

Minutes of the Meeting of East Challow Parish Council

Wednesday 13 November 2019 at 7.37 pm at the East Challow Village Hall

Present: Councillors Vanessa Bosley (Chair), Paul Barrow, Trevor Hayes & Sarah Parker

In attendance: Sheryl Sanders (Clerk)

Members of the Public: One member of the public (Mr David Hudson)

		Action
200/19	APOLOGIES FOR ABSENCE: Apologies received: Councillors Game and Webb	
201/19	MINUTES OF MEETING HELD Wednesday 9 October 2019 were approved and signed. Proposed by Cllr Parker and seconded by Cllr Bosley.	
202/19	DECLARATIONS OF INTEREST: None	
203/19	PUBLIC DISCUSSION TIME: Mr Hudson was present to update the council on the progress of the burial plans for the new cemetery and the new gate from the churchyard to the cemetery. He has spoken to a funeral director regarding measurements required for burial plots. Mr Hudson will also make contact with Mr Greg Bacon of Crest Nicholson regarding ground water courses. Mr Hudson intends to create a plan of the cemetery.	
204/19	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: County Council – No report/councillor not in attendance. District Council – Councillor Barrow reported on requests from some of the villages that he represents – these being the state of local lanes (BOATS) and the possibility of a community bus. Councillor Parker asked for an update on what is happening with Wantage Hospital, she specifically asked about information regarding the hospital building which had been gifted to the town. Councillor Barrow hoped to clarify the ownership and if there was a covenant to protect it.	PB
205/19	PLANNING MATTERS: The following planning applications were considered and comments agreed:	

	<p>a) <u>P19/V2506/HH</u> 9 Field Gardens East Challow Wantage OX12 9SE Single storey extension No Objection</p> <p>b) <u>P19/V2567/RM</u> Reserved matter application for 37 dwellings including appearance, landscaping, layout and scale relating to outline planning permission P12/V02290/O. Former Grove Airfield West of Grove West of Newlands Drive. Noted</p> <p>c) <u>P19/V2266/A</u> Land at Challow Park East Challow OX12 9RH x3 Stack signs 2.8m x 20m Objection. The signs are a dangerous distraction. They are over-sized and too close to the highway. They should be set back and be located at the entrance to the site.</p> <p>d) Tree Preservation Order No. 19V07 Grove Business Park Noted</p>	
206/19	Update on Items from Previous Meeting	
207/19	<p>a) Update on purchase of solar power light and noticeboard It was agreed that the clerk should purchase the notice board for Nalderfields. The light had already been installed in the parish car park adjacent to St Nicholas School.</p> <p>b) Update on Old School Lane Signage Councillor Bosley to remind Mr Cannings to investigate the services below the ground.</p> <p>c) Update on tablets Remaining tablets were being set-up for Councillors Blowfield and Hayes. New email addresses were to be used from January 2020</p> <p>d) Update on street furniture The VAS had now been replaced on Main Street.</p> <p>e) Update on Community Awards The nominees put forward by the parish council were received too late for consideration as the awards evening had been brought forward.</p> <p>f) Update of Resident's Parking – Letcombe Hill The clerk had asked Oxfordshire County Council to write to the residents of Goodlake House requesting the sign reading 'residents parking only' be removed. It was thought that the land in front of the building was still owned by Oxfordshire County Council. The clerk will chase.</p>	<p>Clerk</p> <p>VAB</p> <p>Parker</p> <p>Clerk</p>

208/19	<p>ACCOUNTS</p> <p>a) Approval of November Payments</p> <p>The full list of payments is attached to the minutes.</p> <p>Total for approval for October 2019 is £1951.12. Cllr Parker proposed accepting and Cllr Hayes seconded.</p>	
209/19	<p>NEIGHBOURHOOD PLAN</p> <p>The neighbourhood plan is making good progress. Good quality background work had been achieved. The draft policies were to be reviewed and discussed.</p>	
210/19	<p>GROUNDS MAINTENANCE</p> <p>a) Renewal of contracts</p> <p>The RFO will aim to seek three quotes for schedules B & C Schedule A was subject to renewal for a further year.</p>	
211/19	<p>FOOTPATH/RIGHT OF WAY/BOATS</p> <p>A meeting between Letcombe Regis, West Challow and East Challow parish councils had taken place. The aim is to apply for a seasonal TTRO (temporary traffic regulation order).</p> <p>A resident had queried if there was a footpath from East Challow to W&G Industrial Estate. The clerk will look at the definitive footpath map to determine if there is a path.</p>	Clerk
212/19	<p>RECREATION AREA</p> <p>a) Play area – ROSPA Inspection report actions</p> <p>Deferred until the next meeting</p> <p>A replacement rocker chicken had been found. The clerk will obtain a quote from Wicksteed.</p> <p>b) Allotments</p> <p>Some allotment rents had been received. There were still three outstanding payments. The clerk will send reminder letters.</p> <p>c) Football Pitch</p> <p>The post for the disclaimer sign had not yet been collected. A meeting will be arranged to discuss the football pitch. It was noted that the football pitch is susceptible to flooding and was not currently suitable to be used for football or training.</p> <p>d) Pavilion</p> <p>Councillors Barrow and Hayes agreed to look at the pavilion with regards to assessing a way forward.</p>	<p>ALL</p> <p>Clerk</p> <p>Clerk</p> <p>PB/TH</p>

	<p>e) Carpark A complaint from a resident had been received regarding vehicles leaving their engines idling whilst parked in the parish car park adjacent to St Nicholas School. The clerk will contact the school to ask if something could be put in a newsletter asking parents/guardians to refrain from leaving their engines running.</p> <p>f) Tennis/netball court It was agreed that the surface should be treated with bicarbonate of soda in order to remove the moss.</p>	Clerk
213/19	<p>REVIEW/ADOPTION OF STANDING ORDERS</p> <p>The Standing Orders were to be adopted as amended. Proposed by Councillor Parker and seconded by Councillor Bosley. It was suggested that local procedures could be introduced to take precedence over the standing orders.</p>	
214/19	<p>ADOPTION OF DATA PROTECTION POLICY</p> <p>Deferred until the next meeting.</p>	
215/19	<p>WW1 MEMORIAL TREE</p> <p>Councillors were to source the tree. A suitable plaque is required.</p>	ALL
216/19	<p>SALT BINS</p> <p>The clerk had contacted Oxfordshire County Council regarding refilling the salt bins. To date this had not been done. Clerk to chase.</p>	Clerk
217/19	<p>COMMUNITY BUS</p> <p>Councillor Barrow had not update.</p>	
218/19	<p>VE DAY CELEBRATIONS</p> <p>A meeting will be arranged.</p>	
219/19	<p>CLERK'S CORRESPONDENCE</p> <p>a) Email from Grove Challengers looking to use the football pitch for training The clerk to respond explaining that due to the pitch being susceptible to flooding this could not go forward.</p> <p>b) Email from Lockinge FC looking to use the football pitch for training The clerk to respond explaining that due to the pitch being susceptible to flooding this could not go forward.</p> <p>c) Email from resident regarding cars leaving engines running in the parish council car park. See minute 210/19.</p> <p>d) Email from resident regarding dogs/people roaming on the allotments. A reminder will be put in the Challow News.</p>	

220/19	ITEMS FOR CHALLOW NEWS Date of the next parish council meeting 4 December 2019. Christmas Tree Recycle Christmas Waste Collections Christmas Greetings People /dogs roaming allotments Removal of produce from allotments Next meeting 4/2/19	Clerk
221/19	AOB (For Information only) None	
222/19	DATE OF NEXT MEETING: Wednesday 4 December 2019	

The meeting closed 10.10pm

Signed by Cllr Vanessa Bosley (Chair)
