

YOU ARE HEREBY SUMMONED TO THE MONTHLY MEETING OF EAST CHALLOW PARISH COUNCIL TO BE HELD ON WEDNESDAY 12th OCTOBER 2022 AT 7.30PM AT EAST CHALLOW VILLAGE HALL

- 1 **Apologies for absence**
- 2 **To approve the minutes of the meeting held on 20th July 2022**
- 3 **Declarations of interest.** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (Please refer to notes at the end of the agenda)
- 4 **Public discussion time (10 minutes).** Members of the public may bring to the attention of the Council any matters not covered in the agenda and make representations on matters on the agenda.
- 5 **District and County matters:** report from District Councillor and County Councillor
- 6 **Planning matters:** To consider any new applications/ update on previous planning applications:
 - a. P21/V2702/FUL Hill Farm Faringdon Road East Challow Wantage OX12 9PD (Amended highway information received 7 July 2022) (Amended red line plan to include northern access point received 22 July 2022)
 - b. P22/V2112/DIS The application is for: Discharge of condition 5(Phasing Plan Pre-commencement) on application P17/V3130/FUL. (Variation of condition 7 of Planning Permission P12/V0299/O (Outline application for residential development of about 2,500 dwellings with associated services and facilities including secondary school, primary schools, local centre (including uses falling within use classes A1, A2, A3, A4, A5, B1, C2, D1 and D2), open space including community park, and the realignment of Denchworth Road to the south)).
 - c. P22/V2234/HH 35 Windmill Place Single storey front and rear extensions
 - d. Update on the Mission
 - e. P22/V2081/HH, 6 The Park, proposed dropped curb
 - f. P22/V2331/DIS, 1 Challow Marsh Cottages East Challow, Discharge of condition 4(Surface Water Drainage Details), & 5(Foul Water Drainage Details) on application P22/V0283/FUL. (Extension and conversion of stables building into a single storey dwelling, including change of use of paddock land to residential garden).
 - g. P22/V2254/HH, 9 Old School Lane East Challow Wantage, Two storey side extension
- 7 **Matters to report not otherwise on the agenda and update on actions from previous agendas**
 - a. Update on purchase of a fireproof box for documents
 - b. Update from OCC with regard to providing dropped kerbs on the roadways near to Goodlake House and Letcombe Hill.
- 8 **Accounts:**
 - a. To ratify August 2022 payments of £2,606.51
 - b. To ratify September payments of £1,934.89
 - c. To agree October payments of £5,224.98
 - d. Review of bank reconciliations from April 2022 to July 2022
 - e. To agree the implementation of Scribe as a new accounting system
 - f. SAAA external Audit procurement
 - g. Update on progress of Internal audit
- 9 **Parish Council Risk Assessment**
 - a. Update on progress of the current Parish Council risk assessment
- 10 **Cemetery**
 - a. Vicarage Hill Cemetery update on vegetation clearance

- b. Vicarage Hill cemetery notice board
- 11 **Speeding**
 - a. Update regarding reducing speed in the village
 - b. 20's plenty community survey
 - c. Speedwatch
- 12 **Neighbourhood Plan Consultancy**
 - a. Update on the progress of the submission
- 13 **Footpaths and rights of way**
 - a. Update on footpath accessibility in the village
- 14 **Recreation area**
 - a. Update on work highlighted by the new 2022 ROSPA report
 - b. Pavilion safety – risk assessment and report on vandalism
 - c. Pavilion Project – update on site meeting
 - d. Allotment fence
- 15 **Grounds Maintenance**
 - a. To update on any grounds maintenance issues
- 16 **Public Art/S106 Money**
 - a. Update on the progress of the S106 application
- 17 **Oxfordshire Council's Councillor Code of Conduct 2022**
 - a. To agree the Oxfordshire Council's Councillor Code of Conduct 2022
- 18 **Challow News – November**
 - a. Date of next meeting is 9th November 2022
 - b. Please ensure access to the waste bins by the Biffa wagon is clear and no cars obstructing their access, especially Old School Lane
 - c. Change waste collection from Monday to Tuesday 10th October 2022.
- 19 **Clerks Correspondence**
 - a. South Central Probation UPW consultation survey – do we require unpaid workers?
 - b. Airband presentation to council – unable to make this meeting has proposed a zoom call
 - c. OCC meeting for Parish transport Representatives
 - d. Water supply difficulties at the Parish Council Cemetery behind the church
 - e. Access to Old school lane re rubbish wagon
 - f. Relocation of the miniature ornamental cherry tree (currently in the Mission garden) with a residents ashes, can this be relocated to the cemetery?
- 20 **Items for next agenda – to be received by the clerk by Tuesday 1st November**
 - a. Hedge replanting
 - b. Budget
 - c. Website

Date of next meeting: Wednesday 9th November 2022

Notes on declaration of interest

- I. Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;+
- II.
- III. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. In such circumstances, the member must withdraw from the meeting room, and should inform the Chairman accordingly.
It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

Linda Hooper eastchallowclerk@gmail.com

