

Notice of a Meeting of East Challow Parish Council

Wednesday 12th February 2025 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 8th January 2025

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Councillor Vacancy

5.1 To note VWHDC has confirmed that no election has been called.

5.2 To approve co option of 1 Councillor to fill the vacancy or to re advertise if necessary.

6. Staffing Matters

6.1 Staffing update.

6.2 To approve the cost of £72 for GDPR training offered by the SLCC for Clerk and RFO.

6.3 To discuss payment date for staff.

7. Finance 2024-2025

7.1 To agree the January payments list paid in February 2025.

7.2 To note the January 2025 receipts.

7.3 To note the reconciled bank account as at 31st January 2025.

7.4 To confirm the 2025/2026 Precept request has been submitted.

7.5 To approve updating the bank mandate for CO OP and Unity reflecting the recent councillor resignation.

- 7.6 To receive an update on the SSE bills and complaint.
- 7.7 To receive discuss and approve the invoice from Challow News.
- 7.8 To receive information, consider and approve a new Internal Auditor.
- 7.9 To approve the opening of a savings account for the transfer of EMR's.
- 7.10 To discuss and agree the outsourcing of the monthly payroll and approve a quotation if necessary.
- 7.11 RFO report.

8. To receive reports from District and County Councillors

- 8.1 Oxfordshire County Councillor
- 8.2 Vale of White Horse District Councillor

9. Planning

- 9.1 To approve responses to requests for consultation on applications

P24/V2732/HH Location : The Old Police Station Letcombe Hill East Challow Wantage OX12 9RP **Description:** Two storey extension to the side of the property.

P25/V0103/HH Location: Coach And Horses Main Street East Challow Wantage OX12 9SW **Description:** Internal and external alterations. New windows to ground and first floor rear elevation.

- 9.2 To note planning application

P25/V0070/DIS Location: Former Grove Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road

The application is for: Discharge of conditions 6 (Housing Delivery document), 11 (Construction and Environmental Management Plan), 15 (Drainage details), 16 (Drainage details), 19 (Tree protection), 22 (Landscape Management Plan), 26 (Landscape and Ecological Plan) & 32 (Travel Plan Phase or Sub Phase) on planning application P17/V3130/FUL Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south. **No response required.**

P24/V2694/DIS Location: Former Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road Grove

Description: Discharge of condition 16 (drainage details) on planning application P17/V3130/FUL Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south. **No response required.**

10. Village and surrounding area

- 10.1 To confirm the Bridlepath surface between Cornhill Lane and Cornhill Farm has been reported on Fix my Street.
- 10.2 To discuss the progress on the creation of a Village Maintenance schedule.
- 10.3 To discuss the Village Greens and consider quotations to repair the damage from the 27/12/24.

10.4 To discuss the damage on the grass verge at the junction of Windmill place and High View and the parked vehicles.

10.5 To note the new bench ordered for the Village Green has arrived and discuss the installation.

10.6 To note a replacement bin has been requested for the one at the end of Old School Lane , adjacent to the A417.

11. Noticeboards

11.1 To receive an update on contacting Crest Nicholson regarding the location of the adapted notice board.

12. Trees

12.1 To receive an update on the works from the Tree Survey

12.2 To ratify the additional expenditure of £200 to crown lift a tree overhanging the A417.

12.3 To discuss the mature sycamore tree that is over the footpath in Lower Childrey Way and approve a quotation of £372 for major deadwood removal.

12.4 To receive information from the RFO on adding the cost of the tree stock in East Challow to the asset register.

13. To receive an update on the REPF Grant.

14. To receive the Grant application from the Village Hall committee and approve the grant figure for 2025/2026.

15. Standing Agenda Items, to receive update and agree actions

15.1 Parish Cemeteries

- To receive an update on the works for the Vicarage Hill Cemetery gates and the Ody memorial gates.
- To review the Cemetery regulations adopted 10/03/21.

15.2 Traffic / Highways including

- Parking and Speeding within the village.
- Speed Indicator Displays (SID's) including an operational update.

15.3 Grounds Maintenance

- To receive an update on the 2025/2026 grounds maintenance contracts.

15.4 Public Art

- To receive an update on the Public Art project.
- To approve a quotation for the installation of the Public Art.

15.5 Recreation Area

- To receive a report from the Pavilion Working Group.
- To review the agreement with Challow Sports for the use of the recreation ground.
- To receive an update on the electrical safety inspection check at the Pavilion.
- To receive an update on the purchase of 3 sets of new goalposts for the recreation ground.

- To approve a budget for a replacement toilet cistern.
- To receive a report following the visual play inspection checks.
- To discuss the project to reclaim a 5-meter strip of football field
- To receive an update on the wet pour quotations for the Play Area.
- To receive an update on the MUGA surface project and the meeting with Sports Courts.
- To approve the wording for keep your dog on the lead signs and increase the budget already agreed if necessary.

16. To receive Correspondence and agree actions or approve responses.

17. Matters for future discussion.

18. To agree a list of items to be included in the next edition of Challow News

19. To agree date of the next meeting: 12th March 2025