

**Minutes of the Meeting of East Challow Parish Council
Wednesday 4 December 2019 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Trevor Hayes and Cllr Wende Blowfield
In attendance Sheryl Sanders (Clerk) and Julia Evans (RFO)
Members of the Public None
Others: County Councillor Yvonne Constance (part)

		Action
223/19	APOLOGIES FOR ABSENCE: Cllrs Game, Parker and Barrow	
224/19	MINUTES OF MEETING HELD Wednesday 13 November 2019. Cllr Bosley proposed accepting the minutes Cllr Hayes seconded. RESOLVED. The minutes were signed.	
225/19	DECLARATIONS OF INTEREST: None were declared.	
226/19	PUBLIC DISCUSSION TIME: No members of the public attended.	
227/19	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: Councillor Constance reported on the following: <ul style="list-style-type: none"> • OCC were currently budget setting. The demand for social care was taking up much of the available funds. There was no money available for highways. • There was a big push on climate action. OCC was the top recycler in the country. Their target was to increase recycled waste to 70% by 2025. Food waste needs to be kept out of black bags. • OCC was working to increase tree planting. • The Oxford-Cambridge expressway offered a solution to congestion on the A34 by stopping the mixture of strategic and local traffic around Oxford. • The growth agenda had not met the demand for houses. • The programme for zero emissions in Oxford City would go live in January 2020. A congestion charge is due to be introduced in the city in 2021. • The SODC Local Plan was still with the Secretary of State therefore the Housing Infrastructure Fund of £550M was at stake. • Cllr Constance reported that officers were looking at the problem with flooding on the bridleway near St Nicholas school. • East Challow Parish Council spoke about a resident who had made a complaint regarding the widening of the road adjacent to his house on Main Street. • East Challow Parish Council spoke about the position/type of proposed crossing for the new housing estate. (Fuller's Grove). Cllr Constance suggested that Councillor Barrow should contact the VWHDC regarding enforcement. 	
228/19	PLANNING MATTERS: Planning application P19/V2126/RM had been received – The clerk to request an extension to the consultation date.	Clerk

	UPDATE ON MATTERS NOT OTHERWISE COVERED ON THE AGENDA	
229/19	<p>a) Update on Purchase of Noticeboard for the Nalderfields Development: The clerk had requested an updated new quote from Fitzpatrick Woolmer Design & Publishing Ltd.</p> <p>b) Update on Old School Lane Signage Councillor Bosley had not yet contacted Mr Cannings who will investigate whether there are services below the ground which are possibly preventing installation of the sign.</p> <p>c) Update on Tablets Information was required from Cllrs Blowfield and Hayes in order to set the tablets up. This will be given to Cllr Parker.</p> <p>d) Update on Resident's Parking The clerk had made contact with Oxfordshire County Council. It was confirmed that the land in front of Goodlake House is still part OCC highway and parking was not solely for residents of Goodlake House. The clerk will write to the owners to make them aware.</p> <p>e) Update of WW1 Memorial Tree The tree had not yet been sourced. Cllr Bosley will make contact with Mr Craddock for advice.</p> <p>f) Update of Community Bus There was no update.</p> <p>g) Update on Salt Bins Salt bins had been refilled.</p> <p>h) Update on Adoption of Standing Orders The clerk advised the Council that the adopted Standing Orders would need to be abided by. Local procedures will be incorporated within the appropriate council policies. The ECPC website will be updated.</p>	<p>Clerk</p> <p>VAB</p> <p>SP</p> <p>Clerk</p> <p>VAB</p>
230/19	<p>ACCOUNTS</p> <p>a) Approval of November Payments The full list of payments is attached to the minutes. Total for approval for December 2019 is £981.10 Cllr Webb proposed accepting and Cllr Bosley seconded.</p> <p>b) Presentation of 2020/21 Budget Proposal The proposal of £31895.00 was accepted. Proposed by Cllr Bosley and seconded by Cllr Hayes.</p> <p>c) Request for donations: Wantage Independent Advice Centre have assisted East Challow parishioners on many different occasions. It was agreed to give a donation of £100. Proposed by Cllr Blowfield and seconded by Cllr Hayes. St Nicholas Church requested a donation towards the cost of producing the Challow News. It was agreed to give a donation of £250.00 Proposed by Cllr Hayes and seconded by Cllr Bosley. The clerk requested a new printer. It was agreed that she could purchase a suitable printer up to the value of £100.</p>	
231/19	<p>NEIGHBOURHOOD PLAN Progress is being made with the NP. A meeting with the consultant to look at suggested policies will take place in January 2020.</p>	
232/19	<p>GROUNDS MAINTENANCE:</p> <p>a) Renewal of Contracts Tenders were ready to be sent out.</p>	

233/19	<p>FOOTPATHS/RIGHTS OF WAY/BOAT</p> <p>It was reported that Cornhill Lane was impassable to pedestrians. The clerk was to find out how much a seasonal TTRO (temporary traffic regulation would cost).</p> <p>The clerk had identified footpath 196/10 from the definitive map which runs from FP 2 at junction of Marsh and Woodhill Lanes, NW to FP 11. (W&G Industrial Estate).</p>	Clerk
234/19	<p>RECREATION AREA:</p> <p>a) ROSPA Inspection Report Actions The list of actions from the ROSPA inspection are being looked at by the litter warden. Cllr Blowfield reported that she witnessed a dog in the childrens' fenced off play area despite there being a notice advising that dogs are not permitted in the area. On request the dog was removed.</p> <p>b) Allotments The allotment rent will be reviewed in 2020.</p> <p>c) Football Pitch The clerk will contact Jeremy Hanham (Grounds maintenance contractor) to ask him to install the disclaimer sign.</p> <p>d) Pavilion An assessment of the pavilion had not yet been carried out by councillors.</p> <p>e) Car Park It was noted that the surface of the car park is being damaged by cars using the car park for recreational purposes.</p> <p>f) Tennis/netball Court Maintenance work continues to the court surface. Bicarbonate of soda is being used to clean the surface.</p>	Clerk All
235/19	<p>ADOPTION OF DATA PROTECTION POLICY</p> <p>The Data Protection Policy was adopted by the Council. Proposed by Cllr Blowfield and seconded by Cllr Bosley. The ECPC website will be updated.</p>	Clerk
236/19	<p>VE DAY CELEBRATIONS</p> <p>A meeting had not yet been arranged.</p>	
237/19	<p>CLERK'S CORRESPONDENCE</p> <p>None received.</p>	
238/19	<p>AOB (for information only)</p> <p>An email had been received by the chairman regarding a request for a disabled parking space around the village green.</p>	

239/19	ITEMS FOR CHALLOW NEWS None. It was noted that Mr Nigel Langford was the new editor. The current editor, Mr David Hudson had retired from the position.	
240/19	DATE OF NEXT MEETING: Wednesday 15 January 2020 @ 7.30pm at East Challow Village Hall	

The meeting closed 10.10 pm

Signed by Cllr Vanessa Bosley (Chair)
