

Notice of a Meeting of East Challow Parish Council

Wednesday 9th April 2025 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 12th March 2025

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Councillor Vacancy

5.1 To approve co option of 1 Councillor to fill the vacancy or to re advertise if necessary.

6. Staffing Matters

6.1 To discuss payment date for staff.

6.2 To approve overtime hours for end of year work.

7. Finance 2024-2025

7.1 To agree the March payments list paid in April 2025.

7.2 To note the March 2025 receipts.

7.3 To note the reconciled bank account as at 31st March 2025.

7.4 To receive information on the updating of the CO OP and Unity bank mandate.

7.5 To approve the opening of a savings account for the transfer of EMRs.

7.6 To approve the Earmarked reserves.

7.7 To receive and approve the updated Asset Register as at 31/03/25.

7.8 To approve the use of the amended Internal controls policy on a monthly basis.

7.9 RFO report.

JS Smith

Clerk

2nd April 2025

8. Finance 2025-2026

8.1 To note the first half of the precept was received on the 1st April 2025.

9. Governance

9.1 To approve the Standing Orders for 2025/2026

9.2 To approve the Financial Regulations for 2025/2026

9.3 To approve the Code of Conduct for 2025/2026

9.4 To approve the Risk Assessment for 2025/2026

9.5 To approve and adopt the updated Publication Scheme.

10. To receive reports from District and County Councillors

10.1 Oxfordshire County Councillor

10.2 Vale of White Horse District Councillor

11. Planning

11.1 To approve responses to requests for consultation on applications

P25/V0599/FUL Location: 1 Challow Marsh Cottages East Challow Wantage OX12 0ED

Description: Extension and conversion of stables building into a single storey self-build dwelling, including change of use of paddock land to residential garden (Resubmission of P22/V0283/FUL)

11.2 To note planning application

P25/V0554/DIS Location: Former Airfield Land to the west of Newlands Drive and north Denchworth Road Grove

Description: Discharge of condition 32 (Travel Plan Phase or Sub Phase) on application P17/V3130/FUL (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.)

P25/V0555/DIS Location: Former Airfield Land to the west of Newlands Drive and north Denchworth Road Grove

Description: Discharge of condition 25 (Hours of Use - non residential buildings) on planning application P17/V3130/FUL (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.)

11.3 To note planning decisions

P25/V0103/HH Location Coach And Horses Main Street East Challow Wantage OX12 9SW

Description: Internal and external alterations. New windows to ground and first floor rear Elevation. **GRANTED**

12. Village and surrounding area

- 12.1 To discuss the progress on the creation of a Village Maintenance schedule.
- 12.2 To receive an update on the repairs to the Village Greens.
- 12.3 To discuss the damage on the grass verges in Windmill Place and High View and the parked vehicles.
- 12.4 To receive an update on the maintenance work required on the new bench for the Village Green and the levelling of the paving slabs.
- 12.5 To receive an update on the replacement bin requested for the one at the end of Old School Lane, adjacent to the A417.
- 12.6 To receive information regarding an update to local Villages by the Police Community Support Officer and approve the cost of hiring the Village Hall for this update.
- 12.7 To receive an update on the request for a dog poo bin between Cornhill Lane and Silver Lane.
- 12.8 To discuss the purchase and position of a Beware Children and Animals sign for the Childrey Way Bridlepath.
- 12.9 To consider a request for £400 towards the Village Community Day, which includes celebrating VE Day.
- 12.10 To approve £36 per year for downloading data from water flow monitoring gauges on Letcombe and Childrey Brook.

13. Noticeboards

- 13.1 To receive an update on contacting Crest Nicholson regarding the location of the adapted notice board.

14. Village Hall

- 14.1 To receive the Grant application from the Village Hall committee and approve the grant figure for 2025/2026
- 14.2 To receive an update on the payment for the Parish Council meetings.

15. To discuss the Neighbourhood Plan and possible updates for East Challow.

16. To discuss the updating of the Emergency Plan.

17. Standing Agenda Items, to receive update and agree actions.

17.1 Parish Cemeteries

- To receive an update on the installation of the Vicarage Hill Cemetery notice board.

17.2 Traffic / Highways including

- Parking and Speeding within the village.
- Speed Indicator Displays (SID's) including an operational update.
- To discuss the increase in earth moving vehicles on the A417.

17.3 Grounds Maintenance

17.4 Public Art

- To receive an update on the Public Art project.

17.5 Recreation Area

- To receive a report from the Pavilion Working Group.
- To review the agreement with Challow Sports for the use of the recreation ground.
- To receive an update on the electrical safety inspection check at the Pavilion.
- To receive an update on the replacement of the toilet cistern.
- To receive a report following the visual play inspection checks.
- To receive information on goal post sizes.
- To discuss the project to reclaim a 5-meter strip of football field
- To receive an update on the wet pour project for the Play Area.
- To receive an update on the MUGA surface project.
- To discuss the shed doors and the installation of the front doors at the pavilion and approve a quotation if necessary.
- To consider access for emergency vehicles for the play area/recreation ground.

18. To receive Correspondence and agree actions or approve responses.

19. Matters for future discussion.

20. To agree a list of items to be included in the next edition of Challow News

21. To agree date of the next meeting: 14th May 2025