

MINUTES OF THE MONTHLY MEETING OF EAST CHALLOW PARISH COUNCIL HELD ON WEDNESDAY 15TH
JUNE 2022 AT 7.30PM AT EAST CHALLOW VILLAGE HALL

In attendance: Cllr V Bosley (Chair), Cllr Webb, Cllr Hayes and Cllr Terry

Also in attendance: Clerk and two members of the public

	Agenda item	Action
79/22	<p>Apologies for absence</p> <p>District Councillor P Barrow, County Councillor Yvonne Constance, Cllr Parker and Cllr Game</p>	
80/22	<p>To approve the minutes of the meeting held on 11 May 2022</p> <p>Cllr Hayes proposed accepting the minutes of Wednesday 11th May 2022 and Cllr Bosley seconded the proposal. The minutes were resolved.</p>	
81/22	<p>Declarations of interest. Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (Please refer to notes at the end of the agenda)</p> <p>None were declared.</p> <p>New Councillor, Cllr S Terry signed the declaration of acceptance of office and register of members interest in the presence of the Clerk who witnessed and signed the declaration at the Parish Council meeting.</p>	
82/22	<p>Public discussion time (10 minutes). Members of the public may bring to the attention of the Council any matters not covered in the agenda and make representations on matters on the agenda.</p> <p>A member of the public who often communicated with the Parish Council regarding planning matters addressed the Parish Council thanking them for the hard work and that He and his family would be sorry to leave the village due to work commitments. The Parish Council thanked the member of the public for their contribution to the neighbourhood plan?</p> <p>A resident of the Crest Nicholson estate who lives on Goodlake Avenue, said that Crest Nicholson had rotavated the ground adjacent to the path and planted grass seed but the ground is full of weeds and unsightly, did we know who will undertake the grounds maintenance when the contractors leave the site.</p> <p>The Parish Council confirmed the land was not theirs and have asked the clerk to write to Crest asking them to tidy the land and enquire who is maintaining the land once they have departed the site.</p>	Clerk
83/22	District and County matters: report from District Councillor see appendix i	
84/22	<p>Planning matters: To consider any new applications/ update on previous planning applications:</p> <p>a. P22/V2283/FUL Challow Marsh Cottages OX12 0ED Conversion of stables building into a single storey dwelling. Ecology report recently added. The Parish Council has no objection and the Clerk will respond to this.</p> <p>b. P22/V1189/FUL Challow Hill Farm OX12 9PD Change of use of agricultural land to a secure storage facility The parish council registered it's support of this application as long as the following criteria were met:</p>	<p>Clerk to respond</p> <p>Clerk to respond</p>

	<ul style="list-style-type: none"> i. When the units are sited next to each other the trim filler piece/ cover strip can be affixed both front and rear to give an appearance of a continuous façade. ii. The cladding is fixed in a way to give the appearance of one unit. iii. The colour of the unit will help the unit to blend in with the rural surroundings. iv. That native hedging being provided on the north side adjacent to the fence <p>c. P22/V1385/T28 Near Canal Farm House OX12 9YQ To install a new 10M wooden pole by Openreach Cllr Parker requested more information before confirming it was ok for Openreach to proceed. Cllr Hayes said he thought the Parish Council was contacted for information only and not for comment.</p> <ul style="list-style-type: none"> d. Joint Local Plan consultation – this is discussed later in item 91/22 e. Draft Wantage Neighbourhood Plan Consultation – Councillors deferred this until the next Parish Council meeting. 	
85/22	<p>Matters to report not otherwise on the agenda and update on actions from previous agendas</p> <ul style="list-style-type: none"> a. Documents to be kept in a safe place, the Parish Council agreed the purchase of a strong fireproof box. b. The council agreed contact OCC with regard to providing dropped kerbs on the roadways near to Goodlake House and Letcomb Hill which seem to have been overlooked when the road layout was re-worked. 	<p>Clerk</p> <p>Clerk</p>
86/22	<p>Accounts:</p> <ul style="list-style-type: none"> a. To ratify May 2022 payments The May payment had to be adjusted due to HMRC documents not being ready in time. The payments were £3,869.79. The payments were proposed by Cllr Webb and seconded by Cllr Bosley b. To agree June 2022 payments The June 2022 payments amount was £2,822.79 which were approved and proposed by Cllr Bosley and seconded by Cllr Webb c. To review and agree the AGAR Governance Statement The governance statement was read out and each section reviewed and checked on the list as being done. Cllr Bosley (Chair) signed the audit and is taking it to last years RFO/clerk to sign. 	<p>Cllr V Bosley</p>
87/22	<p>Parish Council Risk Assessment</p> <ul style="list-style-type: none"> a. Update on progress of the current Parish Council risk assessment <p>The risk assessment was not easy to read and the Parish Council asked the clerk to re-format it to make it more legible for it to be reformatted. This will be reassessed.</p>	<p>Clerk</p> <p>Cllr Hayes</p>
88/22	<p>Cemetery</p> <ul style="list-style-type: none"> a. Vicarage Hill Cemetery update on vegetation clearance A quote has been received and will be presented to the Parish Council to approve the spending. b. Notice for the Vicarage Hill cemetery with rules and regulations on display Cllr Parker to update the Parish Council on the purchase of the display frame for the notice. 	
89/22	<p>Speeding</p> <ul style="list-style-type: none"> a. Update on the progress made regarding reducing speeding in the village <p>20's plenty is going ahead in selected Parishes, the Parish Council does not know the criteria for selection or where the Parish is in the list of work to be done towards this. Cllr Hayes pointed out he would like us to be a continuation of the Wantage Town 20's plenty speed limit and not have cars increasing their speed to 30mph as they enter the village.</p>	

	<p>Cllr Barrow is awaiting a copy of correspondence from the county councillor supporting our application before submission of the 20s plenty application.</p> <p>It was noted the noisy manhole cover on the A417 outside Old School House is still making a noise after it is reported as fixed.</p>	
90/22	<p>Update on the Neighbourhood Plan Consultancy</p> <p>Cllr Barrow contacted the consultant a week ago to check our final submission and is awaiting a response.</p>	
91/22	<p>Update on the Joint Local Plan 2041 Consultation</p> <p>Councillors mentioned a few headings for comment but felt Cllr Barrow (who has worked on our own Neighbourhood Plan) was best placed to put together a response on behalf of the East Challow Parish Council.</p>	
92/22	<p>Footpaths and rights of way</p> <p>a. Update on footpath accessibility in the village</p> <p>Cllr Barrow has contacted with Andrew Peters of the Wasborough Estate with regard to opening up the rural footpaths north of the village.</p> <p>Cllr Barrow has also spoken to a resident of Lydsee Gate who is a member of the Ramblers Association with some responsibility for footpaths and also takes an interest in Challow footpaths. He discussed with him about attending parish council meetings across the ward to talk about footpath recovery.</p>	
93/22	<p>Recreation area</p> <p>a. Update on work highlighted by the ROSPA report</p> <p>Cllr Hayes has arranged for two contractors to look at the soft floor area in the play area.</p> <p>The ROSPA inspection is due and the Clerk was asked to check the price for an accompanied visit.</p> <p>The clerk was asked to contact Mr Broyd for a list of actions that had been completed and actions still outstanding and those actions he cannot undertake himself, ready for the ROSPA inspection.</p> <p>Trees and hedges are overhanging the tennis court, there is a risk of minor cuts and grazes from them. The Clerk will contact Mr Broyd asking him to contact Cllr Terry for clarification on what to cut back.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
94/22	<p>Grounds Maintenance</p> <p>a. To update on any grounds maintenance issues</p> <p>The bench by the top car park needs the grass and vegetation to be cut around it to make it comfortable for visitors to sit on and for it to be seen.</p>	<p>Clerk</p>
95/22	<p>Public Art/S106 Money</p> <p>a. Review of new proposal from Ms. A Brown</p> <p>See report from Cllr Hayes which notes a change in location of one sign on section 3. Appendix iii</p>	
96/22	<p>Challow News – for July and August</p> <p>a. Date of next meeting is 13 July 2022 and no meeting in August 2022</p> <p>b. Announcing new Cllr Sue terry</p> <p>c. Asking for village photographs featuring the Platinum Jubilee Celebrations</p> <p>d. Bin collections due to bank holiday</p> <p>e. Please refrain from fly tipping as recently items have been found in Old School Lane</p>	<p>Clerk</p>

	<p>f. Vegetation that should've gone into the residents own brown bin has been discovered in the cemetery bin</p> <p>g. Keep dogs outside of the fenced childrens' play area to prevent dog fouling in the play area.</p>	
97/22	<p>Clerks Correspondence</p> <p>a. Stone wall collapsing by Canal Farm Lane This was responded to as not being council land and the enquirer informed.</p> <p>b. ShopAppy – a new website for local businesses promoted by VOWHDC This should be added to Challow news and the Parish Council Website</p> <p>c. Queens Green Canopy Tree Planting The trees are planted along the canal and some in the new cemetery The clerk will collate the data and add to the map on the planting site.</p> <p>d. Speeding of aggregate trucks on A417 past the Nalder Estate An email was received from a resident of Nalderfield regarding speeding trucks. The Parish Council has no powers to give penalties for speeding through the village but can pass information to the police. Anyone witnessing speeding through the village will need to take the number plate of the vehicle and report it to the police, unfortunately reporting the company which the vehicle belongs to is not enough information for the police to take action on. The more reports made the more likely the police are to take action.</p> <p>e. Support the ban on peat sales The council are in agreement to sign up to the ban on peat sales to Support the BBOWT initiative and the call for an immediate end to peat sales. The clerk will communicate our support for this call to the current consultation. We will also share our decision to do this with BBOWT and other Oxfordshire parish councils</p> <p>f. Invitation to OALC AGM The councillors will look at the agenda and decide at a later date who will attend the meeting.</p>	Cllr V Bosley and Cllr Terry Clerk
98/22	<p>Items for next agenda</p> <p>a. Website</p>	
99/22	Date of next meeting: Wednesday 13 July 2022	

The meeting closed 10.02pm

Signed by Cllr Vanessa Bosley (Chair)

Linda Hooper
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