

Notice of a Meeting of East Challow Parish Council

Wednesday 13th November 2024 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 9th October 2024

3.2 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To ratify and approve training costs.

5.2 To approve the setting up of Microsoft 365 Teams for 3 staff members at a cost of approx. £150 plus VAT.

5.3 To note the purchase of the Clerk's printer and ratify the extra cost £36.80.

5.4 To approve the purchase of the book Charles Arnold-Baker on Local Council Administration at a cost of £169.20 including shipping and VAT.

5.5 To note the Local Government Services Pay 2024/25 as been agreed and the contractual obligation to pay back pay to 01/04/24.

5.6 To note and ratify the cost of £60 for the technical support for the Clerks laptop.

6. Finance 2024-2025

6.1 To agree the October payments list paid in November 2024.

6.2 To note the October 2024 receipts.

6.3 To note the reconciled bank account as at 31st October 2024.

6.4 To receive an update on contacting SSE regarding the high electricity bill.

6.5 To receive an update on the additional payment made to HMRC.

6.6 To approve expenses in advance of purchase.

6.7 To note the receipt of the CIL monies and discuss future expenditure.

6.8 RFO report.

7. To receive reports from District and County Councillors

7.1 Oxfordshire County Councillor

7.2 Vale of White Horse District Councillor

8. Governance

8.1 To approve and adopt the Sexual General Harassment Policy and Procedure.

9. Planning

9.1 To approve responses to requests for consultation on applications

P24/V2195/HH Location: 4 Meadow Court East Challow Wantage OX12 9WQ

Description: Erection of garden room

P24/V2329/FUL Location: Mission Hall Main Street East Challow Wantage OX12 9SN

Description: Extension to form toilets to rear of hall

9.2 To note Planning Authority decisions

P24/V0690/HH Location: West View House Faringdon Road East Challow Wantage OX12 9TH

Description: Single storey extension, replacement bridge, and 3 bay garage with office above (as amended by plans submitted on 27 June 2024 and 8 August 2024 to move proposed garage to new location).

Granted.

P24/V1780/HH Location: 2 High View East Challow Wantage OX12 9RS

Description: Replacement double garage to the rear corner of garden.

Granted

P24/V2232/DIS Location: Former Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road Grove.

Description: Discharge of conditions 15(Foul Drainage) and 16(Surface Water Drainage) on application P17/V3130/FUL. (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre.(Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south))

P24/V2233/DIS Location: Former Airfield West of Grove To the West of Newlands Drive Land North of Denchworth Road Grove

Description: Discharge of condition 20(Landscaping scheme), 22(Landscape Management Plan) and 26(Landscape and Ecological Plan) on application P17/V3130/FUL (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre.(Outline application for residential development of about 2,500

JS Smith

Clerk

6th November 2024

dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south)).

9.3 To ratify responses to planning applications.

P24/V2105/LDE Location: 6 Old School Lane East Challow Wantage Oxfordshire OX12 9SG

Description: Certificate of Lawful Development for loft conversion Response date 31st October 2024.

A response was submitted on the 16/10/24 under delegated powers by the Clerk of no representations.

10. Village Report

10.1 Update on the flood alleviation works adjacent to LJ & CA Cannings.

10.2 To discuss the frequent flooding on the A417.

10.3 To note the fly tipping in the over flow car park.

10.4 To receive the Village Inspection from 05/11/24.

11. Noticeboards

11.1 To receive an update on contacting Crest Nicholson regarding the location of the adapted notice board.

11.2 To receive an update on the maintenance for the Main Street noticeboard.

12. Trees

12.1 To receive the Tree inspection and discuss actions and approve a budget.

12.2 To receive an update on the overhanging trees/foliage on OCC land.

13. To receive an update on the REPF Grant.

14. To approve the purchase of the bench from the RBL at a cost of £858.99 to include ground fixings and shipping replacing the Millenium bench on the Village Green and discuss how this purchase will be made.

15. To discuss the request to paint the Phone Box and approve a budget if necessary.

16. To receive an update on the clearance of the path on Hedge Hill Road and ratify the cost of £453.60 for the additional pressure washing that was required due to Health and Safety reasons.

17. Standing Agenda Items, to receive update and agree actions

17.1 Parish Cemeteries

- To further discuss the replacement of the right-side hedge in the Vicarage Hill Cemetery.
- To discuss the Autumnal clear up in the Vicarage Hill Cemetery and approve a quotation.
- To discuss a proposal for an additional cemetery.

17.2 Traffic / Highways including

Parking and Speeding within the village.

Speed Indicator Displays (SID's) including confirmation on who is responsible for moving the SIDs and an update on the cut cable.

17.3 Allotments

- To discuss the request to use the pavilion toilet by allotment users.
- To discuss the request to have storage in the pavilion shed by the allotment users.

17.4 Grounds Maintenance

17.5 Public Art

- To receive an update on the Public Art project.

17.6 Recreation Area

- To receive a report from the Pavilion Working Group.
- To receive an update of the removal of the toilet cistern.
- To receive an update on the works carried out by Talboys to fix the additional leak.
- To receive a report following the visual play inspection checks.
- To receive an update on the project to reclaim a 5-meter strip of football field.
- To consider fencing quotations.
- To receive an update on the MUGA surface project and the S106 opportunity.
- To discuss wet pour quotations for the Play area.
- To approve the cost of purchasing 4 additional keep your dog on the lead signs for the recreation area.

18 To receive Correspondence and agree actions or approve responses.

19 Matters for future discussion.

20. To agree a list of items to be included in the next edition of Challow News

21. To agree date of the next meeting: 11th December 2024

22. To discuss the Parish Council Car Park.