

**Minutes of the Meeting of East Challow Parish Council  
Wednesday 14 JULY 2021 at 8.00 pm held in East Challow Village Hall**

In attendance: Councillors Vanessa Bosley (Chair), Frances Webb (Vice Chair), Iris Game (part) and Trevor Hayes

In attendance :The Parish Clerk was not in attendance and no apologies were received. Cllr Bosley took notes.

Others present: None

Members of the Public: Two

		Action
	<b>APOLOGIES FOR ABSENCE:</b> Councillors Paul Barrow, Wende Blowfield, Sarah Parker and County Councillor Yvonne Constance	
67/21	<b>TO REMOVE THE POWERS OF THE EMERGENCY COMMITTEE</b>  Councillors deferred removing the power of the emergency committee which had been in place prior to face to face meetings being resumed	
68/21	<b>MINUTES OF MEETING HELD</b> Thursday 6 May 2021 and the Parish Annual Meeting held Thursday 6 May 2021  Cllr Webb proposed accepting the minutes of 6 May. Cllr Bosley seconded. RESOLVED. The minutes were agreed. Cllr Webb proposed accepting the minutes of the Annual Meeting on Thursday 6 May 2021 Cllr Bosley seconded. RESOLVED. The minutes were agreed.	
69/21	<b>DECLARATIONS OF INTEREST:</b> Cllr F. Webb declared a planning interest.	
70/21	<b>PUBLIC DISCUSSION TIME:</b> 10 Minutes  Two members of the public were present, Ms Emma English and Mr David Walsh. Firstly, Ms English updated Councillors on the Book Swap which Mrs Sue Terry had organised in the 'Old' Telephone Box on the Village Green. It continues to be well used and seemingly very much appreciated by Villagers. Many take the time to give feedback. All Councillors present wished Mrs Terry continuing success with this venture. Ms English updated Councillors on the plan to set up an East Challow Beaver Group. They intend to recruit new Beavers from the local catchment area; East Challow, Childrey and the Letcombes via leaflet drops, social media and the primary school. Although they intend to start by using the Village Hall, they would like to use the Pavillion and would use S106 funding to make this possible. It was also discussed that younger members of the village could also use the facility if a football team was started. Cllrs thanked Ms English and Mr Walsh for their update. Ms English and Mr Walsh left the meeting.  Cllr Hayes said he would look into the cost of repairs or even a new building to replace Pavillion.	
71/21	<b>DISTRICT &amp; COUNTY COUNCIL MATTERS</b>  Neither Councillors were present at the meeting. Reports from both had been received and circulated prior to this meeting.	
72/21	<b>PLANNING MATTERS:</b>  To consider new applications and update on previous applications	

	<p>a) <b>P21/V1742/FUL</b> change of use to new laboratory with fume cupboards with a VAV extraction ventilation system</p> <p>Councillors responded that they are OK with this – they have no objection, but wanted it known that careful environmental monitoring needs to be carried out regularly</p> <p>b) Planning appeal <b>P20/V1395/FUL</b> Land at Park Farm, East Challow. An objection is being put together by the Planning Group</p> <p>c) <b>P21/V0293/FUL</b> Land at Park Farm, East Challow. Variation of conditions. To note: Permission was granted at the Vale Planning Committee Meeting.</p> <p>d) Planning Application <b>P21/V1643/HH</b> 7 Childrey Way, East Challow. Detached annexe for family member in rear garden. A response to object to this was being put together by the Planning Group.</p>	
	<b>UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA</b>	
73/21	<p><b>ACCOUNTS</b></p> <p>a) <b>To approve July 2021 payment and ratify April 2021 payments.</b></p> <p>Total for approval for July 2021 was £2192.75 Cllr Webb proposed, Cllr Game seconded. It was resolved to approve the July 2021 payments.</p> <p>Total for approval for June 2021 was £3091.73 Cllr Game proposed, Cllr Webb seconded. It was resolved to approve the June payments.</p> <p>b) <b>To review the Financial Regulations</b> Councillors deferred reviewing the Financial Regulations</p> <p>c) <b>To review the Grants Policy</b> Councillors proposed to leave the Grants Policy as it stands for another year</p>	
74/21	<p><b>TO CONSIDER A TREE PLANTING PROJECT FOR THE QUEEN'S PLATINUM JUBILEE</b></p> <p>A letter from a member of the village was read out. In it was a request for the Parish to consider taking part in this project. Parish Councillors felt this needed careful consideration and will request that it be on the September agenda.</p>	
75/21	<p><b>CEMETERY</b></p> <p>To receive an update on the progress made with ground water investigations in the New Cemetery. Cllr Hayes reported he was in contact with the digger driver and with CDS providing an engineer to carry out a CAT scan etc.</p>	
76/21	<p><b>SPEEDING THROUGH THE VILLAGE (A417)</b></p> <p>This continues to be a problem, Cllrs Hayes and Barrow met with Mark Francis of Oxfordshire Highways to discuss the installation of SIDS and other options for reducing speed.</p>	
77/21	<b>S106 FUNDS – Public Art</b>	

	There has been no recent contact with Abi Brown.	
78/21	<p><b>TO AGREE A DATE WITH THE DISTRICT COUNCILS' INFRASTRUCTURE OFFICER (S106)</b></p> <p>It was arranged to meet with Beth Elkins via Zoom on the 26 July 2021</p>	
79/21	<p><b>UPDATE ON THE NEIGHBOURHOOD PLAN</b></p> <p>Councillor Barrow was not present but had reported all was progressing well. He continues to work with Jeremy Flawn and Julia Evans.</p>	
80/21	<p><b>FOOTPATHS/RIGHTS of WAY/BOATS</b></p> <p>Cllr Hayes reported that he had received an email from Cllr Barrow asking if someone could assist with walking the various footpaths, rights of way etc and report back on their state.</p> <p>It was noted that the TTRO on footpath 195/5 on the Park Footpath was in place until 28/02/2022</p>	
81/21	<p><b>RECREATION AREA</b></p> <p><b>a) Play Area</b></p> <p>Lewis continues to send in his monthly report. He noted one gate did not shut properly and the small slide needs attention (corrosion).</p> <p><b>b) Allotments</b></p> <p>Cllr Webb reported that the rents are due in September the previously mentioned increase would be implemented. It was noted that the list of Allotment Rules and Regulations is out of date on the website. Cllr Webb requested that a copy of the Rules and Regulations should be included with the letters stating rent due to all Allotment holders.</p> <p><b>c) Tennis Court</b></p> <p>Cllr Bosley has spoken with Mrs Terry with regard to the surface. Mrs Terry recommended that it should be swept more often.</p> <p><b>d) Pavilion</b></p> <p>The PC need to consider de-energising the electricity supply.</p> <p><b>e) Football Pitch</b></p> <p>Cllr Bosley reported that there had been no further contact from Childrey Football Club.</p> <p><b>f) Car Park</b></p> <p>Cllr Bosley reported that keys had been cut and a basic rota of volunteers who would lock and unlock the gate was ready to commence once the Clerk had completed the paperwork.</p>	
82/21	<p><b>VILLAGE HALL – Request for Directional Sign</b></p> <p>Sign for the Village Hall – Cllrs felt it not necessary for the Parish Council to provide this and questioned if the sign was actually needed.</p>	

83/21	<b>CLERK'S CORRESPONDENCE</b> An email was received from the Canal Trust with concerns regarding the state of the towpath which runs from the A417 West. The immediate stretch is in need of repair. Cllr Bosley to make contact with WBCT	VB
84/21	<b>ITEMS FOR CHALLOW NEWS</b> Items for the Sept edition need to be with the editor by 15 August. Cllrs Webb and Bosley would prepare the Parish Council's entry. Cllr Hayes said he would prepare a short paragraph for inclusion on the use of CIL money in the village	VB, TH, FW
85/21	<b>ANY OTHER BUSINESS – INFORMATION ONLY</b> A request has been received from the PCC requesting a donation towards the Church Clock. Cllr Webb proposed that we give £250. Cllr Bosley seconded.  Cllr Parker was not present to update on a suitable location for the new noticeboard.	SP
	<b>LETTER OF RESIGNATION</b>  The Chair read out a letter of resignation, received from the Clerk, Mrs SJ Saunders. The Parish Council accepted this and her last working day will be 13 August 2021	
	<b>DATE OF NEXT MEETING:</b> 8 September 2021 @ 7.30pm East Challow Village Hall.	

The meeting closed 10.05 pm

Signed by Cllr Vanessa Bosley (Chair)

---