

Notice of a Meeting of East Challow Parish Council

Wednesday 9th October 2024 at 19:00, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous council meetings

3.1 Meeting held on 11th September 2024

3.2 Extraordinary meeting on 2nd October 2024

3.3 Matters arising from the minutes not elsewhere on the agenda including actions.

4. Chairman's Announcements

5. Staffing Matters

5.1 To ratify the cost of £60 for technical support needed for a council laptop to ensure continued security of Council data.

6. Finance 2023-2024

6.1 To receive the External Audit Report for the financial year 2023-2024 and agree actions.

6.2 To note the conclusion of Audit 2023-2024 has been posted on the Village notice boards and the Parish Council website.

7. Finance 2024-2025

7.1 To agree the September payments list paid in October 2024.

7.2 To note the September 2024 receipts.

JS Smith

Clerk

2nd October 2024

- 7.3 To note the reconciled bank account as at 30th September 2024.
- 7.4 To receive an update on contacting SSE regarding the high electricity bill.
- 7.5 To receive information on the additional payment made to HMRC.
- 7.6 To approve expenses in advance of purchase.
- 7.7 To receive an update on the account set up with Haynes of Challow
- 7.8 To confirm the distribution of the allotment invoices.
- 7.9 RFO report.

8. Governance

- 8.1 To approve and adopt East Challow Parish Council's Financial Regulations 24/25 - NALC Model Template April 2024

9. Insurance

- 9.1 To receive information regarding Public Liability insurance for volunteers from Clear Councils.

10. To discuss a request to increase the number of Parish Councillors

11. To receive reports from District and County Councillors

- 11.1 Oxfordshire County Councillor
- 11.2 Vale of White Horse District Councillor

12. Planning

- 12.1 To note Planning Authority decisions

P24/V1989/DIS Location: Land to West of Newlands Drive & North of Denchworth Road, known as the former Airfield West of Grove

Description: Discharge of condition 11(Construction and Environmental Management Plan) on application P17/V3130/FUL (Variation of condition 7 of Planning Permission P12/V0299/O to provide the development brief prior to the occupation of the 250th dwelling rather than before the submission of reserved matters adjoining the Local Centre. (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south).

P24/V1634/HH Location: 9 Hedge Hill Road East Challow Wantage OX12 9SD

Application proposal, including any amendments: Loft conversion and changes to windows/doors at ground floor. **GRANTED**

- 12.2 To ratify responses to requests for consultation on applications.

P24/V0690/HH Location : West View House Faringdon Road East Challow Wantage OX12 9TH

Description: Single storey extension, replacement bridge, and 3 bay garage with office above (as amended by plans submitted on 27 June 2024 and 8 August 2024 to

JS Smith

Clerk

2nd October 2024

move proposed garage to new location). A response was submitted on 16/09/24 by the Clerk under delegated powers conveying East Challow Parish Council's response of no objection.

13. Update on the flood alleviation proposal adjacent to LJ & CA Cannings

14. Noticeboards

14.1 To receive an update on contacting Crest Nicholson regarding the location of the adapted notice board.

14.2 To receive an update on the maintenance for the Main Street noticeboard.

15. Warm Spaces Project

15.1 To receive a progress update on the DBS checks required by the Risk Assessment.

16. To receive an update on a full tree inspection

17. To receive an update on the REPF Grant.

18. To discuss and approve the replacement of the Millenium seat on the Village Green and set a budget if necessary.

19. To discuss and approve if necessary, a quotation for the clearance of the pathway on Hedgehill Road.

20. Standing Agenda Items, to receive update and agree actions

20.1 Parish Cemeteries

- To receive an update on the purchase of a rain water butt.
- To further discuss the replacement of the right-side hedge in the Vicarage Hill Cemetery.

20.2 Traffic / Highways including

Parking and Speeding within the village.

Speed Indicator Displays (SID's)

Village speed limit survey

20.3 Grounds Maintenance

- To receive an update on the extra works approved on the Park Footpath.

20.4 Public Art

- To receive an update on the Public Art project.

20.5 Recreation Area

- To ratify the payment of £345 plus VAT to carry out an asbestos check on the pavilion.
- To receive a report from the Pavilion Working Group.
- To approve a quotation of £847.73 plus VAT from Talboys to continue the water leak work on the recreation ground.
- To receive confirmation that the account with the Football Foundation has been set up.
- To receive a report following the visual play inspection checks.
- To receive an update on the project to reclaim a 5-meter strip of football field and approve a quotation of £446.75.
- To consider and approve the quotation from Pepler fencing for replacing 2 fenceposts in the Parish Council Car park and repairing the fencing on the recreation ground.
- To note the graffiti on the pavilion and to ratify the cost of approx. £55 for masonry paint, rollers and trays to paint over the graffiti.
- To discuss a possible graffiti wall on the end of the pavilion.
- To receive an update on the MUGA surface project and the S106 opportunity.

21 To receive Correspondence and agree actions or approve responses.

22 Matters for future discussion.

23. To agree a list of items to be included in the next edition of Challow News

24. To agree date of the next meeting: 13th November 2024