

**Minutes of the Meeting of East Challow Parish Council
Wednesday 11 May 2022 at 7.30 pm held in East Challow Village Hall**

In attendance: Councillors VA Bosley (Chair), F Webb, T Hayes and I Game

In attendance: Parish Clerk and County Councillor Yvonne Constance (who presented the County Councillors report then had to leave)

Members of the Public: Two

		Action by
58/22	<p>APOLOGIES FOR ABSENCE:</p> <p>Councillor S Parker and District Councillor P Barrow</p>	
59/22	<p>MINUTES OF MEETING HELD</p> <p>Cllr Webb proposed accepting the minutes of Wednesday 13 April 2022. Cllr Hayes seconded. The minutes were RESOLVED. The minutes were agreed.</p>	
60/22	<p>DECLARATIONS OF INTEREST: None were declared.</p>	
61/22	<p>PUBLIC DISCUSSION TIME: 10 Minutes</p> <p>A member of the public spoke on the need for a dropped curb on the footpath outside Goodlake House/Letcombe Hill.</p> <p>They were also concerned about the Reynolds Way access to the recreation ground and allotments for emergency vehicles should there be an accident.</p> <p>The litter picker gave an update on playing surfaces in the recreation area and tennis court.</p>	
62/22	<p>DISTRICT & COUNTY COUNCIL MATTERS</p> <p>See appendix i) for the County Councillor Report.</p> <p>Councillor Constance the County Councillor reported that OCC will approve 20s plenty, for 70 Parishes who signed up as interested. This should happen by the end of the year, OCC will also pay for lines and signs.</p> <p>Cllr Constance said she would bring the footpath outside the Crest Nicholson Site to the County Councils attention as it is not finished to the standard expected by the Parish Council. Photographic evidence will be obtained to support this.</p> <p>Cllr Constance supports the Parish Council in the current Governance Review regarding the boundary of East Challow and Grove. Cllr Constance will attend the meeting on 24th of May to support our case along with a member of the Parish Council.</p>	

	<p>The District Councillor's Report was read out in Cllr Barrow's absence by Cllr Webb.</p> <p>See appendix ii for the District Councillor report.</p>	
63/22	<p>PLANNING MATTERS:</p> <p>To consider new applications and update on previous applications.</p> <p>a) P21/V3299 Land West of Wantage OX12</p> <p>The clerk was asked to find out more about this application. The clerk will ask Cllr Barrow as he's also the District Councillor.</p>	L Hooper
64/22	<p>UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA</p> <p>a) The Parish Councils historic deeds need to go to a solicitor for safe keeping. Chair will locate a solicitor</p> <p>b) Operation London Bridge: the book of condolence was purchased by Cllr Parker. Cllr Parker has been reimbursed for the cost</p> <p>c) East Challow Parish Council has written a letter to support Childrey and Challow Cricket club for their S106 application.</p> <p>d) Potholes on A417 by KA's School West Site have been reported online on fix my street by the clerk.</p> <p>e) The response to the governance matter was submitted on time by the clerk</p>	Cllr V Bosley

65/22	<p>ACCOUNTS:</p> <ul style="list-style-type: none"> a) To agree to the May 2022 payments. b) Total for approval for May 2022 was £3,869.59 Payments were approved by the Parish Council and proposed by Cllr Webb and seconded by Cllr Bosley. It was resolved to approve the May 2022 payments. See appendix iii. c) The clerk updated the Councillors on the external audit. The Last financial years accounts had been submitted and closed by the previous RFO and the financial parts of the AGAR form completed. The clerk gave copies of the previous years cashbook to the finance committee to review. d) The grants policy will be reviewed at the next meeting e) It was noted that a notice of S106 money has been received for P21/V0738/FUL. The amount is £2,784.16 	
66/22	<p>PARISH COUNCIL RISK ASSESSMENT ON WEBSITE</p> <p>The Parish Council resolved to review and update the Parish Council Risk assessment which is on the Parish Council website. Once adopted by the Parish Council the clerk will then upload the updated risk assessment to the website.</p> <p>The recreation ground and allotments will be reviewed to assess whether there is adequate access for emergency vehicles.</p>	<p>L Hooper</p> <p>Cllr Hayes</p>
67/22	<p>CEMETERY</p> <ul style="list-style-type: none"> a) Three contractors have been asked to provide quotes for clearing the vegetation at the Vicarage Hill Cemetery, only one has responded, he will forward his quote to the chair. b) Cemetery fees were reviewed and compared to other parishes The Parish Council agreed there should be no change to the fees, proposed by Cllr Bosley and seconded by Cllr Hayes. c) A notice for the Vicarage Hill Cemetery with rules and regulations on display is needed. Cllr Parker has purchased a suitable frame to display the notice 	<p>Cllr Bosley</p> <p>L Hooper</p>

	in, it can be attached to the cemetery gate. Cllr Parker will be reimbursed for the cost of the frame.	
68/22	<p>SPEEDING THROUGH THE VILLAGE (A417)</p> <p>a) Mark Francis was contacted by the clerk regarding a program to download data from the VAS's The Clerk is waiting for a response from Mr Francis.</p> <p>The very noisy manhole cover outside Old School House was replaced today.</p> <p>b) 20's Plenty initiative. The clerk contacted Wantage Town Council about their application but had no response. According to their minutes they have also applied for 20's Plenty.</p>	<p>L Hooper</p> <p>L Hooper</p>
69/22	<p>UPDATE ON NEIGHBOURHOOD PLAN CONSULTANCY</p> <p>A basic conditions statement is being prepared ready to submit.</p> <p>A copy of the original first draft needs to be obtained Cllr Hayes will check his records for his copy.</p>	
70/22	<p>FOOTPATHS AND RIGHT OF WAY</p> <p>a) Cllr Barrow has registered the additional footpath leading from Marsh Lane to Challow Marsh Farm with Countryside Records Department.</p> <p>b) it was noted the footpath 196/5, is now open. The Park Footpath has an unfinished surface, bad step from the new to the old path, overgrown grass and obstructing trees. Mactaggart and Mickle, developers who had the path closed said that they would address these points before they complete.</p> <p>c) The Countryside Department also hold a Common Lands map and register which shows no changes to the information the Parish Council already holds.</p>	
71/22	<p>RECREATION AREA</p> <p>a) It was reported that the safety surface under the swings have deteriorated considerably. This was</p>	

	<p>under the main and baby swings. The surface has large cracks in it. The council will look to resurface the area with a product similar to the surface used under the climbing frame. Cllr Hayes will investigate the damage as a visit from ROSPA is due.</p> <p>b) Mr Broyd has cut back bushes by the side of the tennis court to prevent players from being hurt by them.</p>	Cllr Hayes
72/22	<p>GROUNDS MAINTENANCE</p> <p>a) No issues were reported.</p> <p>b) It was noted that when McTaggart and Mickle finish building on the estate that there must be a grounds maintenance handover to ensure the areas are maintained as they should be. More information will be obtained from OCC to ask about the standards required before land is handed back to the council after the developers have left.</p> <p>c) Cllr Hayes asked about Parish grass cutting with regards to the recent communication on No Mow May. Cllrs reminded Cllr Hayes of the complaints which had been received last year when the Parish Council reduced the mowing schedule.</p> <p>d) Cllr Bosley asked that the clerk check the cutting schedule for Letcombe Hill as it had been cut. The clerk confirmed it has one Parish cut a year in September.</p>	
73/22	<p>PUBLIC ART/ S106 MONEY</p> <p>a) Miss A Brown will review the artist proposal. Photographs of the locations of the art have been provided by Cllr Hayes. See appendix iv</p>	
74/22	<p>ANNUAL PARISH MEETING</p> <p>a) So far, the Clerk has had three responses from people who will attend.</p> <p>b) Refreshments will be supplied by Cllr Bosley.</p>	Cllr V A Bosley

	<ul style="list-style-type: none"> c) Cllr Bosley has invited a member of the WiltsBerks Canal Trust to update the attendees on the progress of the projects having been undertaken by the Trust. d) Minutes of the East Challow Parish Challow Annual General Meeting are attached see appendix v 	
75/22	<p>CHALLOW NEWS</p> <ul style="list-style-type: none"> a. Date of next Parish Council meeting is Wednesday 15 June 2022 at 7.30pm. (a week later than usual due to absence) b. Bank holiday bin collections for June bank holiday. c. Queen Platinum Jubilee Celebration - advertise this again. d. The cubs and scouts are collecting tombola prizes for the Queens Jubilee event. e. Reminder that people are still needed to make up the Village Cricket teams for the Jubilee match and that cakes are needed for the cake stall for The Village Celebration. 	
76/22	<p>CLERKS CORRESPONDENCE</p> <ul style="list-style-type: none"> a) Request for drop curb on footpath adjacent to the old Goodlake Arms, this will be requested by the Parish Council to OCC highways. b) Obstruction of access to the playground and allotment was discussed as emergency vehicles may not be able to get to the incident. A risk assessment will be carried out and the subject brought to the next meeting. c) Graffiti has been noted on the Black Barn it will be inspected and removal attempted. d) The overgrown footpath (The Park footpath 196/5) will be inspected to check if it has been cut back. e) No mow May has been noted by the council. e) The Electric Vehicle Charging Project f) OCC survey was discussed and the answers to be submitted online by the clerk. g) Litter bugs detective Trail has been agreed. 	<p>L Hooper</p> <p>Cllr T Hayes</p> <p>L Hooper</p>

	f) The purchase of materials for the canal trust were proposed by Cllr Hayes and seconded Cllr Bosley.	
77/22	<p>ITEMS FOR THE NEXT AGENDA</p> <p>a) Banking mandates.</p> <p>b) Banking - changing banks.</p> <p>c) Office space and postal address.</p> <p>d) Review risk assessment for playground and allotment access.</p> <p>e) Review of the Parish Council risk assessment.</p> <p>f) Review the Parish Grants policy.</p> <p>g)</p>	
78/22	<p>DATE OF NEXT MEETING:</p> <p>15 June 2022 @ 7.30pm East Challow Village Hall.</p>	

The meeting closed 10.02pm

Signed by Cllr Vanessa Bosley (Chair)
