

Notice of a Meeting of the East Challow Parish Council

Wednesday 13th September 2023 at 19:30, East Challow Village Hall

All Councillors are summoned to a Meeting of East Challow Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 21st June 2023

3.2. Meeting held on 12th July 2023

3.3. Matters arising from the minutes not elsewhere on the agenda.

4. Chairman's Announcements

5. Councillor Vacancy

5.1. To note VoWHDC has confirmed no election has been called and hear representations from Co-option candidates

5.2. To approve co-option of 1 councillor to fill the vacant seat.

6. To receive reports from District and County Councillors

6.1. Oxfordshire Council Councillor

Appendix A

6.2. Vale of White Horse District Councillor

Appendix B

7. Staffing Matters

7.1. To approve appointing members to an interview panel to conduct interviews with the applicants.

Preferred applicant to be appointed at the next meeting or an extra meeting of the Council. Handover with RFO may start prior to the Clerk's formal appointment by the Council to allow them to participate fully should they be appointed.

8. Planning

To approve response to requests for consultation on applications:

8.1. P23/V1784/O - Grove Business Park Downsview Road Wantage OX12 9FF

Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B, C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping.

8.2. P23/V1959/S73 - Challow Hill Farm Faringdon Road East Challow Wantage OX12 9PD

Variation of conditions 2 (Approved plans) and 6 (Specified Use) on application reference number P22/V1189/FUL to accommodate larger storage units. (Change of use of agricultural land to a secure storage facility (Class B8))

8.3. P23/V1923/HH - First Light 1A Windmill Place East Challow Wantage OX12 9RT

The works consist of single storey rear extension, loft conversion and internal alterations.

To note responses to requests for consultation on applications submitted under delegated powers:

8.4. P23/V1689/HH - 14 Meadow Court East Challow Wantage OX12 9WQ

Conversion of existing car port to an en-suite bedroom and enclosing a walkway to provide a hallway and home office.

ECPC Response: NO OBJECTIONS, we note there may be a legal covenant on the land and presume this will be taken into consideration.

To note planning authority decisions on applications:

8.5. P23/V1461/HH - 6 Sarajac Avenue, East Challow, Wantage, OX12 9SA - **GRANTED**

Two storey side and single storey rear extension & porch (as amended by plans submitted 14 July 2023 showing two storey side extension element reduced in height and set back from front elevation)

ECPC Response: NO OBJECTIONS

8.6. P23/V1145/HH - Field View Canal Farm Lane East Challow Wantage OX12 9YQ – **GRANTED**

Single storey extension.

ECPC Response: NO OBJECTIONS

9. To consider a flood alleviation proposal adjacent to LJ & CA Cannings on Common Land CL98

10. Finance 2022-2023

Appendix C

10.1. To receive the External Audit Report for the financial year 2022-2023 and agree actions.

10.2. To note the conclusion of Audit 2022-2023 has been posted, with rights of inspection during October and November 2023

11. Finance 2023-2024

Appendix D

11.1. To approve the payments lists for August and September 2023

11.2. To note the receipts lists for July & August 2023.

11.3. To note the reconciled bank accounts for 24th July & 23rd August 2023 (latest bank statements)

12. To consider correspondence received from the Village Hall regarding the grant awarded in June and decision to ask the VH to use the grant to also cover Parish Council bookings and approve any actions.

13. To consider list of allotments, note vacancies, approve any notices to be served on unkempt plots.

Appendix E

14. To consider a proposal to cover the cost of Challow's Warm Spaces expenses, agree actions.

NOTE: ECPC does not have powers of competence, this would be an S137 grant, an appropriate body with its own bank account would need to apply for a grant.

15. To approve purchase of any Salt or Salt Bins (Winter Preparedness)

16. To approve attendance at training courses and budget for Councillors and Staff **Appendix F**

17. Standing Agenda Items, to receive update and agree actions

17.1. Parish Cemeteries

17.2. Traffic / Highways including

- Speedwatch Group Meeting update.
- HGV's using Vicarage Hill – Update from DCllr.
- To consider pressing Crest for installation of SIDS and agree actions.

17.3. Grounds Maintenance

17.4. Public Art

- To receive the draft planning application for the Public Art and approve suitable for submission, approve to pay planning portal costs – likely less than £400, but subject to calculation on application.

Appendix G

17.5. Waste Recycling

17.6. Recreation Areas

- Pavilion Project
- To approve repair of vandalised barrier, budget £294, and approve seeking to recover the costs from the perpetrator.
- To receive RoSPA Report and agree actions

Appendix H

18. To receive Correspondence and agree actions or approve response

18.1. To approve response to request to consult on Unpaid Work from the South Central Probationary Service

Correspondence 1

18.2. To consider a request from Challow & Childrey Cricket Club to meet with the PC o consider their updated Business Plan for the benefit of the club and the community.

18.3. To consider a request from OCC regarding tree planting projects to expand the county's tree cover and promote social and environmental benefits

Correspondence 2

18.4. To consider a request to contribute to the repairs to Childrey Way which OCC are not currently planning to repair.

Correspondence 3

19. Matters for Future Discussion

20. To agree list of items from this meeting to be included in the next edition of Challow News

21. To agree date of the next meeting: 12th October 2023