

**Minutes of the Meeting of East Challow Parish Council
Wednesday 13 March 2019 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Sarah Parker
In attendance Sheryl Sanders (Clerk), Cllr Yvonne Constance (County and District Councillor)
Members of the Public: 3 Members of the public

		Action
49/19	APOLOGIES FOR ABSENCE: Apologies received: Cllr Game	
50/19	MINUTES OF MEETING HELD Wednesday 13 February 2019. The minutes were changed under Public Discussion Time to include the sentence 'He asked if the parish council could purchase the gates'. Cllr Parker proposed accepting the minutes. Cllr Bosley seconded. RESOLVED. The minutes were signed.	
51/19	DECLARATIONS OF INTEREST: None were declared.	
52/19	PUBLIC DISCUSSION TIME: Mr Bromley was present to provide the Council with advice regarding installation of software to tablets purchased for the councillors to use for parish council work. Mr and Mrs Miller were present to discuss questions that had previously been emailed to the clerk and to which the clerk and responded.	
53/19	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: Councillor Constance reported on the recent accident on the A417 near the Park Farm development which was not connected to the construction work. Footpath 196/5 (The Park Footpath) had been closed for safety reasons because of construction works on the new- development which are anticipated to take 8 months to complete. The effect of the Order is to close temporarily footpath No.196/5 which runs between the A417 Challow Road and Canal Way. She had requested that a sign was put up at the village hall to alert pedestrians to this closure. Councillor Constance also reported that some streetlights had been repaired in East Challow. The clerk reported that some remained as not functioning as they require new cables. This is likely to take some weeks to repair.	
54/19	PLANNING MATTERS P19/V0329/FUL – Demolition of existing dwelling and the erection of a terrace of two No two-storey dwellings. Rose Cottage East Challow. It was resolved for the clerk to submit an objection to the VWHDC. It was noted that the road (A417) was muddy at the Park Farm development and that a road sweeper was not in use.	Clerk
55/19	ASSET REGISTER: The asset register continues to be worked on.	c/f Cllr Parker/ Clerk
56/19	COUNTY COUNCILLOR'S PRIORITY FUND The information required for the application for a notice board for the Nalder Estate and solar powered lights for the parish carpark was available for the clerk to submit to Cllr Constance.	Clerk
57/19	TO CONSIDER THE PURCHASE OF A LEAF BLOWER It was agreed that the leaf blower should not be purchased until September.	CLOSED

63/19	<p>GROUND MAINTENANCE: Renewal of Contracts 2019/2020</p> <p>Shedule A £6465.00 – Jeremy Hanham Gardening Services Shedule B Calber Facilities Management had sent a quotation for more than the agreement in the 2018/19 contract which was to increase the costs no more that than the CPI (consumer price index). The clerk was asked to query this. Shedule C £1575.00 – BGG Garden and Tree Care. No increase from last year.</p> <p>It was agreed that schedules A and C are accepted for the 2019/20 contract. Proposed by Cllr Parker and seconded by Cllr Webb.</p>	Clerk
64/19	<p>INSTALLATION OF SOFTWARE TO TABLETS</p> <p>Mr Bromley was present during the public discussion time to advise the council on the best software solution for the tablets purchased for the councillors. It was agreed that one councillor was to trial Polaris free software and report to the council on its suitability with a view to installing all tablets with the software.</p>	Cllr Parker
65/19	<p>RECREATION AREA</p> <p>Play Area/inspection: The litter warden had not, to date, attempted to lift the wooden edging around the play equipment bases which he intends to back-fill with soil.</p> <p>The litter warden is seeking suitable materials to repair the gates in the play area.</p> <p>The rocker-chicken is showing signs of age with rotten timbers. Funding for a replacement will be explored. It was agreed that the equipment should be closed off with hazard tape and be removed.</p> <p>The bolts on the agility trail require tightening.</p> <p>Nuts and washers have been replaced on both sets of swings.</p> <p>The slide has significant corrosion and will require removal.</p> <p>The carousel requires the gap between the base and the ground to be adjusted to the required standard.</p> <p>Pavilion: The pavilion requires attention. It is still to be cleared of the debris from the December 2016 flood. This will be assessed by the Parish Council. No update.</p> <p>Tennis/Netball Court: The disclaimer notice has been installed on the tennis/netball court. The brambles adjacent to the court have been cut back approximately 6ft to allow the sun to shine on the court. The parish council will meet to agree if any further foliage should be cut back.</p> <p>Football Pitch: A disclaimer notice is required to cover the football pitch. Suitable wording will be investigated.</p>	<p>c/f L Broyd</p> <p>c/f L Broyd</p> <p>Clerk</p> <p>L Broyd</p> <p>All Councillors</p> <p>All Councillors</p> <p>Cllr Bosley</p>

	<p>Allotments:</p> <p>There are plots available to rent. The clerk will advertise in the Challow News.</p> <p>Parish Carpark: Adjacent to the school:</p> <p>A quote had been received from Proelectric for £1889.00 to supply and fit a solar powered light. The clerk will make an application to the County Councillor's priority fund for help with the cost.</p>	<p>Clerk</p> <p>Clerk</p>
66/19	<p>NEW CEMETERY</p> <p>a) Purchase of a cemetery record book by Mr Phil Knight</p> <p>It was agreed that Mr Knight could purchase a cemetery record book for the parish council to use for interments at the new cemetery.</p>	
67/19	<p>CLERK'S CORRESPONDENCE</p> <p>An email request dated 25/2/19 enquiring into the possibility of using the football pitch for team training had been received. Councillor Bosley will contact the team who had shown interest in using the facilities to ascertain if they wish to continue the use.</p> <p>An email asking the parish council to consider a financial contribution towards the maintenance of a tree adjacent to properties in Field Gardens. The clerk will reply advising that the tree belongs to Oxfordshire County Council and suggest that approval is sought from them prior to commencing any work.</p>	<p>Clerk.</p> <p>Clerk</p>
68/19	<p>ITEMS FOR CHALLOW NEWS</p> <p>Date of the next meeting</p> <p>Dog Fouling</p> <p>Parish Elections</p> <p>Footpath closure</p> <p>Biffa Easter Waste Collections</p>	
69/19	<p>AOB (For Information only)</p> <p>Salt Bins to be added to the September agenda.</p> <p>Parish map to be given to Councillor Bosley to mark salt bin locations</p>	
70/19	<p>DATE OF NEXT MEETING:</p> <p>Wednesday 10 April 2019 at 7.30pm</p>	

The meeting closed 10.35 pm

Signed by Cllr Vanessa Bosley (Chair)
