

# Notice of a Meeting of the East Challow Parish Council

**Wednesday 13th March 2024 at 19:30, East Challow Village Hall**

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.  
(Public Bodies (Admission to Meetings) Act 1960)

## **Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

## **AGENDA**

### **1. To receive apologies for absence.**

### **2. Declarations of Interests**

#### **2.1 To receive declarations of interest for items on this agenda**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)*

### **3. To approve the minutes of previous council meetings**

#### **3.1 Meeting held on 14th February 2024**

#### **3.2 Matters arising from the minutes not elsewhere on the agenda.**

### **4. Chairman's Announcements**

### **5. Staffing Matters**

#### **5.1 To report back on and discuss virus protection for the Clerk and RFO laptop.**

#### **5.2 To approve an uplift to the salary of the Litter Picker to the new National Living Wage from the 1<sup>st</sup> April 2024.**

### **6. To receive reports from District and County Councillors**

#### **6.1 Oxfordshire County Councillor**

#### **6.2 Vale of White Horse District Councillor**

### **7 Planning**

#### **To ratify responses to requests for consultations on applications:**

**P24/V0361/FUL** Location - Roadside Farm, Haynes Of Challow Ltd Faringdon Road East Challow Wantage OX12 9TB

Description - 'Food Van Near me' is a food trailer which will be parked in the car park of Haynes of Challow, near where the old food trailer used to be parked, this will need no new hard standing-structures or connection of services.

**To note planning authority decisions on application:**

**P24/V0051/HH** Location - Fernbank Letcombe Hill East Challow Wantage OX12 9RP

Description - Proposed sunken garage. **GRANTED**

**8. Update on the flood alleviation proposal adjacent to LJ & CA Cannings**

**9 Finance 2023-2024**

- 9.1 To receive an update on the opening of a Barclay's Community bank account.
- 9.2 To receive an update on the updating of the Co-op bank account.
- 9.3 To agree the March 2024 payments.
- 9.4 To note the February 2024 receipts.
- 9.5 To note the reconciled bank account for 23/02/24 (latest bank statement)
- 9.6 To receive and approve the updated Asset Register.

**10. Noticeboards**

- 10.1 To receive an update on the already purchased noticeboard and if it can be adapted to free standing.

**11. Warm Spaces Project/Community Celebrations**

- 11.1 To receive an update on the actions proposed for the Warm Spaces project; Risk assessment and DBS checks.
- 11.2 To discuss the Community Celebration planned on 2<sup>nd</sup> June 2024 and incorporating remembrance of D Day 80.

**12. To receive an update on a full tree inspection**

**13 To receive and update on the Emergency Plan**

**14 To receive an update on registering land and updating registered owner address**

- 14.1 To receive an update on the registration of land owned by East Challow Parish council.
- 14.2 To receive an update on updating of the address of the registered owner on the Land Registry records.

**15 To discuss the proposal of increasing Parish Councillors**

- 15.1 To receive information from Democratic Services regarding increasing the number of Parish Councillors.

**16 To discuss the installation of CCTV in Canal Way**

**17 To discuss a Community Orchard in the Wildflower Meadow at the recreation ground**

**18 To discuss the extra street lighting request for Childrey Way**

- 19 To discuss updating email addresses for all Councillors**
- 20 To discuss the purchase of a Christmas tree for East Challow**
- 21 To note the Deep Cleanse planned for East Challow on 28/05/24.**
- 22 Standing Agenda Items, to receive update and agree actions**
- 22.1 Parish Cemeteries
- 22.2 Traffic / Highways including
- Parking and speeding in the village.
  - Speed Indicator Displays (SID's) update on installation required
- 22.3 Grounds Maintenance
- To receive an update on the grounds maintenance contracts for 2024/25.
- 22.4 Public Art
- To receive an update on the Public Art
- 22.5 Recreation Areas
- Pavilion Project update and to receive a report from the meeting on the 19<sup>th</sup> February 2024
  - To approve the setting up of a Pavilion Working Group and agree Terms of Reference.
  - To receive an update on the progress of the actions required from the RoSPA report.
  - To receive an update on the works for the replacement of the Carousel and the Slide.
- 23 To receive Correspondence and agree actions or approve responses.**
- 24 Matters for future discussion.**
- 25 To agree a list of items to be included in the next edition of Challow News**
- 26 To agree date of the next meeting: 10<sup>th</sup> April 2024**