

**Minutes of the Meeting of East Challow Parish Council
Wednesday 8 May 2019 at 8.00 pm at the Royal British Legion, East Challow**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Sarah Parker
In attendance Sheryl Sanders (Clerk) & Cllr Yvonne Constance (part)
Members of the Public: One member of the public (part)

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| 104/19 | APOLOGIES FOR ABSENCE: Apologies received: None | |
| 105/19 | MINUTES OF MEETING HELD Wednesday 13 March 2019 & Wednesday 10 April 2019 were approved and signed. Proposed by Cllr Webb and seconded by Cllr Parker. | |
| 106/19 | DECLARATIONS OF INTEREST: None were declared. | |
| | PUBLIC DISCUSSION TIME: . | |
| 107/19 | COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: Councillor Constance reported the following: LPP2 – Is now in the final stage of adoption, which enables the VWHDC to control development within the consulted and approved Local Plan. Approximately 40,000 potholes have been repaired. Land for Grove/Wantage rail station has been 'safeguarded' by VWHDC & OCC but the project is not on the current project list. The Women's OVO race route (Henley to Blenheim Palace) will be through East Challow on 12 June 2019. The new district councillor for the Ridgeway Ward is Councillor Paul Barrow. There is a planned closure of the Stanford in the Vale recycling site on 21 & 22 May 2019. East Challow Parish councillors mentioned that building had commenced at Park Farm, however the construction of the staggered junction had not started. Councillor Constance advised the clerk to contact the Adrian Butler who is the planning officer for the development. | Clerk |
| 108/19 | PLANNING MATTERS a) P19/V0895/FUL L J & C A Cannings Challow House Farm, Main Street East Challow Erection of new workshop No Objection b) P18/V3050/FUL Quad, Grove Technology Park Downsview Road Wantage External recladding and external alterations to the external fenestration and changes to the existing car parking layout. (As amended by plans received 2019-04-11 to omit extensions to the building and to redesign parking layout). No Objection c) P19/V0329/FUL Rose Cottage Main Street, East Challow. Demolition of the existing dwelling and the erection of a terrace of twoNo. two-storey dwellings with parking and amenity space (As amended by plans and additional documentation received 16 April 2019) | |

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| | <p style="text-align: center;">Objection</p> <p>d) Tree Preservation Order 19V07 – Trees within Grove Business Park. Noted</p> | |
| | MATTERS ARISING NOT OTHERWISE COVERED ON THE AGENDA | |
| 109/19 | <p>ASSET REGISTER: The asset register continues to be worked on.</p> | c/f Parker/ Clerk |
| 110/19 | <p>COUNTY COUNCILLOR'S PRIORITY FUND The application for a solar powered light for the parish carpark and a noticeboard for Nalderfields has been submitted by the clerk.</p> | Clerk |
| 111/19 | <p>NEW CEMETERY Purchase of a New Cemetery Record Book Mr Knight will be sent details of a suitable book to be purchased.</p> | Clerk |
| 112/19 | <p>OLD SCHOOL LANE SIGNAGE A second opinion regarding the fitting of the sign had been given by Jeremy Hanham Gardening Services. He confirmed that following investigation of the site it was not possible to install the sign with the fittings supplied. He would look to re-investigate to try to find an alternative method of fixing the sign.</p> | Hanham |
| 113/19 | <p>INSTALLATION OF SOFTWARE TO TABLETS Cllr Parker agreed to assist in the setting up of email address for councillors which were to follow the same format. It was agreed that the free software would be sufficient for the needs of the councillors</p> | All Councillors |
| 114/19 | <p>VILLAGE HALL BUILDING The clerk reported that the Village Hall Committee are continuing to pursue a claim with the insurers.</p> | Clerk |
| 115/19 | <p>ACCOUNTS a) Approval of May 2019 Payments</p> <p>The full list of payments is attached to the minutes. Total for approval for May 2019 is £1673.46 Cllr Webb proposed accepting and Cllr Parker seconded.</p> <p>There had been a further bill from Castle Water. Councillor Webb explained that the bill/request for payment was confusing. The clerk will obtain clarification from the RFO regarding the amount owing and if a direct debit had been set up.</p> | Clerk |
| 116/19 | <p>GROUNDS MAINTENANCE: Cllr Bosley will arrange to meet Jeremy Hanham regarding maintenance work needed to the hedges at Vicarage Hill Cemetery.</p> | Bosley |
| 117/19 | <p>NEIGHBOURHOOD PLAN: The Parish Council will meet with Julia Evans, RFO who has significant experience with neighbourhood plans. The intention is to re-launch the Neighbourhood Plan once the meeting has taken place. It is hoped this will be during June. Members of the original NP Group will be invited to re-join the group to move forward with the plan.</p> | RFO/All Councillors |
| 118/19 | <p>FOOTPATHS AND RIGHTS OF WAY a) Cornhill Lane – Byway open to all traffic (BOAT)</p> <p>The clerk had contacted the chairman of West Challow Parish Council. He had suggested an informal meeting with East Challow PC and Letcombe Regis. The clerk will confirm this offer is acceptable and find a suitable date.</p> | Clerk |

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| 119/19 | <p>RECREATION AREA</p> <p>Play Area/inspection: The clerk read out the inspection report carried out by the litter warden in April.</p> <p>The clerk had not yet made enquiries regarding funding for new play equipment. The clerk will request brochures of play equipment for the council to look at a suitable replacement for the rocker chicken that has now been removed.</p> <p>The bolts on the agility trail require tightening. The clerk will ask the litter warden if it is within his capability to carry out the task.</p> <p>The carousel requires the gap between the base and the ground to be adjusted to the required standard. The clerk will ask the litter warden if this is within his capability to carry out the task.</p> <p>Allotments:</p> <p>The clerk had offered a half plot to a resident of East Challow who had previously made an enquiry regarding renting an allotment. There are now no plots available and currently no names on the waiting list.</p> <p>Cllr Bosley had looked into allotment insurance and it was confirmed that the Parish Council do not require separate insurance for the allotments. Public liability insurance is in place which provides the necessary cover.</p> <p>The tenant of the uncultivated plot had responded to the clerk confirming it is her intention to start cultivating the plot.</p> <p>Football Pitch: A contract with Wantage Town FC for use of the football pitch was being worked on. The wording for a disclaimer sign had not yet been agreed by Cllr Bosley. This is to be confirmed to the clerk.</p> <p>Pavilion: A discussion took place regarding the disposal of the debris in the pavilion. The clerk will ask the litter warden for his thoughts as to whether a skip is required.</p> <p>Parish Carpark: Adjacent to the school: The clerk had applied to the county councillor's priority fund for a solar powered light.</p> <p>Tennis/Netball Court: It had been reported to the parish council that dogs were being allowed by their owners to be exercised/trained in the court. The court is intended for sports only. The clerk will arrange for a 'no dogs' sign to be put on the fence of the court. It was reported that there was a hole in the chain link fence. The clerk will ask the litter warden what is required to repair the fence.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Bosley/Parker</p> <p>Bosley/Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 120/19 | <p>DANDARA – INFORMAL MEETING</p> <p>An informal meeting was held between Dandara, the Neighbourhood Plan Steering Group and the Parish Council on 27 March 2019. The minutes of the meeting were discussed- in particular the accuracy. The clerk will write to John Richards of Dandara and send a copy of the corrected minutes the Parish Council have supplied.</p> | <p>Clerk</p> |

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| 121/19 | UPDATE OF STREET FURNITURE The vehicle activated sign (VAS) on Main Street had been damaged. The clerk had reported it to Oxfordshire County Council. A street sign 'Main Street' was missing from its site at the junction of Woodhill Lane and the A417 at Main Street. The clerk had contacted OCC who have ordered a replacement. | |
| 122/19 | CLERK'S CORRESPONDENCE Following a meeting with representatives of the Challow & Childrey Cricket Club and the Parish Council regarding S106 money allocated for improvements to the cricket club pavilion, a questionnaire has been produced by the cricket club for approval by the parish council to be handed out at the annual parish meeting on 29 May 2019. The parish council requested the clerk write to the cricket club informing them that they do not support the question regarding the village hall and the cricket club becoming a combined building because the Parish Council are custodian trustees of the village hall. The village hall has its own management committee who run the village hall – not East Challow Parish Council. | Clerk |
| 123/19 | ITEMS FOR CHALLOW NEWS Date of the next meeting 5 June 2019. Please do not let dogs in the tennis court. OVO Women's bike race Parish Council vacancies Stanford waste recycle centre planned closure (21&22 May) | |
| 124/19 | AOB (For Information only) The clerk will write to Biffa Waste regarding food bags which fall from their collection vehicle as it travels at speed along the Chidrey bridlepath. | Clerk |
| 125/19 | DATE OF NEXT MEETING: Wednesday 5 June 2019 | |

The meeting closed 10.35 pm

Signed by Cllr Vanessa Bosley (Chair)
