

**Minutes of the Meeting of East Challow Parish Council
Wednesday 20 January 2021 at 7.30pm held virtually online by Zoom.**

Present: Councillors Vanessa Bosley (Chair), Frances Webb (Vice Chair) Paul Barrow
Trevor Hayes and Iris Game
In attendance: Sheryl Sanders (Clerk) and Julia Evans (RFO)
Members of the Public: None

		Action
01/21	APOLOGIES FOR ABSENCE: Councillor Sarah Parker Councillor Yvonne Constance	
02/21	MINUTES OF MEETING HELD Wednesday 16 December 2020. The Clerk had recorded the meeting. Cllr Bosley proposed accepting the minutes Cllr Webb seconded. RESOLVED. The minutes were agreed.	
03/21	DECLARATIONS OF INTEREST: None were declared.	
04/21	PUBLIC DISCUSSION TIME: None	
05/21	DISTRICT & COUNTY COUNCIL MATTERS A report had been received from County Councillor Yvonne Constance and circulated prior to the meeting. A copy is attached to the minutes. District Councillor Paul Barrow reported that the daily Covid-19 cases had been static since the beginning of January 2021. Flooding – He reported that he would contact Oxfordshire County Council regarding the on-going problem with flooding in the area. He hoped to get parish councils involved with the situation. It was possible that the new developments could be the cause of the recent floods. He would give a list of drains identified as needing clearing to the Clerk. Councillor Barrow would contact Mr Stovold (Wilts & Berks Canal Trust) regarding run off from the canal. The HOSC (Health Overview Scrutiny Committee) had met recently. It had not been decided if hospital beds would be brought back to the Wantage community hospital.	PB PB
06/21	PLANNING MATTERS: The following comments were agreed. a) P20/V113/O Residential development. Land N/W of Grove. No objection. b) P20/V2022/HH it was agreed that the letter to the owner of 2 Longs Cottages concerning the village green, be delayed until the building work has commenced. It was noted that planning application	

	P20/V0225/FUL had been granted permission. A condition of the pr that the PROW must not be obstructed during the building process.	
07/21	UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA	
	<p>a) Update on Purchase of Noticeboard for the Nalderfields Development: The Clerk had sought a quote for the supply of support legs for the noticeboard (£286 plus £73 delivery). Councillor Hayes will contact SSE to seek permission to mount the noticeboard on the electric substation which would save the expense of the support legs.</p> <p>b) Update on Old School Lane Signage The installation of the sign had not yet taken place.</p> <p>c) Update of WW1 Memorial Tree Councillor Parker had ordered the tree.</p> <p>d) Update on Emergency Plan Councillor Bosley and Councillor Hayes will arrange a meeting to discuss the progress of the emergency plan.</p> <p>e) Update on No Cycling Signs A quotation for 2 'No Cycling' signs had been received. £35.83 for a sign and fixing plates suitable for installing on railings and £85.92 for a sign complete with an aluminium fixing post and fixings. It was thought that there was a post already installed that would be suitable for the sign. Councillor Webb to check.</p> <p>f) Update on Storage of Parish Council records Councillor Bosley will find out what type/size of filing cabinet would be suitable for the village hall. A document retention policy had not yet been drafted.</p> <p>g) Website Accessibility The work to the website needed, to bring it in line with requirements for public sectors set by the government, had started but was not complete. Modifications were required to ensure that the text was clearer and the website was easier to navigate. The Clerk to check progress.</p>	<p>TH</p> <p>VAB</p> <p>VAB/TH</p> <p>FW</p> <p>VAB</p> <p>SP</p> <p>Clerk</p>
08/21	ACCOUNTS	
	<p>a) To approve the January payments Total for approval for January 2021 was £7427.42 Cllr Webb proposed accepting and Cllr Bosley seconded.</p> <p>b) The October and November payments were agreed by the Emergency Committee outside of a meeting as due to Covid-19 the Council were unable to meet. The payments were ratified during the January meeting as follows: October 2020 - £3144.60 Proposed by Councillor Webb and seconded by Councillor Bosley. November 2020- £12692.55 Proposed by Councillor Webb and seconded by Councillor Bosley.</p>	

	<p>c) Councillor Game reported that she had completed the checks on Q2 & Q3 up to December. Councillor Bosley thanked her.</p>	
09/21	<p>NEIGHBOURHOOD PLAN Councillor Barrow reported that the Neighbourhood Plan was progressing well. Conditions of rights of way were to be checked. Vouchers were to be given to the residents who won the prize for returning the Neighbourhood Plan survey. Councillor Barrow to organise this.</p>	PB
10/21	<p>SPEEDING</p> <p>Councillor Barrow had not yet made contact with East Hanney Parish Council to find out more details about the moveable SIDs (speed indicator devices) being used in East Hanney. It was noted that each location identified would need a pole to be installed and the position would need to be agreed by Oxfordshire County Council.</p> <p>A speed check had not yet been carried out on the A417 at East Challow but it was due to happen soon. The Clerk will chase.</p> <p>Councillor Hayes asked if the mobile speed check van could be brought to the village as it had been in the past. The Clerk will look into this suggestion.</p> <p>Several lights were identified as not working. The Clerk will contact the street lighting department.</p>	<p>PB</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11/21	<p>GROUNDS MAINTENANCE CONTRACTS 2021/22</p> <p>Councillor Bosely had made a few amendments to the ground maintenance contract for the coming year. These were to be sent to the RFO to enable the contracts finalised.</p>	VAB/RFO
12/21	<p>S106 FUNDS</p> <p>a) Public Art. There are funds available for public art from the Park Farm development. It was agreed that a S106 group would be set up. Councillor Hayes, Bosley and Webb agreed to be in the group. The Clerk will organise a meeting between the group and Abigail Brown from the district council.</p>	Clerk
13/21	<p>FOOTPATHS/RIGHTS of WAY/BOATS</p> <p>Canal Lane – There was no update from Councillor Parker regarding ownership of the lane. There was no update from Councillor Barrow regarding the footway on the A417 between new developments. Councillor Constance had provided funds to put concrete blocks along Cornhill Lane as previously installed logs had disappeared. Repairs have not yet been completed.</p>	<p>SP</p> <p>PB</p>
14/21	<p>RECREATION AREA</p> <p>a) Play Area</p> <p>A S106 meeting is required to establish what funds are available for play equipment (including replacement of the rocker chicken).</p> <p>b) Allotments</p>	All

	<p>Amendments to the rules and regulations had not yet been completed/agreed.</p> <p>c) Car Park</p> <p>The gate had been installed. A list of volunteers was to be put together. A sign for the gate and risk assessment were needed. Words for the sign and size were to be agreed. The Clerk will get a price for the sign.</p> <p>d) Tennis Court</p> <p>The gate to the tennis court had been locked.</p> <p>e) Football Pitch</p> <p>It was noted that the pitch was water logged.</p> <p>f) Pavilion</p> <p>The Clerk has requested that SSE de-energise the electricity supply. A working group planned for the pavilion repairs had not yet been agreed.</p>	<p>All</p> <p>Clerk</p> <p>ALL</p>
15/21	<p>NEW CEMETERY</p> <p>a) Plan of cemetery – It was agreed that a survey should be carried out to identify any services/pipes underground. Councillor Hayes agreed to investigate possible surveyors who could carry out this type of work. It was thought that S106 monies could be used for the project.</p> <p>b) Monitoring of water table – It was agreed that Councillor Hayes would approach surveyors regarding the water table.</p> <p>c) The cemetery rules had been circulated for review. The amendments had not yet been agreed.</p>	<p>TH</p> <p>TH</p> <p>All</p>
16/21	<p>CLERK'S CORRESPONDENCE</p> <p>A request from Wantage Independent Advice Centre for a donation had been received. It was agreed that the Clerk would check if a donation was given last year, if so, how much.</p> <p>The telephone kiosk door has swollen and does not shut properly. The defibrillator has a power issue which is being monitored. The defibrillator has been deactivated with the ambulance service until the problems are resolved. Notices have been put on the telephone kiosk advising this. New battery and pads were needed for the defibrillator. Councillor Hayes agreed to look at the problem with the door to the telephone kiosk.</p>	<p>Clerk</p> <p>TH</p>
17/21	<p>ITEMS FOR CHALLOW NEWS:</p> <p>Barrier Gate Installation (Parish Council Car Park adjacent to St Nicholas School).</p> <p>Footpath Closure (The Park Footpath).</p>	
18/21	<p>DATE OF NEXT MEETING:</p> <p>10 February 2021</p>	

The meeting closed 10.17 pm

Signed by Cllr Vanessa Bosley (Chair)
