

**Minutes of the Meeting of East Challow Parish Council
Wednesday 13 April 2022 at 7.30 pm held in East Challow Village Hall**

In attendance: Councillors VA Bosley (Chair), S Parker, F Webb, T Hayes and P Barrow (who was delayed)

In attendance: Parish Clerk

Members of the Public: None

		Action
36/22	APOLOGIES FOR ABSENCE: Councillor I Game	
37/22	MINUTES OF MEETING HELD Cllr Hayes proposed accepting the minutes of Wednesday 9 March 2022. Cllr Bosley seconded. RESOLVED. The minutes were agreed.	
38/22	DECLARATIONS OF INTEREST : None were declared.	
39/22	PUBLIC DISCUSSION TIME: 10 Minutes As no members of the public were present Cllr Parker asked if she could read an extract from the Daily Mail newspaper regarding pot holes. The Daily Mail showed that Oxfordshire County Council paid out £378,770 in compensation to insurance claims against the County Highways Department due to damage caused by potholes. This shows the importance of reporting pot holes on fix my street to help with insurance purposes.	
40/22	DISTRICT & COUNTY COUNCIL MATTERS See report appendix A	
41/22	PLANNING MATTERS: To consider new applications and update on previous applications. a) P22/V0729/T28 Faringdon Road OX12 Install 2 new 10m wooden poles for Open Reach This was noted by the Parish Council. b) P21/V2702/FUL Hill Farm, Faringdon Road, OX12 The change of use of a series of existing Agricultural barns to a mixed development of residential and commercial units. The associated landscaping drainage works required for the development. The Parish Council had no objections to this development.	

	<p>c) P22/V0073 DIS St Nicholas School, Sarajac, Avenue, East Challow, OX12 Discharge condition 6 (Construction traffic) The clerk reported as requested, she had checked with the OCC, there were no access issues to the school or the Parish Council car park.</p>	
42/22	<p>UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA</p> <p>a) Councillor Bosley reminded the members of the Parish Council that historic deeds and paperwork need to go to a solicitor for safe keeping. This will be taken forward to the next meeting.</p> <p>b) Operation London Bridge the book of condolence was discussed and Cllr Bosley proposed purchasing a book of condolence for the East Challow Parish and Cllr S Parker seconded the proposal. Clerk to purchase the book of condolence as soon as possible.</p> <p>c) East Challow Parish Council has written a letter to support Childrey and Challow Cricket club for their S106 application.</p> <p>d) Potholes on A417 by KA's School West Site have been reported on fix my street.</p>	<p>Cllr Bosley</p> <p>L Hooper</p> <p>L Hooper</p> <p>L Hooper</p>
43/22	<p>ACCOUNTS:</p> <p>a) To agree the April 2022 payments. Total for approval for April 2022 was £4,500.50. Payments were approved by the Parish Council and proposed by Cllr V Bosley and seconded by Cllr S Parker. It was resolved to approve the April 2022 payments. See appendix B.</p> <p>b) The clerk updated the Councillors on the external audit. See appendix C</p>	
44/22	<p>PARISH COUNCIL RISK ASSESSMENT ON WEBSITE</p> <p>The Parish Council resolved to review and update the Parish Council Risk assessment which is on the Parish Council website. Once adopted by the Parish Council the clerk will then upload the updated risk assessment to the website.</p>	L Hooper

45/22	<p>CEMETERY</p> <p>a) Vicarage Hill Cemetery the chair has requested two quotes to clear the vegetation but has not received a reply yet.</p> <p>b) The location for a new Cemetery was discussed and possible locations were the field on the south side of the B4507 or some of the land near the Parish Car Park adjacent to the school. It was suggested to bring the topic up at the Annual Parish Meeting.</p> <p>c) The Parish council reviewed the cemetery fees and asked the clerk to find out other parish council fees which will be brought to the next meeting to discuss.</p> <p>d) A notice for the Vicarage Hill Cemetery with rules and regulations on display is needed. Clerk to look for a suitable frame to display the notice in so it can be attached to the cemetery gate.</p> <p>e) It was noted that we have grave plots already in use in the New Cemetery.</p>	<p>Cllr Bosley</p> <p>Cllr Parker</p> <p>L Hooper</p> <p>L Hooper</p>
46/22	<p>SPEEDING THROUGH THE VILLAGE (A417)</p> <p>a) Cllr Barrow reported that following an update from Mr. Mark Francis of OCC, the road (A417) resurfacing will not happen until the footpath is completed by Crest Nicholson.</p> <p>b) Crest Nicholson have also agreed to replace the two VAS's with two SID's to help with speeding in the village.</p> <p>c) Clerk was asked to contact Mr. Francis regarding software to download and interpret the data collected by the current VAS.</p> <p>d) It was reported by a councilor that there was a noisy manhole cover which had a crack in it by old school house, the clerk was asked to report it on fix my street.</p> <p>e) Update on 20's plenty Both the chair and clerk have contacted Wantage town Council regarding their progress on establishing 20's plenty in Wantage as the Parish Council would like to adopt the scheme and continue 20's plenty along the A417 from King Alfred's School West Site through the village. Clerk to continue to ask for the information. Cllr Hayes said he would like this as a topic for discussion at the Annual Parish meeting.</p>	<p>Crest <i>to do.</i></p> <p>L Hooper</p> <p>L Hooper</p> <p>L Hooper <i>to do.</i></p>

47/22	<p>GOVERNANCE MATTERS</p> <p>a) The Parish Council discussed the correspondence regarding the Community Governance Review consultation and boundary changes from the Vale of White Horse District Council. A request has been received from Grove Parish Council to move Grove Technology Park into their Parish. East Challow Parish Council is not in favour of this change – a strong robust response will be put together for the clerk. The response is required by midday Friday 29 April 2022</p>	<p>Cllr V A Bosley L Hooper</p>
48/22	<p>UPDATE ON NEIGHBOURHOOD PLAN CONSULTANCY</p> <p>a) Cllr Barrow reported that he has received all the responses from all involved including the VWHDC and OCC Cllr Barrow has written the consultation statement and is preparing for submission.</p> <p>b) Cllr Barrow spoke of retrieving Neighbourhood plan documentation and information which has been collated by Mr P Rumsey (former Chair of the Neighbourhood Plan committee) prior to Mr Rumsey leaving the village.</p>	
49/22	<p>FOOTPATHS AND RIGHT OF WAY</p> <p>a) Registration of footpaths – the Clerk updated the council that registration of footpaths was repealed by the government earlier in 2022. The Countryside Records department at OCC does have a map of all registered footpaths and encouraged any unregistered footpaths to be added to the register as they often have historical significance.</p> <p>b) Cllr Bosley, Parker and Barrow will check the map to ensure all footpaths are on the map and if not will ask the clerk to register them with the Countryside Records department. This includes Marsh Lane.</p> <p>c) The Countryside Department also holds a Common Lands map and register. The clerk has been requested to obtain details to confirm the information already held by the Parish Council.</p>	<p>Cllrs Bosley, Parker and Barrow L Hooper</p>

50/22	<p>RECREATION AREA</p> <p>a) Play area – ROSPA report update – the clerk read out the report Mr. Broyde made regarding the issues in the area and the progress he has made and the items that still need attention.</p> <p>b) Update on tennis court surface Mr. Broyde has not yet actioned this and the clerk was asked to contact Mr. Broyde, requesting that he make this a priority. The tennis court nets need to be in position now the Easter Holidays are here.</p>	L Hooper
51/22	<p>GROUNDS MAINTENANCE</p> <p>a) It is necessary a second quote should be obtained for the fencing around the allotments.</p> <p>b) The Chair thanked Cllr Parker for the hard work and time that was put into producing the new schedules for the grounds maintenance contractors. The Chair also gave her thanks to Cllr Parker's husband who had assisted with the task. The contractors' feedback was also noted as favourable.</p> <p>c) It was noted that when McTaggart and Mickle finish building on the estate that there must be a grounds maintenance handover to ensure the areas are maintained as they should be.</p> <p>d) It was noted by McTaggart and Mickle that potential buyers had been put off purchasing property from the site due to Challow Park house having building work done which has been unsightly for some time.</p>	Cllr V A Bosley
52/22	<p>PUBLIC ART/ S106 MONEY</p> <p>a) Cllr T Hayes updated the Parish Council on his meeting with Ms. A Brown, Art Development Officer at the Vale of White Horse District Council and Mr. P Greenfield (the artist) tasked with producing artwork for the village. Mr. Greenfield is going to work on an initial proposal detailing locations and description of works for these installations in the village and opposite the entrance to Haines of Challow.</p>	
53/22	<p>ANNUAL PARISH MEETING</p> <p>a) It is proposed that it is held in the village hall on Tuesday 18th May or Tuesday 24th May. Clerk to cancel original April date and check the hall availability for these dates.</p>	L Hooper

	<ul style="list-style-type: none"> b) Once date has been established clerk to send out invitations to local organisations. c) It was suggested a member from the WiltsBerks Canal Trust gives a short talk. 	<p>L Hooper</p> <p>Cllr V A Bosley</p>
54/22	<p>CHALLOW NEWS</p> <ul style="list-style-type: none"> a) Date of next Parish Council meeting is Wednesday 11 May 2022 at 7.30pm. b) Date and venue of the Annual Parish meeting c) Bank holiday bin collections for May d) Free parking changes in Wantage e) Fix my street poster for super volunteers f) Queen Platinum Jubilee Celebration g) Ask drivers to respect grass verges around the village and estate roads by not parking on them or driving over them. 	L Hooper
55/22	<p>CLERKS CORRESPONDENCE</p> <ul style="list-style-type: none"> a) NALC is asking what issues they can help the Parish Council with and a response is required by 30 April 2022. b) The school notified the Parish Council about discarded nitrous oxide canisters found in the Parish Council car park which is adjacent to the school. c) A local resident has requested the Parish Council write to a local farmer requesting that he doesn't drive his tractor over the banks and verge which have been planted with bulbs and flowers. The Council will write to the farmer and also add a note in Challow news to ask drivers to respect the village roadside verges and to avoid driving on the maintained grass areas if possible. d) A resident requested replacement daffodil bulbs for those lost/destroyed due to excavations by the Crest Nicholson development. The clerk will write to Crest Nicholson to ask if they will replace the bulbs. e) Wantage and Grove Campaign Group – call for evidence survey regarding housing developments and decarbonisation 	<p>L Hooper</p> <p>L Hooper</p> <p>L Hooper</p> <p>L Hooper</p>

	<p>public transport, walking and cycling provision and digital connectivity. This was not relevant to the Parish Council.</p> <p>f) OCC fix my street request for volunteers, the Parish Council were in favour of this and asked the clerk to include it in the Challow News and to put it on the Parish Council Website.</p> <p>g) OALC sent a template letter to send to our MP with regard to holding virtual meetings. The Parish Council felt this was not relevant to the Parish Council at this time.</p> <p>h) A resident has contacted the Parish Council regarding planting a tree for the Queens Platinum Jubilee on a roadside verge outside their property. The clerk will write to the resident saying that the roadside verge in question does not belong to the Parish Council and they should contact Vale of White Horse District Council.</p>	
56/22	<p>ITEMS FOR THE NEXT AGENDA</p> <p>a) Queens Platinum Jubilee</p> <p>b) Annual Parish meeting</p> <p>c) Banking mandates</p> <p>d) Banking changing banks</p> <p>e) Office space and postal address</p>	L Hooper
57/22	<p>DATE OF NEXT MEETING:</p> <p>11 May 2022 @ 7.30pm East Challow Village Hall.</p>	

The meeting closed 10.28pm

Signed by Cllr Vanessa Bosley (Chair) _____