

Notice of a Meeting of East Challow Parish Council

Wednesday 11th December 2024 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 13th November 2024

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To approve adjusting the Clerk's contractual hours to 8 hours per week plus additional hours during periods of high workload to reflect hours being worked.

6. Finance 2024-2025

6.1 To agree the November payments list paid in December 2024.

6.2 To note the November 2024 receipts.

6.3 To note the reconciled bank account as at 31st October 2024.

6.4 To note the reconciled bank account as at 30th November 2024.

6.5 To receive an update on the SSE bill and complaint.

6.6 To check the progress made towards the points raised on the Internal Audit report from 31st March 2024

6.7 RFO report.

7. Finance 2025-2026

7.1 To approve the budget for 2025-2026.

8. To receive reports from District and County Councillors

8.1 Oxfordshire County Councillor

8.2 Vale of White Horse District Councillor

9. Planning

9.1 To note Planning Authority decisions

P24/V2105/LDE

Location: 6 Old School Lane East Challow OX12 9SG

Description: Certificate of lawful development for loft conversion **Granted**

P24/V2195/HH

Location: 4 Meadow Court East Challow OX12 9WQ

Description: Erection of Garden Room **Granted**

10. Insurance

10.1 To receive recent correspondence from Clear Councils regarding volunteer insurance.

11. Village and surrounding area

11.1 To discuss registering the footpaths by 01/01/26.

11.2 To receive information regarding the footpath modifications in West Challow.

11.3 To discuss a hedge planting date.

11.4 To receive information on Childrey Brook.

11.5 To discuss the Bridlepath surface between Cornhill Lane and Cornhill Farm and the speed of increased vehicle traffic.

11.6 To discuss the setting up of a Village Maintenance schedule.

12. Noticeboards

12.1 To receive an update on contacting Crest Nicholson regarding the location of the adapted notice board.

12.2 To receive an update on the maintenance for the Main Street noticeboard.

13. Trees

13.1 To receive the Tree Survey Report and discuss actions and approve a budget.

14. To receive an update on the REPF Grant.

15. To receive and discuss an updated projects wish list.

16. To review the burial fees list dated 2022.

17. To discuss the postal areas on the electoral roll.

18. Standing Agenda Items, to receive update and agree actions

18.1 Parish Cemeteries

- To further discuss a height and width reduction/ replacement of the right-side hedge in the Vicarage Hill Cemetery.
- To discuss the Vicarage Hill Cemetery gates and the Ody memorial gates with a view to refurbishment or replacement.

18.2 Traffic / Highways including

Parking and Speeding within the village.

40 mph zone and bus stop on the A417 at Mellors

Speed Indicator Displays (SID's) including confirmation on who is responsible for moving the SIDs and an update on the cut cable.

18.3 Grounds Maintenance

18.4 Public Art

- To receive an update on the Public Art project.

18.5 Recreation Area

- To receive a report from the Pavilion Working Group.
- To ratify or approve as necessary the cost of an electrical safety inspection at the Pavilion.
- To approve a quotation for the purchase of 3 sets of new goalposts for the recreation ground.
- To receive a report following the visual play inspection checks.
- To receive an update on the project to reclaim a 5-meter strip of football field.
- To receive an update on the MUGA surface project and the S106 opportunity.
- To discuss and approve the cost of purchasing 4 additional dog signs for the recreation area.

19 To receive Correspondence and agree actions or approve responses.

20 Matters for future discussion.

21. To agree a list of items to be included in the next edition of Challow News

22. To agree date of the next meeting: 8th January 2025