO is waiting for confirmation the bank mandate for Unity has been updated to reflect the recent Councillor resignation. The RFO will be re sending an allotment invoice to chase fees.

216/24-25 Governance

216.1/24-25 To approve and adopt the Privacy Notice

Resolved: The Privacy Notice was approved and adopted. This will be uploaded to the website **[ACTION CLERK]**

216.2/24-25 To approve and adopt the Information & Data Protection Policy.

Resolved: The Information & Data Protection Policy and Procedure was approved and adopted. This will be uploaded to the website **[ACTION CLERK]**

216.3/24-25 To approve and adopt the Internal Controls Policy

The Clerk had received an email from the Finance Councillor raising concerns that this policy would be hard to implement. The Clerk sought advice from the OALC who said that although the advice would always be to implement an Internal Controls Policy, they acknowledge that East Challow Parish Council have more robust Internal Controls already in place than the average Parish Council; East Challow Parish Council have a separate Clerk and RFO this is an Internal Control. The Finance Councillor carries out robust checks of the payments and accounts every month.

The Councillors unanimously agreed that East Challow Parish Council already has more internal controls in place than the average Parish Council. The RFO agreed to produce a tick sheet to reflect the Internal Controls Policy and this would be completed every month. The Parish Council will undergo an Internal Audit very soon, the Council will take advice from the Internal Auditor as to whether more Internal Controls are required. **[ACTION RFO]**

Resolved: The Internal Controls Policy was not adopted.

217/24-25 To receive reports from District and County Councillors

217.1/24-25 Oxfordshire County Councillor

There was no report available.

217.2/24-25 Vale of the White Horse District Councillor

The report was received. Additionally, DCllr Barrow reported there were concerns that regarding the Local Government Reorganisation that a Unitary Authority maybe created that would be responsible for a larger number of Parishes. The presentation by the Future Flood Resilience Group will take place on May 6th at 7.00 pm in Letcombe Regis Village Hall.

218/24-25 Planning

218.1/24-25 To approve responses to requests for consultation on applications

P25/V0289/HH Location: Fernbank Letcombe Hill East Challow Wantage OX12 9RP

Description: Proposed first floor extension to create home office above sunken garage (garage permitted by application P24/V0051/HH) Response date 07/03/25 extension agreed until 13/03/25

Resolved: A response was approved of no objections.

P20/V3113/O Location: Land North/West of Grove North of Grove Airfield South of Denchworth Road Grove

Description: Residential development, new access points and vehicular, cycle and pedestrian links, strategic landscaping and green infrastructure including areas of informal and public open space, other associated site infrastructure, and an extension to the cemetery. (As amended and amplified by information received 24 February 2025. Response Date 11/03/25 extension agreed until 13/03/25

Resolved: East Challow Parish Council agreed to submit a response requesting that appropriate EA approval has been obtained for the extension to the cemetery.

218.2/24-25 To note Planning Applications

P25/V0328/DIS Location: Grove Technology Park, Grove Business Centre Downsview Road Wantage OX12 9FF

Description: Discharge of condition 4(Contaminated Land) on application P24/V0274/FUL. (Remediation of contaminated land and associated enabling works). **No response required.**

218.3/24-25 To note planning decisions

P24/V1081/LDE

Location: Kirklands Mews Ickleton Road East Challow Wantage OX12 9JB

Description: An existing self contained dwelling - see supporting Planning Statement (Additional information received 5 August 2024). **Approved**

P24/V2625/HH.

Location: 27 Windmill Place East Challow Wantage

Description: Rear Extension and alterations (Additional annotation shown on plans submitted 10 January 2025) **GRANTED**

P24/V2732/HH

Location: The Old Police Station Letcombe Hill East Challow Wantage

Description: Two storey extension to the side of the property. **GRANTED**

P23/V1784/O

Location: Grove Business Park Downsview Road Wantage OX12 9FF

Description: Hybrid planning application comprising;

An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross

external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access.

A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.

GRANTED

219/24-25 Village and surrounding area**219.1/24-25 To discuss the progress on the creation of a Village Maintenance schedule.**

This is in progress.

219.2/24-25 To discuss the damage to the Village Greens done on 27/12/24 and consider quotations to repair.

The Clerk has contacted the Farmer on two occasions regarding the quotation that he initially offered to provide, no response has been received. Three quotations have been requested as per East Challow Parish Council's Financial Regulations, two quotations had been received and were considered by Councillors, the third contractor declined to provide a quotation.

Resolved: The Councillors unanimously agreed to accept the quotation from RJR Tree surgery for £510 to repair the damage to the Village Greens. The Clerk was asked to contact the Farmer regarding the quotation and his contribution. **[ACTION CLERK]**

219.3/24-25 To discuss the damage on the grass verge at the junction of Windmill place and High View and the parked vehicles.

This was discussed, Cllr Barrow is progressing this situation and has offered to speak to residents. **[ACTION PB]**

219.4/24-25 To receive and update on the installation of the new bench for the Village Green.

The bench has now been installed on the Village Green, Cllr Crump was thanked for his work. After installation it was noted that unfortunately 2 of the wooden legs have visible cracks in the wood, that will need to be repaired. The seat will need to be removed and the legs will need treating and then holes will need to be drilled into the legs to fix in place. The recently unearthed slabs were also discussed.

Resolved: The Council resolved to ask RJR Tree Surgery to replace the slabs whilst they repaired the damage to the Village Greens. Expenditure for this would be ratified at the April meeting. The Clerk

was asked to arrange this. **[ACTION CLERK]** Cllr Gregson is requesting a quotation from a contractor for the treatment required on the legs of the bench. **[ACTION AG]**

219.5/24-25 To receive an update on the replacement bin requested for the one at the end of Old School Lane, adjacent to the A417.

The Clerk chased this with OCC on the 05/03/25, no response has been received.

219.6/24-25 To receive information regarding an update to local Villages by the Police Community Support Officer and approve the cost of hiring the Village Hall for this update.

A date is still to be decided for this update, costs will be ascertained and approved at the April Meeting.

219.7/24-25 To discuss the lack of maintenance of the grass and wildlife area on the Crest Nicholson Estate.

DCllr Barrow reported that this issue was between the residents of the Crest Nicholson Estate and the management company. This is not an issue to be dealt with by the Parish Council.

219.8/24-25 To discuss the purchase of a Beware Children and Animals sign for the Childrey Way Bridlepath and receive an update on the purchase of Keep your dog on the lead signs.

The keep your dog on the lead signs have been collected from Falcon signs and cost of £58.91 plus VAT this is a slight increase from £53.41 plus VAT as brackets were also purchased to allow the signs to be placed on existing poles. The signs are being erected by a Parishioner. The Councillors wanted thanks to be noted to the Parishioner for their support for the Village. The location for a Beware Children and Animals sign was discussed, it was suggested that there could be issues with putting this sign on land that is not owned by East Challow Parish Council. A location owned by the Parish Council was suggested, the Chair will further investigate and this will be discussed again at the April meeting.

219.9/24-25 To receive a response from Open Spaces regarding Common Land.

The Clerk reported that a response from Open Spaces Society confirmed the Parish Council's understanding of the ownership situation regarding the Common Land known as the Village Green. In 1976 the Chief Commons Commissioner declared that as no owner had come forward, the land remained subject to protection under section 9 of the Commons Registration Act 1965 with East Challow Parish Council responsible for its protection against unlawful interference. As the Parish Council does not own the land it cannot sell or gift it.

Resolved: The Clerk was asked to email the Parishioner who enquired about the purchase of an area of common land passing on this information. **[ACTION CLERK]**

220/24-25 Noticeboards

220.1/24-25 To receive an update on contacting Crest Nicholson about the location of the adapted notice board.

No update was available, Cllr Barrow will find out more about this for the April meeting. **[ACTION PB]**

221/24-25 Trees

221.1/24-25 To confirm the completion of the major deadwood removal for the mature sycamore tree that is over the footpath in Lower Childrey Way.

The deadwood removal is now complete, this was carried out on the 12/03/25.

222/24-25 To receive an update on the REPF Grant and map/guide.

The tourist guide is now complete and is printed, Cllr Barrow gave copies to the Parish Councillors. It was noted that this looked very impressive, and Cllr Barrow was thanked for his work. The guide is on the Parish Council website, the Clerk was thanked for assisting with this. QR codes will be available on the Parish noticeboards. The Vale has offered to distribute the tourist guide. Cllr Barrow has been very impressed with the standard of work from Fourpoint mapping.

223/24-25 Village Hall

223.1/24-25 To receive the Grant application from the Village Hall committee and approve the grant figure for 2025/2026.

This was not received from the Village Hall Committee.

223.2/24-25 To discuss payment for the Parish Council meetings.

This was discussed; it was highlighted that the Parish Council used to pay for the meetings. There are concerns that complaints may arise concerning the Village Hall's loss of income due to the Parish Council not paying for the meetings. The Bookings Secretary has quoted £25 per Parish Council meeting.

Resolved: It was resolved unanimously to pay for the hire of the hall for Parish Council meetings at a cost of £25 per meeting. The Chair, as the Parish Council representative on the Village Hall Committee, will raise this at the next Village Hall meeting.

224/24-25 To receive and discuss an updated projects wish list.

Cllr Barrow circulated a map showing selected items from the wish list. These items included picnic benches and benches, an outdoor table tennis table, youth shelter and outdoor gym equipment. The RFO informed the meeting that the 2025/2026 budget had now been set and the Precept applied for. The RFO suggested bringing a wish list to the meeting in September 2025, for consideration when setting the 2026/2027 budget. The location of a youth shelter was discussed, it was highlighted that near to the play area and the back of the school would not be an ideal location and could encourage anti-social behaviour.

It was pointed out the Parish Council car park located near the football field would need re surfacing. It was suggested that the section of Cornhill Lane adjacent to the recreation ground could

be improved by cutting back undergrowth and levelling the surface. This is a byway and therefore the responsibility of OCC and likely to be expensive.

Resolved: The Council resolved to meet as a smaller group, Cllr Barrow, Cllr Hayes and Cllr Bosley to prioritise the wish list.

225/24-25 Standing Agenda Items, to receive update and agree actions.

225.1/24-25 Parish Cemeteries.

To receive an update on the installation of the Vicarage Hill Cemetery notice board.

Cllr Crump has offered to install this; the Chair will speak with Cllr Crump about this installation.

[ACTION CHAIR/ IC]

225.2/24-25 Traffic/Highways including:

Parking and speeding within the village including 20 mph implementation.

There has not been an update on the 20 MPH implementation, Cllr Barrow will find out the progress on this. **[ACTION PB]**

Speed Indicator Displays (SID') including an operational update.

Both SID's are still not working , Elan City, the manufacturer has provided instruction on how to access the software. It was decided that both batteries will be charged again and the SID's will be monitored for how long they operate. It was noted that the speed of the traffic through the village has increased since the SID's have not been in operation. **[ACTION PB/AG]**

To discuss the increase in earth moving vehicles on the A417.

The amount of earth moving vehicles travelling through the village has increased mainly due to the construction at the new Lidl site in Wantage. It was also noted that if the reservoir is built this could further increase construction traffic.

Resolved: The Council resolved to write to DCllr Bethia Thomas highlighting the effects on East Challow. All Councillors were asked to send comments to the Chair. **[ACTION ALL COUNCILLORS]**

225.3/24-25 Grounds Maintenance

To receive an update on the 2025/2026 grounds maintenance contracts

Both contractors have signed the contracts and the contracts started on the 1st March 2025.

A motion without notice to extend the meeting until 21.30 was unanimously agreed.

225.4/24-25 Public Art

To receive an update on the Public Art project.

There was nothing new to report, this is ongoing.

225.5/24-25 Recreation Areas

To receive a report from the Pavilion Working Group.

A meeting took place on 10th March 2025 with Challow Sports and the Pavilion Working Group. It was confirmed by Challow Sports that they are advertising the activities for the children of the Village via Facebook. East Challow Parish Council had tried to obtain three quotations to install the already purchased doors and replace the shed doors at the pavilion. One contractor declined to quote for the installation of the already purchased doors and provided a quotation for the boarding up of the shed. Another contractor declined to quote due to time pressures. The Parish Council are awaiting a quotation from the third contractor, this will be discussed at the April meeting.

To review the agreement with Challow Sports for the use of the recreation ground.

This agreement was due for review at the end of January 2025. It was agreed that this agreement should be renewed once there was a working toilet in place, the electrical inspection has been carried out and the doors have been installed. The agreement will be discussed again once these works are complete. The Clerk was asked to send the existing agreement to Challow Sports. **[ACTION CLERK]**

To receive an update on the electrical safety inspection check at the pavilion.

This was discussed at the meeting on the 10th March 2025 and it was confirmed that this has still not been carried out.

To receive an update on the purchase of 3 sets of new goalposts for the recreation ground and confirm insurance.

The Clerk has received an email from Clear Councils confirming the following:

Further to our recent telephone conversation, we can confirm that goal posts will be covered under the sports equipment section of the policy. You are currently insured for £10,000 under this section, if this now needs increasing, please let us know.

The purchase of the goalposts will be re visited once more work has been carried out at the pavilion. It was mentioned that goal post sizes maybe changing, Cllr Gregson will investigate this. **[ACTION AG]**

To receive an update on the replacement of the toilet cistern.

At the meeting on the 10th March 2025, Challow Sports reported that they had a cistern and a volunteer willing to install this. The Chair reported that the old cistern had been disposed of, no paperwork was available. Cllr Hayes expressed his concerns over the lack of documentation regarding the cistern disposal.

To receive a report following the visual play inspection checks.

The checks are being carried out every 2 weeks, the Litter Warden has said everything is in good order. Wicksteed have been asked for some support to grease the carousel bearing.

To discuss the project to reclaim a 5-meter strip of football field.

The reclaim works have been carried out and Cllr Barrow is arranging a quotation for the reseeding of this area to be carried out in Autumn 2025. It has been confirmed with Challow Sports an adult team would not be playing on the recreation ground until 2026. **[ACTION PB]**

To receive an update on the wet pour quotations for the Play Area.

The Assistant Clerk provided the following update on the Wet Pour project.

1. **Order Date:** The order for the wetpour project was placed on 24/02/2025.
2. **Order Acknowledgement:** We have received the order acknowledgement from Wicksteed Leisure Ltd. The details match the quotation provided.
3. **Site Meeting:** A site meeting is scheduled to assess the installation conditions.
4. **Wicksteed's Proposed Timings:** Wicksteed has indicated an approximate lead time of 10-12 weeks from the order date.
5. **Cracks in Existing Wetpour:** Wicksteed has agreed to advise on the cracks in the existing wetpour.
6. **Quote Total excluding VAT: £9,170.18**

To receive an update on the MUGA surface project.

The Clerk has been in contact with Sports Courts and they have advised that the tennis socket installation and court cleaning with commence on either weeks commencing 17/03/25 or 23/03/25.

To discuss the shed doors at the pavilion and approve a quotation if necessary.

As per the minutes from the February meeting the Clerk met with a contractor to discuss replacing the shed doors at the pavilion and installation of the already purchased front doors. The contractor advised that the shed door replacement would be expensive as the doors are not standard so doors would need to be made. They advised boarding the shed door up to eliminate a safety issue that maybe caused due to break in. A quote has been received for £230 excluding VAT . The contractor declined to quote for the installation for the front doors.

Resolved: The Council resolved not to accept the quotation for boarding up the doors and wait for another contractor to provide a quotation. The Clerk pointed out that the hole in the shed doors at the pavilion was now large and this could encourage a break in.

226/24-25 To receive Correspondence and agree actions or approve responses.

Correspondence has been received regarding proposed changes to the way social housing in South Oxfordshire and the Vale of White Horse is allocated, a consultation will be open until 18/03/2025. Cllr Barrow will respond to this on behalf of the Parish Council.

Correspondence has been received regarding a new council for the Vale, South Oxfordshire and West Berkshire. This was noted.

Correspondence has been received regarding the request for a discussion between Bewley Homes and the Parish Council about land at Canal Way East Challow.

Resolved: The Council unanimously resolved to decline the invitation to meet with Bewley Homes. The Clerk was asked to send this response to Bewley Homes. **[ACTION CLERK]**

Correspondence has been received from a parishioner regarding parking concerns in Windmill place and the state of the verges. Requests have been received suggesting some verges should be paved to alleviate the parking issues in this area of the Village. The Clerk has emailed Highways Engagement about this matter and Cllr Barrow will be sending pictures of the area.

Correspondence has been received regarding a consultation on new rules for charity collections in South Oxfordshire and the Vale of White Horse. Cllr Barrow will respond to this on behalf of the Parish Council

Correspondence has been received regarding expression of interest for grant-funded flood schemes led by Parish, Town, District and City Councils, Flood Groups and Catchment Partnerships. This was noted, Cllr Barrow will further investigate this.

227/24-25 Matters for future discussion.

The poor state of the pathways in East Challow.

228/24-25 To agree a list of items to be included in the next edition of Challow News

Brown bin permit poster
Councillor vacancy

229/24-25 To agree date of the next meeting: 9th April 2025

There was no further business transacted, the Chairman closed the meeting at 21.28

Signed Chair.....

Date.....