

**Minutes of a Meeting of East Challow Parish Council**

**Held on Wednesday 12<sup>th</sup> February 2025 at 19:00, East Challow Village Hall**

**Public Session:** No comments

**Members Present:**

Chair                      Cllr V A Bosley (VB)  
Vice Chair                Cllr F Webb (FW)  
Members                 Cllr T Hayes (TH)  
                                  Cllr A Gregson (AG)  
                                  Cllr I Crump (IC)

Clerk                      Jane Smith

**Public and press:** None present

**Meeting started at 19:10**

**190/24-25      To receive apologies for absence.**

Cllr Constance who is convalescing.

Cllr P Barrow

**191/24-25      Declarations of Interests**

**191.1/24-25    To receive declarations of interest for items on this agenda.**

Cllr V Bosley on Village Hall Committee

Cllr I Crump on Village Hall Committee

**192/24-25      To approve the minutes of a previous council meeting.**

**192.1/24-25    Meeting held on 8th January 2025**

It was agreed by all Councillors present that the minutes were an accurate record of the meeting.  
Proposed by Cllr Hayes seconded by Cllr Webb . The minutes were signed at the end of the meeting.

**192.2/24-25    Matters arising from the minutes not elsewhere on the agenda.**

**174.5/24-25 Resolved:** The Council resolved to remove the 3 Lenovo tablets from the Asset Register.

**[ACTION RFO]** *confirmation that this had been done was requested.*

### **193/24 -25 Chairman's Announcements**

The Chair requested that paying for use of the Village Hall for Council meetings should be raised at the March meeting

Whilst SportsCourts were investigating the water supply , unfortunately a leak occurred on the compression fixing from the sink in the pavilion toilet. Talboys attended and fixed the leak and installed an inside tap , allowing a more available water supply for any future works.

This was done without charge. The Parish Council have been informed that when the water is run in the sink for the first time after a period of the sink not being used, the water should be turned on gradually using the lever under the sink.

The Clerks laptop, the Clerk will be buying a new laptop before the March meeting, the Clerk's laptop is not keeping charge and must be plugged in continuously, it is a 2017 model. £600 for the purchase and set up has already been approved at the September 2024 meeting.

#### **September 2024 Minutes**

#### **82.1/24-25 To approve a budget of £600 for a new Clerk's laptop and set up in the event of laptop failure.**

The Clerk explained that the last of the planned budget for IT had been used to purchase the Assistant Clerks laptop. The Clerk requested that a budget of £600 be approved for replacement of the clerk's laptop including set up in the event of failure. If the Clerk's laptop continued in working order, the Clerk requested that monies be allocated for replacement in the 25/26 budget.

**Resolved:** A budget of £600 was approved unanimously to replace the Clerk's laptop in the event of failure.

The Chair reported that the Village Hall Committee had approached the Council to enquire if the Council would fund a planning application for a sign to advertise the location of the Village Hall. The Council highlighted that £3000 was granted to the Village Hall Committee each year, this additional funding was not agreed. It was suggested that an enquiry should be made with OCC to investigate if they would fund a sign.

### **194/24-25 Councillor Vacancy**

#### **194.1/24-25 To note VWHDC has confirmed that no election has been called.**

This was noted.

#### **194.2/24-25 To approve co-option of 1 Councillor to fill the vacancy or to re advertise if necessary.**

The Clerk and the Chair reported that there had not been any offers to fill this vacancy, it was agreed to readvertise this in Challow News and the notices would remain on the Village notice boards.**[ACTION CLERK]**

### **195/24-25 Staffing Matters**

### 195.1/24-25 Staffing update

**Resolved:** It was unanimously agreed to offer another fixed term contract of 6 months for the Assistant Clerk position from 1<sup>st</sup> March 2025 for up to 4 hours per week.

### 195.2 /24-25 To approve the cost of £72 for GDPR training offered by the SLCC for Clerk and RFO.

This training will equip staff with the knowledge to meet legal obligations as well as reviewing data security and data breach procedures.

**Resolved:** The cost of £72 was unanimously agreed.

### 195.3 To discuss payment date for staff.

When the Council were paying staff by cheque, payments were required to be made just after the meeting when the cheques were signed. As the Council now pay by bank transfer, payment to staff can be made at an earlier date as payroll is processed round the 30<sup>th</sup> of each month, with information sent to HMRC on the last working day of the month. The OALC have confirmed with the RFO that the Parish Council should be paying on the same date that information is sent to HMRC.

**Resolved:** The Councillors decided that they would like more time to consider this as they had concerns over authorisers being available to authorise twice per month. The Clerk was asked to circulate information. **[ACTION CLERK]**

## 196/24-25 Finance 2024-25

### 196.1/24-25 To agree the January payments paid in February 2025.

**Resolved:** The January payments paid in February were unanimously agreed. The Chair signed the payments list as per East Challow Parish Council's Financial Regulations.

### 196.2/24-25 To note the January 2025 receipts.

These were noted.

Total staff cost for January 2025 1,253.83

All other payments:

Voucher No.	Date	Bank	Supplier	Description	Payment Ref	Net	VAT	Total	
TRF	06/01/2025	Co Op	Unity	account top up	online	10,000.00	-	10,000.00	
158	07/01/2025	Co Op	Castle water	allotment water	Direct debit	7.56	1.51	9.07	
150	21/12/2024	Co Op	Microsoft	licences	Direct debit	30.90	6.18	37.08	
151	21/12/2024	Co Op	Ionos	website	Direct debit	18.00	3.60	21.60	
147	14/01/2025	Co Op	SLCC	Council admin book	Card	143.50	0.90	144.40	
123	15/12/2024	Unity	HMRC	late penalty	online	202.02	-	202.02	
141	31/01/2025	Unity	Unity	bank charges	online	6.00	-	6.00	
148	14/01/2025	Unity	RJR Tree Surgery	extend football pitch area	online	365.00	73.00	438.00	
149	06/02/2025	Unity	RJR Tree Surgery	grounds and tree maintenance	online	7,425.00	1,485.00	8,910.00	
152	14/01/2025	Unity	Pepler	Gate and post for cemetery	online	150.00	30.00	180.00	
153	11/09/2024	Unity	East Challow Village Hall	final grant payment	online	1,500.00	-	1,500.00	
157	23/01/2025	Unity	Sports Court Limited	Deposit payment for weathersafe process	online	1,571.25	314.25	1,885.50	
TRF	06/02/2025	Co Op	East Challow Unity	internal transfer of funds	online	10,000.00	-	10,000.00	
156	31/12/2024	Unity	Jeremy Hanham	grounds maintenance	online	185.00	-	185.00	
<b>Total</b>									<b>33,516.67</b>

December receipts

Voucher No.	Date	Bank	Payer	Description	Payment Method	Total
37	08/01/825	Co Op	VOWH	S106	Online	6,747.85
<b>Total</b>						<b>6,747.85</b>

**196.3/24-25 To note the reconciled bank account as at 31<sup>st</sup> January 2025.**

This was noted and the reconciliation was signed by Cllr Gregson.

	<b>Bank Reconciliation at 31/01/2025</b>		
	Cash in Hand 01/04/2024		108,210.86
	<b>ADD</b> Receipts 01/04/2024 - 31/01/2025		144,916.73
			253,127.59
	<b>SUBTRACT</b> Payments 01/04/2024 - 31/01/2025		122,102.87
<b>A</b>	<b>Cash in Hand 31/01/2025</b> (per Cash Book)		<b>131,024.72</b>
	Cash in hand per Bank Statements		
	Petty Cash	31/01/2025	0.00
	Cooperative	31/01/2025	84,790.46
	Unity Trust	31/01/2025	50,486.05
			<b>135,276.51</b>
	Less unrepresented payments		4,251.79
			131,024.72
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>131,024.72</b>
	<b>A = B Checks out OK</b>		

**196.4/24-25 To confirm the 2025/2026 Precept request has been submitted.**

The RFO submitted the precept paperwork on the 09/01/25. It was requested that the RFO send a copy of the precept form submitted and the confirmation of receipt email to the Chair and Vice Chair. **[ACTION RFO]**

**196.5/24-25 To approve updating the bank mandate for CO OP and Unity reflecting the recent councillor resignation.**

**Resolved:** The Council unanimously agreed to update the bank mandate for the CO OP and Unity banks to reflect the recent councillor resignation. **[ACTION RFO]**

**196.6/24-25 To receive an update on contacting SSE regard the high electricity bill**

The RFO received confirmation from SSE on 29/01/25 informing the Council that they would be receiving a credit refund of £4,841.93. A cheque has now been received. The RFO was thanked for getting this issue resolved. The RFO has requested that regular dated pictures are taken of the meter reading to avoid this problem going forward.

**196.7/24-25 To receive, discuss and approve the invoice from Challow News**

**Resolved:** It was noted what a great resource the Challow News is for the Village, it was unanimously approved for the £250 invoice from Challow News, in respect of the Parish Council page, be paid on the March payments list. The Clerk was asked to email Challow News and inform them that the payment would be made after the meeting on the 12<sup>th</sup> March. **[ACTION RFO/CLERK]**

**196.8/24-25 To receive information, consider and approve a new Internal Auditor.**

A discussion took place regarding the auditor information, the options were discussed.

**Resolved:** It was resolved unanimously to approve the appointment of Bridget Knight as the Internal Auditor for the 2024/2025 Audit. The RFO was asked to confirm this appointment. **[ACTION RFO]**

**196.9/24-25 To approve the opening of a savings account for the transfer of EMR's.**

The RFO has recommended that the Council open a saving account to transfer the earmarked reserves, funds set aside for specific projects or spending. In the JPAG this is classed as a short term investment and will be line 8 on the AGAR, it would become part of the monthly reconciliation.

**Resolved:** The Council unanimously resolved to ask the RFO to investigate a savings account and bring options to the next meeting. The Councillors requested that the RFO explore savings options with Unity and the CO-OP banks. The Councillors also requested details of what the reserves were earmarked for at the March Meeting. **[ACTION RFO]**

**196.10/24-25 To discuss and agree the outsourcing of the monthly payroll and approve a quotation if necessary.**

**Resolved:** The Council discussed this and acknowledged that the payroll could be complicated. It was agreed to consider quotations. The RFO was asked to bring 3 quotations to the next meeting, plus information about the companies as they would be dealing with personal data. The Councillors also requested details at the next meeting of the cost of fines incurred. **[ACTION RFO]**

**196.11/24-25 RFO report**

The RFO sent a report, most items have been covered in the above Finance section, additionally the RFO highlighted that Challow Sports required working facilities to host games and run training sessions. Progress at the pavilion is slow.

**197/24-25 To receive reports from District and County Councillors**

**197.1/24-25 Oxfordshire County Councillor**

There was no report available.

**197.2/24-25 Vale of the White Horse District Councillor**

The report was received.

## **198/24-25 Planning**

### **198.1/24-25 To approve responses to requests for consultation on applications**

**P24/V2732/HH Location :** The Old Police Station Letcombe Hill East Challow Wantage OX12 9RP

**Description:** Two storey extension to the side of the property.

**Resolved:** A response was approved of no objections.

**P25/V0103/HH Location:** Coach And Horses Main Street East Challow Wantage OX12 9SW

**Description:** Internal and external alterations. New windows to ground and first floor rear elevation.

**Resolved:** A response was approved of no objections.

### **198.2/24-25 To note Planning Applications**

**P25/V0070/DIS Location:** Former Grove Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road

**The application is for:** Discharge of conditions 6 (Housing Delivery document), 11 (Construction and Environmental Management Plan), 15 (Drainage details), 16 (Drainage details), 19 (Tree protection), 22 (Landscape Management Plan), 26 (Landscape and Ecological Plan) & 32 (Travel Plan Phase or Sub Phase) on planning application P17/V3130/FUL Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.

This was noted

**P24/V2694/DIS Location:** Former Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road Grove

**Description:** Discharge of condition 16 (drainage details) on planning application P17/V3130/FUL Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.

This was noted

## **199/24-25 Village and surrounding area**

### **199.1/24-25 To confirm the Bridlepath surface between Cornhill Lane and Cornhill Farm has been reported on Fix My Street.**

The Clerk confirmed that this was reported on 09/01/25.

**199.2/24-25 To discuss the progress on the creation of a Village Maintenance schedule.**

This is in progress.

**199.3/24-25 To discuss the Village Greens and consider quotations to repair the damage from 27/12/24.**

The Clerk has contacted the Farmer on 2 occasions regarding the quotation that he offered to obtain but has had no reply. A quotation has been received, and another quotation is expected very soon. The Council noted that the current weather conditions were still not agreeable for the repairs to take place. Quotations would be brought to the March meeting.

**199.4/24-25 To discuss the damage on the grass verge at the junction of Windmill place and High View and the parked vehicles.**

A resident has reported that the verge is damaged due to the restrictions caused by the vehicles parked in this area.

**Resolved:** This was discussed and noted by all Councillors. The Chair will monitor and assess this area and this will be discussed again at the March Meeting. **[ACTION CHAIR]**

**199.5/24-25 To note the new bench ordered for the Village Green has arrived and to discuss the installation.**

The Bench has now been received and is being stored by a resident. The Council thanked the resident for storage of this bench. Cllr Crump will investigate if he can install the bench. The Clerk was asked to contact the resident and advise. **[ACTION CLERK]**

**199.6/24-25 To note a replacement bin has been requested for the one at the end of Old School Lane, adjacent to the A417.**

This was requested on the 17/01/25. Thanks was given to the Chair and RFO for attending to the overflowing bins in East Challow this week.

**200/24-25 Noticeboards****200.1/24-25 To receive an update on contacting Crest Nicholson about the location of the adapted notice board.**

No update was available.

**201/24-25 Trees****201.1/24-25 To receive an update on the works from the Tree survey.**

The high and medium works as detailed on the tree survey were completed during the week of 03/02/25 by RJR Tree surgery. The low priority tasks will need to be completed before the next tree survey, which will be due in 2029. The Council thanked Parishioners for the support and cooperation in the closure of the overflow car park. The Clerk was thanked for the huge amount of work she had undertaken to complete this project.

**201.2/24-25 To ratify the additional expenditure of £200 to crown lift a tree overhanging the A417.**

It was highlighted by the tree works contractor that this tree was not on the works schedule, this tree would require a crown reduction to not interfere with vehicles on the A417 when in leaf and to allow light to the solar panel that powers the SID. The Clerk and Chair in their judgement felt that this crown reduction was deemed necessary for future safety. This would also satisfy the responsibility of always obtaining value for money, as this is a reduced cost due the works being carried out at the same time as other approved tree works.

**Resolved:** The Council unanimously ratified the expenditure of £200.

**201.3/24-25 To discuss the mature sycamore tree that is over the footpath in Lower Childrey Way and approve a quotation of £372 for major deadwood removal.**

**Resolved:** The Council unanimously resolved to accept the tree quotation for £372. The Clerk was asked to arrange the works. **[ACTION CLERK]**

**201.4/24-25 To receive information from the RFO on adding the cost of the tree stock in East Challow to the asset register.**

The following information has been received from the OALC;

*There is different legislation covering town and parish councils compared to the principal councils, but trees are not considered 'fixed assets' for parish and town councils, so should not appear on the asset register. The council should retain a separate list / register of its trees for insurance purposes and to use when undertaking tree inspections.*

**Resolved:** The Council unanimously resolved to not add the tree stock to the asset register.

**202/24-25 To receive an update on the REPF Grant and map/guide**

This is still ongoing .

**203/24-25 To receive the Grant application from the Village Hall committee and approve the grant figure for 2025/2026.**

This was not received from the Village Hall Committee.

**204/24-25 Standing Agenda Items, to receive update and agree actions.**

**204.1/24-25 Parish Cemeteries.**

**To receive an update on the works for the Vicarage Hill Cemetery gates and the Ody memorial gates.**

The realignment of the Vicarage Hill cemetery gates has been completed by Pepler fencing, The cleaning and the painting of the Ody Memorial gates will be completed once the weather is warmer as the paint needs to dry.

**To review the Cemetery regulations adopted on 10/03/21.**

**Resolved:** The Council unanimously agreed to approve the cemetery regulations without change. The Clerk will upload these showing a review date. **[ACTION CLERK]**

It was highlighted that a noticeboard, previously purchased by the Council, needs to be installed in the Vicarage Hill Cemetery to display the regulations. Cllr Crump offered to investigate this. **[ACTION IC]**

#### **204.2/24-25 Traffic/Highways including:**

##### **Parking and speeding within the village including 20 mph implementation.**

Cllr Gregson reported that this has now been approved, a contractor has been selected for implementation.

##### **Speed Indicator Displays (SID') including an operational update.**

Cllr Barrow had confirmed by email that both the SIDs were working. Cllr Gregson updated Councillors, reporting that currently both the SIDs were not operational. The North SID, it is thought that there may be some damage caused by the cut cable. The South SID, it is thought that it has failed due to not enough sunlight. Cllr Gregson is in touch with Elan City and hopes to gain advice on the way forward. **[ACTION AG]**

#### **204.3/24-25 Grounds Maintenance**

##### **To receive and discuss 2025/2026 grounds maintenance contracts**

Both contractors have verbally accepted the contracts for 2025/2026, the Clerk has raised the contract paperwork, this has been sent to the Ground's Maintenance Contractor. The Clerk has received updated risk assessments and documentation that is required in preparation for the contracts to start on 1<sup>st</sup> March 2025. The Clerk is now waiting for confirmation of dates from both contractors to sign the contract paperwork.

**A motion without notice to extend the meeting until 22.00 was unanimously agreed.**

#### **204.4/24-25 Public Art**

##### **To receive an update on the Public Art project.**

The artist has a mocked up sign in his workshop. He has viewed another example in Goring which has painted/carved side only on one side. It was unanimously agreed by all Councillors that both sides of the sign for East Challow should be painted/carved, this will be conveyed to the artist.

##### **To approve a quotation for the installation of the Public Art.**

As per East Challow's financial regulations 4 quotations were requested, 1 contractor declined to quote another 2 quotations have been received.

**Resolved:** The quotations were considered and discussed; it was unanimously agreed to approve the quotation from Pepler Fencing for £1440.00 including VAT. The RFO was asked to raise a purchase

order and send to Cllr Hayes for him to pass onto Pepler Fencing. The Clerk was asked to send the RFO the necessary paperwork and email the other contractor to confirm that they had been unsuccessful. **[ACTION CLERK/RFO]**

#### **204.5/24-25 Recreation Areas**

##### **To receive a report from the Pavilion Working Group.**

A meeting took place on the 13/01/25, it was confirmed that Challow Sports would advertise their activities in Challow News and on Facebook to ensure that children living in East Challow were aware of all activities.

The Clerk raised concerns about the lack of doors on the pavilion to be able to obtain monthly meter readings. Concerns were also raised about the poor state of repair of the shed door on the back of the pavilion. The Council agreed that quotations should be sought for the replacement of the shed doors and the installation of the already purchased doors. The Clerk, Assistant Clerk and Cllr Gregson will bring quotations to the March meeting. **[ACTION CLERK/ASSISTANT CLERK/AG]**

##### **To review the agreement with Challow Sports for the use of the recreation ground.**

This agreement was due for review at the end of January 2025. It was agreed that this agreement should be renewed once there was a working toilet in place and the electrical inspection had been carried out. The agreement will be discussed again at the March meeting. The Chair will discuss this with Challow Sports. **[ACTION CHAIR]**

##### **To receive an update on the electrical safety inspection check at the pavilion.**

It was reported at the meeting of the Pavilion Working Group and Challow Sports held on the 13/01/25, that this check had not be carried out. The Chair has agreed to follow this up. **[ACTION CHAIR]**

##### **To receive an update on the purchase of 3 sets of new goalposts for the recreation ground.**

It was agreed that the old goalposts will be removed and disposed of by a local scrap metal dealer. Arrangements will be made closer to the time. It was decided that the new goalposts will be stored at the edge of the football field, chained and padlocked together. The Clerk was asked to clarify with the insurance company if the new goalpost will be insured under the insurance policy. The Councillors wanted to confirm with Challow Sports that they were still intending to use the recreation ground for football training and matches before the goalposts are purchased. **[ACTION CLERK]**

##### **To approve a budget for a replacement toilet cistern.**

**Resolved:** It was resolved unanimously to agree a budget of up to £400 to install a cistern in the pavilion toilet. Cllr Gregson has offered to contact a plumber to organise this. **[ACTION AG]**. Cllr Hayes enquired if the Council had been supplied with any paperwork regarding the disposal of the cistern at Redbridge waste disposal site as detailed on the minutes of the 13/01/25. The Chair will follow this up with Challow Sports. **[ACTION CHAIR]**

**To receive a report following the visual play inspection checks.**

These are still being carried out on a 2-weekly basis, in addition a quarterly play inspection check was carried out by Cllr Hayes on 30/01/25, points raised were;

To paint the main frame of both the toddler and junior swings as rust is evident

Treat the timber beam on the multiplay with a wood preserve.

Jobs should be carried out once weather conditions improve. All other checks carried out were satisfactory.

The Clerk confirmed that the report had been sent for action. Cllr Hayes requested that the Council should ask Wicksteed for information regarding patching the wetpour cracks, to prevent them becoming larger.

**To discuss the project to reclaim a 5-meter strip of football field.**

The reclaim works have been carried out and Cllr Barrow is arranging a quotation for the reseeding of this area. **[ACTION PB]**

**To receive an update on the wet pour quotations for the Play Area.**

The Assistant Clerk emailed the details of 3 quotations to all Councillors before the meeting. The quotations were discussed. The Assistant Clerk was thanked for her work on this project.

**Resolved:** The Council resolved to approve the quotation from Wicksteed for £9170.18 excluding VAT. It was highlighted that Wicksteed had carried out the previous work with the wet pours and equipment installation in 2024, which had been a success. The RFO would be asked to place the order with Wicksteed. This expenditure would come from CIL monies **[ACTION RFO]**

**To receive an update on the MUGA surface project and the meeting with SportsCourts.**

The meeting took place with SportsCourts on the 14/01/25. The works were discussed including access and supply of water. A purchase order has been raised for the works and sent to SportsCourts. SportsCourts have acknowledged the order and will be in touch to arrange the first phase of works - socket installation and line wire works. This will take place in February 2025. With the rest of the works being carried out provisionally in April. The Clerk has sent all the necessary paper work to Julie Perrin to confirm that the contract has been arranged with SportsCourts.

**To approve the wording for keep your dog on the lead signs and increase the budget already agreed if necessary.**

**Resolved:** The Council resolved to approve a quotation from Falcon Signs to purchase 2 aluminium signs to include the words "By order of the Parish Council" at a price of £53.41 each plus VAT. The Clerk was asked to arrange this purchase. **[ACTION CLERK]**

**205/24-25 To receive Correspondence and agree actions or approve responses.**

The Council have been approached by a resident regarding the purchase of an area of Common Land, advice is being sought from Open Spaces Society.

The Council have been approached requesting permission to place an advertising banner to be viewed by vehicles passing through the Village. The Clerk has confirmed with the Licensing Team at OCC that they do not grant permission for banners along the A417, an application would need to be completed and £10M Public Liability insurance is required. The Clerk will respond with this information. **[ACTION CLERK]**

The council have received an email from VWHDC pledging that the leader of VWHDC will do everything she can to represent the views of residents and businesses across the district following the announcement that the Chancellor supports Thames Water’s proposed reservoir in Abingdon. Cllr Gregson raised concerns regarding the poor state of local roads and the potential damage that heavy lorries working at the proposed site will cause to the A417 as they pass through the Parish.

An email has been received regarding changes to the garden waste service in South and Vale. A permit scheme will be introduced from 2025 , involving customers receiving stickers for their bins to identify that they are fully paid-up garden waste customers. The details will be put in Challow News.

An email had been received from a resident enquiring if a Parish Council owned tree overhanging their property would be pruned during the tree works being carried out. The Clerk confirmed that this was on the tree works schedule but recorded as low priority. The Chair and Clerk met with the tree contractor to confirm this priority. The tree contractor offered to carry this out, these works are now completed.

**206/24-25 Matters for future discussion.**

Sign for Childrey Bridlepath- Beware children and animals.

The amount of earth moving lorries of the A417.

To discuss the lack of maintenance of the grass and wildlife areas on the Crest Nicholson Estate.

**207/24-25 To agree a list of items to be included in the next edition of Challow News**

- Brown bin permit information
- Update on Parish Council Village projects.
- Councillor vacancy

**208/24-25 To agree date of the next meeting: 12<sup>th</sup> March 2025**

**There was no further business transacted, the Chairman closed the meeting at 22.00**

**Signed Chair**.....

**Date**.....

Vanessa Bosley  
Chair of the Council

12<sup>th</sup> March 2025