

**Minutes of the Meeting of East Challow Parish Council
Wednesday 29 July 2020 at 7.30pm in the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Wende Blowfield, Cllr Trevor Hayes, Cllr Sarah Parker and Cllr Frances Webb.

In attendance: Sheryl Sanders (Clerk)

Members of the Public: None

Others: None.

		Action
61/20	APOLOGIES FOR ABSENCE: Cllr Paul Barrow Cllr Iris Game	
62/20	MINUTES OF MEETING HELD Wednesday 11 March 2020. Cllr Parker proposed accepting the minutes Cllr Hayes seconded. RESOLVED. The minutes were signed.	
63/20	DECLARATIONS OF INTEREST: None were declared.	
64/20	PUBLIC DISCUSSION TIME: None	
65/20	PLANNING MATTERS: The following comments were agreed. <ul style="list-style-type: none"> a) P20/V1521/LDP – Demolition of existing buildings and erection of 14 dwellings with associated hard-standing and vehicular access. To seek clarification that work had started within the permitted time. The clerk to respond to the planning officer as follows: If it is found that planning permission has lapsed could the parish council be notified. b) P20/V1584/HH – Erection of new hay barn Circourt Road, Denchworth OX12 9EB. The clerk to seek clarification regarding the location as the postcode is an address in Wantage. c) P20/V1584/HH – Westview House Faringdon Road Wantage OX12 9TH To construct a new entrance porch to the House, and modify an existing utility area to enable it to be an accessible wet area with w/c, shower and hand basin. No objection 	
66/20	UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA	
	<ul style="list-style-type: none"> a) Update on Purchase of Noticeboard for the Nalderfields Development: The noticeboard had been received. The chairman to seek confirmation from the owner that the noticeboard can be installed on the wall of the SSE communication box. The Clerk to get a quote for installing the noticeboard. b) Update on Old School Lane Signage The Clerk had not yet made contact with utility providers to ascertain if there are any services below the proposed site that would restrict installation. 	VAB Clerk Clerk

	<p>c) Update on Tablets Tablets had been set up and were ready to be distributed to councillors Parker, Blowfield and Hayes.</p> <p>d) Update of WW1 Memorial Tree Councillor Parker was looking to source a tree from Notcutts. Councillor Parker to progress now that Covid-19 restrictions had lifted.</p> <p>e) Update on Village Hall Car Park The project had been handed to the village hall committee to chase an update from Crest Nicholson regarding re-surfacing of the car park.</p>	SP
67/20	<p>ACCOUNTS</p> <p>a) To receive the internal audit report The internal audit was circulated and acknowledged.</p> <p>b) To approve the Annual Governance Statement The Annual Governance Statement was approved and signed. Proposed by Councillor Parker and seconded by Councillor Hayes.</p> <p>c) To approve the Annual Accounting Statement The Annual Accounting Statement was approved and signed. Proposed by Councillor Webb and seconded by Councillor Bosley.</p>	Clerk/RFO
68/20	<p>NEIGHBOURHOOD PLAN</p> <p>It was proposed by Councillor Bosley that the parish council support a request for additional funding of £6000 to enable the Neighbourhood Plan Steering Group to complete the project. Seconded by Councillor Blowfield.</p>	RFO
69/20	<p>GROUNDS MAINTENANCE:</p> <p>Councillor Hayes had not yet received the risk assessment from Wise Garden Maintenance. The Clerk to chase.</p> <p>Councillor Parker reported on the state of the hedge near the entrance into Nalderfield.</p> <p>All Councillors to check the cemetery at Vicarage Hill and report the findings to the Chairman and Clerk. The current cemetery regulations to be circulated to all councillors.</p>	Clerk All Clerk
70/20	<p>FOOTPATHS/RIGHTS OF WAY/BOAT</p> <p>An additional cut of footpath 196/5 (The Park Footpath) had been agreed. The Clerk to find out when it will be cut.</p>	Clerk

	<p>An extension to the closure of Footpath 196/5 (The Park footpath) had been received from Oxfordshire County Council. The closure was for a further year due to Covid-19. The Clerk to find out from the developer why the extension was for a year when the building work had only halted for a few months.</p> <p>There was no update from Councillor Barrow on Cornhill Lane.</p> <p>An extension to the closure of footpath 196/3 (byway open to all traffic) on the west of the village until 31/12/20 had been agreed by Oxfordshire County Council.</p> <p>Councillor Blowfield requested a dog poo bin be purchased and sited on the canal towpath at the junction of Cornhill Lane. The Clerk will obtain a price and request inclusion in the next budget.</p> <p>Councillor Parker requested information on Canal Lane (problems with access from Nalderfield residents into the Lane). The Chairman reported that Councillor Barrow was looking into this.</p>	<p>Clerk</p> <p>Clerk</p> <p>PB</p>
71/20	<p>RECREATION AREA</p> <p>a) Play Area</p> <p>The play area remains closed following government guidelines (Covid-19). A risk assessment had been carried out by East Challow Parish Council, however it was agreed that the area should remain closed pending a RoSPA inspection (due in August). The Clerk will erect suitable signage with government guidelines regarding social distancing, etc. The website and East Challow residents Facebook page to be updated with this information.</p> <p>b) Allotments</p> <p>It was agreed that inspections should take place in August to check for uncultivated plots. S106 monies were available for the allotments.</p> <p>c) Car Park</p> <p>A meeting between East Challow Parish Council and PCSO Walcott- Smith and colleague had taken place at the parish council car park adjacent to St Nicholas school to look at keeping anti-social behaviour out of the car park. Installing a barrier gate was considered to be a solution. It was agreed that the Clerk should obtain quotes for a suitable gate. It was hoped that funds from Councillor Constance's Priority Fund would cover the cost.</p>	<p>Clerk</p> <p>FW</p> <p>Clerk</p>
72/20	<p>NEW CEMETERY</p> <p>a) Plan of cemetery – Councillors Bosley and Hayes were working on the plan.</p> <p>b) Monitoring of water table – Councillor Bosley will ask Mr Hudson how this can be addressed.</p>	<p>VAB/TH</p> <p>VAB</p>
73/20	<p>EMERGENCY PLAN</p> <p>The working party had not yet progressed with updating the plan. The changes had not been identified/evaluated.</p>	<p>VAB</p> <p>WB</p> <p>TH</p>

74/20	<p>CLERK'S CORRESPONDENCE</p> <p>An email dated 23 July 2020 had been received from Mr Luke Allen requesting permission for Wantage Town Juniors to train on the football pitch on Sundays from 10am-1pm. It was agreed. The Clerk to write to Mr Allen advising him that this was acceptable but that there were no toilet facilities. Mr Allen would check that there was suitable insurance in place. The Clerk to arrange for the damaged goal nets to be removed.</p> <p>The Clerk advised East Challow Parish Council that advice from OALC and NALC was that parish council meetings should not take place face to face during the Covid-19 crisis. Councils were urged to meet virtually. East Challow Parish Council agreed to continue with face to face meetings.</p>	Clerk Clerk
75/20	<p>AOB (for information only)</p> <p>Lorries continue to drive through the village at speed. It was agreed that the Clerk would write to the companies asking them to remind their drivers of the speed limits (30mph). Had there been any development regarding Community Speed Watch? Councillor Barrow to be asked for an update. It was reported that the Millennium seat located on the village green needs attention. A request from a resident of Old School Lane for a no cycling sign had been received.</p>	Clerk
76/20	<p>ITEMS FOR CHALLOW NEWS</p> <p>Next Meeting 9/9/20</p>	
77/20	<p>DATE OF NEXT MEETING:</p> <p>Wednesday 9/9/20 @ 7.30pm at East Challow Village Hall</p>	

The meeting closed 10.25 pm

Signed by Cllr Vanessa Bosley (Chair)
