

## ***EAST CHALLOW PARISH COUNCIL***

### **VILLAGE GROUNDS MAINTENANCE CONTRACT 2025-26 (Schedule A)**

The contract is to run for one year from March 2025 with an option to extend by a further year on satisfactory service delivery during the year. Confirmation of this extension will be decided at the December 2025 Parish Council meeting. If granted, rates may be increased with effect from the 1<sup>st</sup> March 2026 in line with CPI.

A detailed breakdown of the work carried out is to be presented with your invoice.

#### **Section 1: GRASSCUTTING**

In the event of drought curtailing grass growth the Parish Council reserves the right to suspend grass cutting for a period. In all cases mowing machinery appropriate to the task must be used. With the exception of the New Cemetery, the use of sit-on mowers is not considered appropriate in these areas. Expected cutting heights for guidance: fortnightly cuts = 30mm; monthly and 3x per season cuts = 75mm; meadow cut = 100mm.

#### **Village Greens**

The grass on the six parts of the village green to be cut every fortnight from March until October; clippings to be removed. The edges of the greens to be strimmed after each cut, **this includes the reclaimed land on the Village Green nearest Long's Cottages.**

#### **New Cemetery behind St Nicholas Church**

Grass to be cut every three weeks between March and October and path edges strimmed. The use of heavy machinery is not permitted. Care must be taken to avoid damage to the path and path edges. All gravestones should have any grass clippings adhering to them removed after every cut. Care must be taken with gravestone and flowers etc. on graves.

#### **Vicarage Hill Cemetery**

Grass to be cut and strimmed fortnightly. All gravestones should have any grass clippings adhering to them removed after every cut. Care must be taken with gravestone and flowers etc. on graves. **Unattended graves to be tidied twice, April and September.**

Autumn clear up to be carried out if required.

**Christmas leaves clear up/tidy up to be carried out in December.**

#### **Recreation Area**

- Children's play area (within fencing) to be cut fortnightly. Safety surfaces must be cleared of clippings and the grass under play equipment and the surrounds of safety surfaces strimmed. A risk assessment must be in place before cutting. Because of children in the play area the best time to cut is 8 am-9.30 am.

## **Section 2: TREE AND SHRUB PRUNING**

Arisings to be cleared in all cases:

### **Village Greens**

Shrubs are pruned annually. Care must be taken regarding live overhead wires - work to be done after consultation with the Parish Council.

### **Vicarage Hill Cemetery**

Hedges to be cut in the first week of July subject to nesting birds.

Trees and bushes at the west end to be trimmed annually

This excludes the Beech hedge which is covered under schedule E.

## **Section 3: SPRAYING**

PA1 and PA6 certification is required, a copy of which must be submitted with the tender. The type of weedkiller must be notified to the Parish Council for approval prior to use. Use of systemic weedkiller is preferred.

The following areas to be sprayed three times a year, in April, June and September; dead vegetation to be cleared.

- New Cemetery Footpath

## **Section 3: Bin Emptying**

The waste bin in Vicarage Hill Cemetery to be emptied on a fortnightly basis throughout the year.

**ADDITIONAL WORKS** – An hourly rate to be supplied. Work may consist of items such as additional pruning; post replacement on village green; ad hoc work in either of the cemeteries.

For further information please contact

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