

Minutes for the Meeting of East Challow Parish Council
October
Wednesday 13th at 7.30 pm at East Challow Village Hall

Present: Councillor Vanessa Bosley (Chair), Councillor Francis Webb (Vice Chair), Councillors Sarah Parker and Trevor Hayes and Dr. Paul Barrow (also District Councillor),

Members of the Public: Ms. Eve Redford

Note: In the absence of the Clerk, and the meeting having sufficient Councillors to remain quorate, Councillor Parker stepped down as an attending Councillor, and took up the role of Clerk.

1 Apologies for Absence:

Apologies received: Councillor Iris Game (sick Leave) and County Councillor Constance and Roddy Bedford (Temp. Clerk)

109/21

Minutes for the meeting held Wednesday 8th September 2021

Corrections were made by Cllr Webb (93/21) P/L changed to Statement of Account, and 100/21 (b) £10 half plot changed to £5 Starter plot. Amended approved for signature, Proposed Cllr Hayes, Seconded Cllr Webb

110/21

Declarations of Interest

None declared.

111/21

Public Discussion Time

Ms. Eve Redford had attended to provide an update on the future of The Mission.

Ms. Redford explained that the numbers using the building for her worship group had dwindled, and that she was going to step back from taking responsibility for the Mission. It is owned by a trusteeship, having been built in 1904, with funds raised by villagers and beneficiaries. An upcoming meeting of the Trustees will decide its future use. Ms Redford hopes that another worship group will take it over. The building needs work, having had the roof replaced in 1998, it will require updated access and work done to bring it to a modern safety standard

East Challow PC made it clear to Ms Redford that it is very supportive of retaining this asset for Community use, for Worship, Community work space or contemplation space. Ms. Redford was asked to feed back after the Trustee meeting so that we see how we might provide assistance.

112/21

District and County Council Matters

Cllr Barrow gave feedback on a meeting he attends regarding Oxfordshire Consultation 2050. He showed a map he had been given with various pieces of land highlighted in red, as part of call for sites to be proposed for further housing development. We clarified in discussion that this was not in accordance with our near complete Neighbourhood Plan. He will make further enquiries about this.

Vanessa Bosley
2

VOWHDC had provided a plan for reintroduction of the subscribed doorstep collection services for Brown wheelie bins of garden waste. Current subscribers will be given a free 3-month extension of this service, to compensate them for the disruption caused by the recent suspension of the service.

No report was received from County Councillor Yvonne Constance.

113/21

Planning Matters

The following planning applications were considered:

P21/V2702/FUL (Hill Farm). The Parish Council feels it wants to support business in the Parish, but Councillors felt that this application, which is made alongside others expected, warranted a site visit to find out how the varying business ideas fit together, before a final decision can be made. An extension to the October 26th deadline will be sought to arrange this.

P21/V1755/FUL Catering facilities at Grove Technology Park. No objection, this was supported by ECPC.

P21/V2678/FUL The Old Appleyard, No Objections, but with a request that material used are in keeping. The Current brickwork is quite unusual, and the new extension should blend with existing structures

Note previous application **P21/V0738/FUL** (Land at Park Farm) ECPC had registered its objection but this is now granted having gone to appeal.

Land at Wises Farm. A letter had been received from a company acting on behalf of the owners, who wish to meet to discuss development of this land for housing. An acknowledgement response will be drafted, Councillors having declined to meet with them at this time, but to confirm we have a non-allocating Neighbourhood Plan.

Actions Chair.

114/21

Matters Arising, no otherwise covered on the agenda

- a) No report was available from the Clerk as to help from developers for Notice board legs, or other actions, due to her absence.
- b) Tree planting for Queen Elizabeth's Platinum Jubilee. More thought will be given as to whether to village can accommodate more trees for this Project. **C/F to next Agenda.**
- c) WW1 Memorial Tree (Delayed due to Covid) A pot grown tree rather than a bare rooted tree will be ordered by Cllr Parker. The bare rooted specimens being unavailable still.
Action Cllr Parker.
- d) Stanford-in-the-Vale OCC recycling Centre. The deadline for Consultation has now passed, and we await the results of this review. The temporary Clerk was not present to report on how our support had been recorded

115/21

Accounts

A new Internal Auditor has been Appointed, Eleanor Green, who will provide this service at the same rate as the previous contractor (who retired) for this year.

Nancy Barber

A payment of £7522.40 was approved for payment against the statement of payments provided at the meeting. Proposed Cllr Webb, seconded by Cllr Bosley. Payments are as being made manually made cheque until the new RFO is in post.

Action: Finance Group

116/21 **CIL (Community Infrastructure Levy)**

Notification has been received that the amount of **£7542.00** will shortly be paid to ECPC

117/21 **New Cemetery project**

Cllr Hayes reported that data is being recorded from the test wells installed. The monitoring of these will continue until the end of the winter, when it will be analysed, so that the future plan for burials can be made. He will continue to manage this project. **Action Cllr Hayes**

118/21 **Speeding through the Village**

The VAS illuminated driver warning signs have been replace in the previous locations. They are much brighter, and therefore much safer. We are working with OCC Highways to erect further displays in the future. Cllr Barrow/Cllr Hayes will discuss the final finish for the road infrastructure amendments with Highways, and the need for more driver notification equipment for the future.

It was noted that a formal complaint had been made to Earthline Ltd, by a villager based on their dashcam footage. This has been dealt with by Eathline's Operations Manager.

119/21 **Pavilion**

Cllr Hayes continues his research into replacement building options, and estimated costs of possible demolition and re-build to inform the setting up of a steering group in the future. A project plan needing to be devised to apply for S106 funds.

Cllr Hayes stated that we should chase up SSE to de-energise the power supply, which we have already paid for.

120/21 **S106 Public Arts Project**

Without an update available from the Clerk, Cllrs Bosley and Hayes will expedite this.

121/21 **Neighbourhood Plan**

Cllr Barrow reported that the Plan is with VOWHDC for review. We are aiming to start the public consultation before Christmas (end of November). Copies of the plan will be placed in the Church, Challow and Childrey Cricket Club and the Parish Council. It will also be available electronically on the Parish Council website. The Clerk is to assist Cllr Barrow with these arrangements.

Vanessa Bosley

Cllr Barrow asked the Councillors for their final feedback on the village aspirations before printing.

Cllr Barrow will talk to the previous RFO about a completion estimate for the Plan.

122/21 ~~25~~ **Village Hall**

It was noted that the Village Hall Committee has made an appeal for more members and volunteers, due to committee members leaving. They have had a change of Booking Clerk this post being re-taken up by Denise Knight.

Cllr Bosley, who is the ECPC representative on the Village Hall Committee, will suggest that they appeal for volunteers with trades experience, or who are able to help with maintenance of the Hall and car park. There has been no communication from the Developer Crest Nicholson, who previously offered to help repair the car park surface. Cllr Barrow will contact the Site Manager to discuss this. **Action Cllr Barrow.**

123/21 ~~25~~ **Parish Council Vacancies**

Cllr Bosley will Contact the VOWHDC, (OALC), and advertise in Challow News, both the Parish Councillor Vacancy and the post of RFO/Clerk. **Action Cllr Bosley**

124/21 ~~25~~ **The Mission Hall**

Please refer to the minute taken for Public Discussion Time in this meeting.

Cllr Barrow has made an application to register the Mission with Historic England due to its value to the village and its unique character.

125/21 ~~25~~ **Footpaths and Rights of Way**

a) Reinstatement of the Public right of way footpath to the field behind Old School Lane. The new property is still under construction and although the style is still there, the permanent fence is not in its original position as of yet. Cllr Barrow will monitor this.

b) No update was available from Cllr Barrow this at this time, regarding footpaths which need attention, and are on land owned by Wasborough Estates.

126/21 ~~25~~ **Recreation area**

a) Play Area ROSPA report. Cllr Hayes has been looking at the items highlighted particularly the tiles surfaces to see if they can be replaced like for like, or by an alternative and how much this might be. Cllr Hayes will get a costing for a Maintenance Agreement to cover the day-to-day maintenance of the play area.

b) **Allotments.** Letters have been sent for renewal of plots and updated Allotment Rules. The deadline for response to this is the end of October '21.

Allotment fencing. The Allotment holders have offered the labour to install a fence if ECPC can buy the material. Cllr Bosley will liaise with Beth Elkins VOWH S106 Officer.

Vanessa De Bosley
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It was agreed a letter of thanks and a nominal gift should be given for the retrieval of the manhole cover from the cesspit, and adjusting the telephone box door to enable it to close correctly. **Action Cllr Bosley**

c) Top Car Park Barrier

More people are required for the rota for opening and closing of the barrier gate. It is also noted that the barrier has, at some time, been struck and this causes a little difficulty when locking. Concerns were also raised about the condition of the condition of the carpark surface, during major building works being carried out at St. Nicholas' Primary school. Deliveries and contractors may cause disruption and damage. Cllr Bosley to Liaise with the Head Teacher. **Action Cllr Bosley**

d) **Tennis Court.** The nets have been kindly removed to safe storage. This surface will need to be monitored over the winter.

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Grounds Maintenance

New contracts for grounds maintenance schedule's A, B and C, are required to be in place commencing 1st March 2022. A separate meeting will be arranged to kick off the tender process. It is noted that the current incumbents wish to be considered. Cllr Hayes reminded the Council of the importance of detailed and robust Risk Assessments being provided for the work by the Contractors. Schedules need to be reviewed to form part of the specification. An equipment list should be requested from the tendering contractors.

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Clerks Correspondence

- a) Longs Cottages. A letter has lately been received (apparently sent previously, possibly to the previous Clerk) from the owner. Having reviewed its contents, a response has been prepared and will be sent by the Clerk. The end of season cutback work is due and may require extra work. If necessary, quotes will be obtained. **Action Clerk**
- b) OCC Winter preparedness. Salt bins are to checked and a top up requested as necessary. **Action Clerk**
- c) A late addition, a letter has been received from persons acting on behalf Wises Farm. An appropriate response that we don't wish to meeting, will be sent by the clerk. **Action Clerk**

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Challow News

Both the Parish Councillor, and Clerk/RFO vacancies will be advertised as appropriate.

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Any Other Business (information only)

Cllr Webb was approached by Jeremy Snell interested in using the Football for training of children's team. We awaiting a more formal approach with a better explanation of what they want.

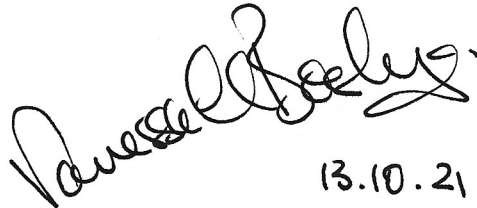
Vanessa Bosley

24 **Date of next meeting.**

This will be on Wednesday 10th of November, East Challow Village Hall, 7:30pm.

Note: December's Meeting is brought forward to Wednesday 1st December, East Challow Village Hall, 7:30pm.

Meeting closed at 10:41 pm


13.10.21