

Notice of a Meeting of the East Challow Parish Council

Wednesday 10th January 2024 at 19:30, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence.

2. Declarations of Interests

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2 To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings

3.1 Meeting held on 13th December 2023

3.2 Matters arising from the minutes not elsewhere on the agenda.

4. Chairman's Announcements

5. Staffing Matters

5.1 To confirm Laura Pike RFO attending an OALC course called Preparing for Year End Audit at a cost of £36.

5.2 To note and confirm the purchase of an additional Microsoft 365 licence for the RFO at a cost of £12.36 per month.

5.3 To note and confirm that there was additional technical support needed for the division of the Clerk/RFO positions (linked to minute 212/23 December 13th meeting).

5.4 To note and confirm the cost of urgent advice and action that was required for the website.

5.5 To approve the cost of technical support needed to set up the RFO's new laptop.

6. To receive reports from District and County Councillors

6.1 Oxfordshire County Councillor

6.2 Vale of White Horse District Councillor

7 Planning

To note Planning authority decisions on application:

P23/V2497/S73 Site Location : Field View Canal Farm Lane East Challow Wantage OX12 9YQ **GRANTED**

Application proposal, including any amendments :

Variation of condition 2 (approved plans) on application P23/V1145/HH to garage to be extended by 1.2m.

(Single storey extension).

P23/V2520/HH Site Location: 2 Willow Cottages Letcombe Hill East Challow Wantage OX12 **REFUSED**
9RW

Application proposal, including any amendments :

Construction of two storey side extension and single storey rear extension

To note a new planning application has been received:

P23/V2818/DIS development work at the following location : Land At Grove Airfield Denchworth Road Grove Wantage *The application is for: Discharge of condition 7 (Local Centre Development Brief) on planning application P12/V0299/O Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south.*

Please note there is no return date for comments.

8. Update on the flood alleviation proposal adjacent to LJ & CA Cannings

9 Finance 2023-2024

- 9.1 To receive an update on the opening of a Unity Trust bank account.
- 9.2 To receive an update on the updating of the Co-op bank account.
- 9.3 To receive an update on the annual CIL declaration.
- 9.4 To agree the January 2024 payments.
- 9.5 To note the December 2023 receipts.
- 9.6 To note the reconciled bank account for 22/12/23 (latest bank statement)

10. Finance 2024-2025

- 10.1 To approve budget for 2024-2025 and confirm precept of £47,500 that was agreed at the December meeting.
- 10.2 To receive an update on the progress of completing the precept paperwork.

11. Noticeboards

- 11.1 To receive an update on the already purchased noticeboard and if it can be adapted to free standing.
- 11.2 To receive an update on the new noticeboard to be located local to the Crest Nicholson Estate.
- 11.3 To discuss quotes for the Vicarage Hill cemetery noticeboard.

12. Warm Spaces Project/Community Celebrations

12.1 To receive an update on the actions proposed for the Warm Spaces project; Risk assessment and DBS checks and approve the expenditure for the DBS checks.

13. To receive an update on the agreed inspection of the trees belonging to ECPC in the Parish Council car park adjacent to the school.

13.1 To receive a report on the Health and safety works carried out on the trees in the Parish Council car park adjacent to the school.

13.2 To discuss a full tree inspection as recommended by OALC and decide which Councillors will progress this with the Clerk and Chair.

14 To receive an update on the flooding on the A417 (East Challow to Stanford in the Vale)

15 To receive and update on the Emergency Plan.

16 To receive an update on the parking situation at the junction of Sarajac Avenue and Windmill Place also the residents request for increased parking.

17 To receive an update from Cllr Barrow on the installation of the Fibre network being carried out in East Challow by Airband.

18 To discuss the comments for the Joint Local Plan which are invited from the 10th January -21st February.

19 To discuss the Village Hall's insurance renewal with regard to the parish Council's requirement for Hall indemnity.

20 To discuss the deep Cleanse planned by Biffa for the 3 days 27/02/24- 29/02/24.

21 Standing Agenda Items, to receive update and agree actions

21.1 Parish Cemeteries

21.2 Traffic / Highways including

- HGV's using Vicarage Hill – Update from DCllr.
- Speed Indicator Displays (SID's) update on installation required
- Speed of vehicles on B4507 Wantage to Childrey road

21.3 Allotments

- To receive an update from Cllr Webb.

21.4 Grounds Maintenance

- To discuss the grounds maintenance contracts for 2024/25 and approve offering the contracts to Wise Garden Maintenance and Jeremy Hanham for a further year.

21.5 Public Art

- To receive an update on the Public Art

21.6 Recreation Areas

- Pavilion Project update from the meeting with Challow and Childrey Cricket Club.
- To receive an update on the progress of the actions required from the RoSPA report
- To receive an update on the quotes for the Carousel and the Slide.

22 To receive Correspondence and agree actions or approve responses.

To receive correspondence regarding the Draft Oxfordshire Councils Charter.

23 Matters for Future Discussion

24 To agree a list of items to be included in the next edition of Challow News

25 To agree date of the next meeting: 14th February 2024