

**Minutes of the Meeting of East Challow Parish Council
Wednesday 10 July 2019 at 7.30 pm at the East Challow Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Sarah Parker, Cllr Iris Game, Cllr Trevor Hayes & Cllr Paul Barrow

In attendance: Sheryl Sanders (Clerk) & Julia Evans (RFO)

Members of the Public: 6 members of the public

		Action
146/19	APOLOGIES FOR ABSENCE: Apologies received: Cllr Webb & Cllr Constance	
147/19	MINUTES OF MEETING HELD Wednesday 5 June 2019 were approved and signed. Proposed by Cllr Parker and seconded by Cllr Game.	
148/19	DECLARATIONS OF INTEREST: None	
149/19	PUBLIC DISCUSSION TIME: The litter warden was present to update the Council on the progress of on-going tasks at the recreation area. Anna Chew, senior planning officer at Crest Nicholson advised the Council that she intended to make regular updates to the Council for insertion into the Challow News. She advised that East Challow Parish Council would be invited to a guided tour of Fullers Grove development. She was thanked for her update and for attending and remained at the meeting. The clerk had previously requested that an inaccurate statement be removed from the panels displayed on the Westwantage.info website by Danadara, stating that East Challow Parish Council had made a freedom of information request to Oxfordshire County Council. Vic Angell, representing Dandara apologised for the error and confirmed that East Challow Parish Council had not requested the FOI regarding the traffic volume on the A417. It was unknown who had made the request. He was thanked for attending and remained at the meeting.	
150/19	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: Cllr Barrow introduced himself as the district councillor for the Ridgeway Ward which includes East Challow. A report from County Councillor Constance had been circulated to all councillors. A copy will be added to ECPC website.	Clerk
151/19	PLANNING MATTERS: There were no new planning applications.	
152/19	Update on Items from Previous Meeting	
	<p>a) Update on County Councillor's Priority Fund application The solar powered light had been ordered and will be installed within 2-4 weeks. Consent had not yet been sought from the owner of the building where a noticeboard was due to be sited. Cllr Bosley will contact the owner to seek permission.</p> <p>b) Update on purchase of a new cemetery record book No update had been received.</p> <p>c) Update on Old School Lane signage Due to underground pipework making the installation of the sign difficult, LJ Cannings Ltd will be asked to look at an alternative method of securing the sign.</p> <p>d) Update on installation of software to tablets Software had been installed to some of the tablets and emails set up. New email addresses should be used.</p>	<p>Bosley</p> <p>All</p>

	<p>e) Update on street furniture The damaged 'Main Street' sign had been replaced. There was no update on the replacement of the damaged VAS on Main Street.</p>	
153/19	<p>ACCOUNTS</p> <p>a) Approval of June 2019 Payments The full list of payments is attached to the minutes. Total for approval for July 2019 is £3515.19 Cllr Game proposed accepting and Cllr Parker seconded.</p> <p>b) Approval for regular payment in August 2019 Due to no meeting in August, Cllr Bosley proposed approving regular payments for August and Cllr Barrow seconded.</p> <p>It was agreed to consider the benefits of disconnection to the electricity supply whilst the pavilion is not in use. The clerk will contact SSE, the supplier to investigate the costs involved.</p>	Clerk
154/19	<p>NEIGHBOURHOOD PLAN A member of the public has asked if the parish council could give a firm date for the re-instatement of the Neighbourhood Plan Steering Group. It was explained that this could not be done at present time as it has not been confirmed who would be returning from the previous group. It was hoped that this would be sorted as soon as possible, preferably before the next Parish Council meeting in September. Preparation to "pick up" the plan will continue over the summer.</p>	
155/19	<p>GROUNDS MAINTENANCE Councillors had walked around the village to assess areas that need attention. The list will be sent to the clerk. Work is required to hedges at Vicarage Hill cemetery.</p>	Bosley
156/19	<p>FOOTPATHS/RIGHTS OF WAY A meeting is still to be arranged between West Challow, Letcombe Regis and East Challow Parish Council. The clerk will chase.</p>	Clerk
157/19	<p>RECREATION AREA</p> <p>a) Play Area The bolts on the agility trial have been tightened. The wooden surrounds continue to be repaired. Funding is required to update the play area. It was noted that money would be received from S106 (Fuller's Grove development). Anna Chew of Crest would look at releasing the funds earlier if it was critical.</p> <p>b) Allotments It was noted that there was approximately £400 remaining from a grant. Cllr Bosley will speak to the allotment holders to ask if they had anything specific which they felt the money should be spend on.</p> <p>There are currently no names on the waiting list.</p> <p>c) Football Pitch The disclaimer sign had been ordered.</p> <p>The nets were to be taken down due to their damaged state.</p> <p>d) Pavilion The removal of the debris is now is almost complete.</p>	<p>Bosley</p> <p>Broyd</p>

	<p>e) Carpark A solar powered light had been ordered courtesy of funding from Councillor Constance's priority fund.</p> <p>f) Tennis/Netball Court Netball continues to be played on Wednesday evenings.</p>	
158/19	<p>REVIEW OF STANDING ORDERS Deferred until the next meeting.</p>	
159/19	<p>ADOPTION OF DATA PROTECTION POLICY Deferred until the next meeting.</p>	
160/19	<p>COMMUNITY AWARDS A few names were suggested to be put forward for the Community Awards. The Clerk will put the names forward after receiving consent from the nominees</p>	Clerk
161/19	<p>CLERK'S CORRESPONDENCE</p> <p>Councillor Parker read out the email received from Crest Nicholson summarising a recent meeting between Crest & the Parish Council:</p> <ul style="list-style-type: none"> • Provide monthly bulletins in advance of the Parish Council meetings on the current happenings on the site. • Look to produce an overarching development programme/timeline to be shared with ECPC. • Look into what was agreed in the s106 with regards to primary contributions • Will provide a summary of the drainage strategy for the site • Will provide a timeline for the hedgerow planting, and share our planting plan • Will look into the background around the provision of additional parking spaces and provide a note as to where we're at with it • Will see if there is a helpful solution to the traffic calming to present Oxfordshire County Council. • Suggest a local preview of showhouses. 	
162/19	<p>ITEMS FOR CHALLOW NEWS Date of the next meeting 11 September 2019. Introduce new councillors. VE Day Commemorations</p>	Clerk
163/19	<p>AOB (For Information only) Appointment of Internal Auditor to be added to September agenda</p>	Clerk
164/19	<p>DATE OF NEXT MEETING: Wednesday 11 September 2019</p>	

The meeting closed 9.10 pm

Signed by Cllr Vanessa Bosley (Chair)
