

**Minutes of the Meeting of East Challow Parish Council
Wednesday 9 September 2020 at 7.30pm in the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb (Vice Chair) Cllr Wende Blowfield, Cllr Trevor Hayes, Cllr Iris Game and Cllr Paul Barrow
In attendance: Sheryl Sanders (Clerk)
Members of the Public: None
Others: County Councillor Yvonne Constance

		Action
78/20	APOLOGIES FOR ABSENCE: Cllr Sarah Parker	
79/20	MINUTES OF MEETING HELD Wednesday 29 July 2020. Cllr Webb proposed accepting the minutes Cllr Blowfield seconded. RESOLVED. The minutes were signed.	
80/20	DECLARATIONS OF INTEREST: None were declared.	
81/20	PUBLIC DISCUSSION TIME: None	
82/20	DISTRICT & COUNTY COUNCIL MATTERS District - Councillor Barrow reported that, in Wantage, car parking charges and permits were to be increased. The leisure centre in Wantage had reopened having being closed due to Covid-19. He also reported that he was working to get West Challow and Letcombe Regis Parish Council to work towards securing a seasonal closure on the BOAT (Cornhill Lane). County – Councillor Constance had agreed to allocated £1000 from her priority fund for the purchase of a barrier gate for the parish council car park adjacent to St Nicholas School. The parish council thanked her. Councillor Constance expressed an interest in being included in a planned 'BOAT Meeting' which Councillor Barrow was arranging. The Government's Active Travel Scheme had received £250m which has been spent on temporary schemes to improve cycling and walking. The implementation of civil parking in the Vale was underway. She commented on the A420/A34 corridor study, local roads which must not become a freight corridor. Speed on the A417 at East Challow was discussed. PCSO Walcott-Smith had been invited to a meeting to discuss the possibility of Speed Watch but had not been able to attend due to Covid-19 restrictions. The Clerk will contact him for any updates.	Clerk
83/20	PLANNING MATTERS: The following comments were agreed. a) P20/V2022/HH Single storey rear extension, part replacing existing outbuilding and alterations to existing single storey rear element. 2 Longs Cottages Main Street East Challow Wantage OX12 9SS.	

	<p>Objection. It was agreed that Councillor Bosley would pass the list of objections agreed by the Council to the clerk to be submitted to the district council's planning department.</p> <p>It was noted that there was not a sign for Circourt Road at the junction of the A417 to Denchworth. The clerk will contact the district council to request a sign.</p>	VAB/Clerk Clerk
84/20	UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA	
	<p>a) Update on Purchase of Noticeboard for the Nalderfields Development: It was agreed a free-standing location was now required for the installation of the noticeboard as it could not be installed on the previously selected site which is owned by SSE. Another location would be found.</p> <p>b) Update on Old School Lane Signage The Clerk had received plans for all utilities in the area. There were no utilities found underground in this area. The area will be investigated again.</p> <p>c) Update of WW1 Memorial Tree There was no update.</p> <p>d) Update on Emergency Plan Work was on going.</p>	VAB/TH VAB/TH SP WB/TH/VAB
85/20	ACCOUNTS	
	<p>a) To approve the September payments</p> <p>Total for approval for September 2020 was £ 2207.72 Cllr Webb proposed accepting and Cllr Game seconded. The payments made in April, May, June, July and August 2020 were approved by email by the emergency committee due to restrictions regarding meetings, where the Council did not meet (Covid-19). Proposed by Councillor Webb and seconded by Councillor Game.</p> <p>April - £2132.95 May - £3878.02 June - £2214.36 July - £2954.31 August - £2207.72</p> <p>Councillor Game updated the Council on the work she had been carrying out to review the accounts. Quarters 3 & 4 2018/19 (October 2018 - March 2019) quarters 1-4 2019/20 (April 2019-March2020) and quarter 1 2020 (April - June 2020). The chairman thanked her for work.</p> <p>b) To note the NALC pay increases (backdated to April 2020) The 2.75% pay award was noted.</p> <p>c) To consider the increase to the clerk's home working allowance.</p> <p>Both items to be discussed by the finance group for referral to full council.</p>	Finance Group

86/20	<p>NEIGHBOURHOOD PLAN There was a brief update by Councillor Barrow. The group continue to work with Bluestone Planning. The Neighbourhood Plan survey had been sent out.</p>	
87/20	<p>GROUNDS MAINTENANCE:</p> <p>Councillor Hayes raised concerns regarding the risk assessment received from Adam Wise Garden and Hedge Maintenance. It was not known if a risk assessment had been received from the other ground maintenance contractor. It was agreed that Councillor Blowfield would look at the risk assessment. It would be circulated to all members of East Challow</p> <p>The cemetery at Vicarage Hill had been inspected by the Council. It was agreed that there had been improvements with the standard of work.</p> <p>Schedule A contract was due for renewal for year 2021/2022.</p> <p>The current cemetery regulations had been circulated to all councillors for review following a complaint from a family regarding damage to a memorial at the Vicarage Hill cemetery.</p>	<p>Clerk</p> <p>All</p>
88/20	<p>MAINTENANCE OF MILLENNIUM SEAT</p> <p>It was agreed that the bench required attention. The litter warden will be asked to apply paint/varnish. Proposed by Councillor Bosley and seconded by Councillor Blowfield.</p>	Clerk
89/20	<p>FOOTPATHS/RIGHTS OF WAY/BOAT</p> <p>An extension to the closure of Footpath 196/5 (The Park footpath) had been implemented because of delays to work on the adjacent housing development due to lockdown and restrictions placed upon the building industry.</p> <p>The Clerk had contacted the district council regarding siting a dog poo bin along the canal tow path. There had been no response. The clerk to chase a response.</p> <p>It was not known who owned/was responsible for Canal Lane. The clerk will contact Oxfordshire County Council to check if the responsibility lies with them.</p> <p>It was noted that the footway opposite to the new development (Childrey Park) had not been completed. It appears to be unsafe and not level due to protruding man hole covers. The clerk will contact the developer and make them aware and find out when it will be completed.</p> <p>It was noted that the width of this footpath varied in places. The Clerk to contact highways.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

94/20	<p>CLERK'S CORRESPONDENCE</p> <p>A request had been received from St Nicholas East Challow Parochial Church Council for a contribution towards the servicing of the church clock. It was proposed by Councillor Webb and seconded by Councillor Bosley to contribute £250.00</p>	
95/20	<p>AOB (for information only)</p> <p>Oxfordshire County Council had removed a tree from the grass verge adjacent to the A417 following a branch falling. The Clerk will see if the tree will be replaced by Oxfordshire County Council. It was noted that a large amount of rubble had been dumped on the area in front of Goodlake House (land belonging to highways). It was noted that a blue lorry conversion that is parked permanently will need to be moved as maintenance work is required in the area.</p>	
96/20	<p>ITEMS FOR CHALLOW NEWS</p> <p>Autumn clear up. Parking around the village/the village hall overflow car park is available for use.</p>	
97/20	<p>DATE OF NEXT MEETING: The date of the next meeting was not agreed due to the Covid-19 pandemic. The Council did not want to meet virtually despite the guidance from NALC. The emergency committee (Covid-19) was re-instated to include Councillor Blowfield. Proposed by Councillor Bosley and seconded by Councillor Webb.</p>	

The meeting closed 10.40 pm

Signed by Cllr Vanessa Bosley (Chair)
