

**Minutes of the Meeting of East Challow Parish Council
Wednesday 11 March 2020 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Paul Barrow, Cllr Wende Blowfield (from 8.05pm) Cllr Iris Game, Cllr Trevor Hayes, and Cllr Sarah Parker

In attendance: Sheryl Sanders (Clerk)

Members of the Public: One Member of the public: Mrs S Terry (part).

Others: None.

		Action
42/20	APOLOGIES FOR ABSENCE: Cllr Frances Webb Cllr Yvonne Constance	
43/20	MINUTES OF MEETING HELD Wednesday 15 January & 12 February 2020. Cllr Bosley proposed accepting the minutes Cllr Hayes seconded. RESOLVED. The minutes were signed.	
44/20	DECLARATIONS OF INTEREST: None were declared.	
45/20	PUBLIC DISCUSSION TIME: Mrs Terry introduced herself. She was present to ask the council for permission to use the netball court on Wednesdays from 6.30pm to 7.30pm commence on 15 April and continuing until September. She requested that the moss be removed from the court. She will put appropriate signs up. She requested permission to use the toilet facility. The council agreed to look into this as the water to the pavilion had been turned off during the winter months.	All
46/20	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: The county councillor's report had been circulated to all councillors prior to the meeting. District Councillor Paul Barrow spoke about being part of the OX12 Review Group for Wantage Hospital and disappointment in the review by the scrutiny group. He had attended a meeting of the North Wessex Downs Area of Outstanding Beauty which has renewed the sustainable development funds and that it is open to parishes which lie wholly or in part within the AONB (all parishes in Ridgeway Ward, for land south of the B4509). Oxfordshire County Council was given the opportunity by the Department for Transport to secure a £588,000 investment in public transport services. The Supported Bus Services Fund is available in 2020/21 for local authorities as revenue support to help provide more bus services in their area. The Government expects the funding to be used to improve the provision of local bus services in one or more of the following ways: <ul style="list-style-type: none"> • restore lost services where most needed; • improve current services; and/or • support new services or extensions 	

47/20	<p>PLANNING MATTERS:</p> <p>The following comments were agreed.</p> <p>a) P20/V0449/FUL. Application for plot substitution to provide 6x4 bed units. Land at Park Farm, East Challow, Wantage, OX12 9RH. No objection No Objection providing the parking provision meets relevant guidelines and policies.</p>	
48/20	<p>UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA</p>	
	<p>a) Update on Purchase of Noticeboard for the Nalderfields Development: The clerk had requested a revised quote as the current quote had expired.</p> <p>b) Update on Old School Lane Signage The clerk to contact utility providers to ascertain if there are services below the site proposed for installation of the sign.</p> <p>c) Update on Tablets Tablets had not yet been set up for Councillors Hayes and Blowfield.</p> <p>d) Update of WW1 Memorial Tree Councillor Parker was looking to source a tree from Notcutts.</p> <p>e) Update on Village Hall Car Park There was no update. Clerk to chase.</p> <p>f) Update on Surface Water A417 Main Street No update.</p> <p>g) Update on Risk Assessment The risk assessment was adopted. Amendments were on-going. Proposed by Cllr Hayes and seconded by Councillor Parker</p>	<p>Clerk</p> <p>Clerk</p> <p>SP</p> <p>SP</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
49/20	<p>ACCOUNTS</p> <p>a) Approval of March Payments</p> <p>The full list of payments is attached to the minutes. Total for approval for March 2020 is £1997.86. (12 cheques). Cllr Barrow proposed accepting and Cllr Blowfield seconded.</p> <p>b) Interim Audit Report</p> <p>The report had been presented to all councillors and the contents noted. A list of actions had been put together by the RFO and these were being worked through by the RFO and the Clerk.</p> <p>c) External Audit Report</p> <p>The report had been presented to all councillors and the contents noted.</p> <p>d) To adopt the new financial regulations</p> <p>The financial regulations were adopted. Proposed by Councillor Barrow and seconded by Councillor Hayes.</p>	<p>Clerk/RFO</p>

	<p>e) To transfer EMR It was agreed to transfer funds of £16880.00 to EMR at the year-end 2020. Proposed by Cllr Blowfield and seconded by Councillor Parker.</p>	RFO
50/20	<p>NEIGHBOURHOOD PLAN A meeting was planned with Bluestone Consultants on 18 March 2020 to review polices and business questionnaire.</p>	
51/20	<p>GROUNDS MAINTENANCE: a) Renewal of Contracts</p> <p>Cllr Hayes agreed to check the risk assessment submitted by Wise Garden & Hedge Maintenance but had not yet received it from the RFO. New contracts to commence from 1st March. The work schedules to be put on the parish council website. It was noted that leaves had collected in the drain on the village green (adjacent to Longs Cottage). Cllr Bosley to check if this had been cleared.</p>	RFO/Clerk VAB
52/20	<p>FOOTPATHS/RIGHTS OF WAY/BOAT</p> <p>Footpath No.196/3 (Byway Open to All Traffic) on the west of the village between the A417 the B4507 (Cornhill Lane) remains closed.</p> <p>Cllr Barrow to find out what happens after the 6 months closure that is in place. Would/could another closure be applied for?</p> <p>Councillor Parker reported that the residents of Canal Lane are to contact the Nalderfields' management company regarding repairs needed to the boundary fence of the estate.</p>	PB
53/20	<p>RECREATION AREA</p> <p>a) Play Area</p> <p>The safety inspection (dated 6/2/20) was noted. The clerk is waiting for a quote for the rocker chicken from Wicksteed.</p> <p>b) Allotments Councillor Bosley to ask allotment holders what they would like the remaining £469 (grant money) to be spent on.</p> <p>c) Football Pitch The clerk will ask the litter warden to remove all damaged nets from the goal posts.</p> <p>SSE had not yet visited the recreation area to assess the damage they had caused during maintenance work carried out. Cllr Bosley to chase.</p> <p>Jeremy Hanham quoted £45 to install the disclaimer sign. Councillor Bosley to show him where to site it.</p>	VAB Clerk VAB VAB

	<p>d) Pavilion</p> <p>A site meeting is planned for councillors at 10.30am 21 March 2020 at the pavilion.</p> <p>e) Carpark</p> <p>Cllr Parker to check the solar powered light is functioning. During earlier strong winds a branch had fallen from a tree into the car park – this has now been cleared. The remaining trees need to be checked for safety reasons. Foliage needs cutting back. These areas to be checked on 21 March 2020 during the councillors ‘walk about’.</p> <p>f) Tennis Court</p> <p>Moss on the court needs to be assessed during the councillors’ ‘walkabout’.</p>	<p>All</p> <p>All</p> <p>All</p>
54/20	<p>VE DAY CELEBRATIONS</p> <p>A tea party is being planned by volunteers from the village.</p> <p>The RFO to advise if there are funds available for the VE Day celebration. A figure of £200 was suggested.</p>	RFO
55/20	<p>NEW CEMETERY</p> <p>a) Plan of cemetery – There was no update. Chair to chase Mr Hudson.</p> <p>b) Monitoring of water table – there was no update. Chair to chase Mr Hudson.</p> <p>c) It was agreed to name the cemetery ‘The Parish Cemetery’, Main Street. Proposed by Cllr Blowfield and seconded by Cllr Hayes.</p> <p>The clerk will write or Mr Graham Parker (PCC) to advise that no burials should take place in The Parish Cemetery’ until further notice due to water drainage problems.</p>	<p>VAB</p> <p>VAB</p> <p>Clerk</p>
56/20	<p>EMERGENCY PLAN</p> <p>A working party was agreed consisting of: Cllrs Hayes, Blowfield and Bosley to look at and update the plan.</p>	VAB WB TH
57/20	<p>CLERK’S CORRESPONDENCE</p> <p>A request for a grant had been received from Homestart. It was agreed that the parish council would not support this request.</p> <p>A request had been received from a group organising VE 75 Day celebrations (Grove) for a grant. The parish council agreed not to support this.</p> <p>Cllr Game left the meeting.</p> <p>An email had been received from a member of the public regarding the rubbish that had been left after a recent funeral. The chairman agreed to remove the rubbish. It was noted that there was not a bin at the Parish Cemetery, Main Street.</p>	<p>Clerk</p> <p>VAB</p>

	It was agreed to review the cemetery rules. The clerk to circulate the current rules.	ALL
58/20	AOB (for information only) Cllr Parker updated the council about the drug dealing that had been taking place on the Nalderfields Estate. The clerk to invite PCSO Walcott-Smith to the next meeting to discuss the drug problem and the speed of traffic through the village.	Clerk
59/20	ITEMS FOR CHALLOW NEWS Next Meeting 8/4/20 Fly Tipping	
60/20	DATE OF NEXT MEETING: Wednesday 8/4/20 @ 7.30pm at East Challow Village Hall	

The meeting closed 10.25 pm

Signed by Cllr Vanessa Bosley (Chair)
