

**Minutes of the Meeting of East Challow Parish Council
Wednesday 16 January 2019 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Sarah Parker
In attendance Sheryl Sanders (Clerk)
Members of the Public: 3 members of the public (part)

		Action
1/19	APOLOGIES FOR ABSENCE: Apologies received: Cllr Game	
2/19	MINUTES OF MEETING HELD Wednesday 5 December 2018. Cllr Webb proposed accepting the minutes Cllr Parker seconded. RESOLVED. The minutes were signed.	
3/19	DECLARATIONS OF INTEREST: None were declared.	
4/19	PUBLIC DISCUSSION TIME: Mr Colin Moss was present on behalf of the Village Hall Committee to update the Council regarding the reconstruction work currently being undertaken at the Village Hall. The work is due to be completed within the next 3-4 weeks. He thanked the chairman, RFO and clerk for their assistance in applying for grants. He requested that the Parish Council pay the contractor in a timely manner and apply for the outstanding grant from VWHDC and WREN immediately after completion of the works. Mr Moss also asked that the outstanding £1000 be paid to the Village Hall -this is the remaining maintenance grant payment for 2018. The litter warden updated the councillors with the work he had carried out around the village. He advised that the hedge at Rose Cottage, Main Street had been cut.	
5/19	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: District Council: Cllr Yvonne Constance reported that she intends to stand down as a district councillor, but will continue as a county councillor. She introduced Mr Gordon Lundie, who will be standing as a district councillor in the May election. Cllr Yvonne Constance had recently attended a planning committee meeting at the Beacon regarding the planning application for 87 houses at Park Farm, (P18/V2049/FUL), to oppose the application. The planning was refused and a condition added to the approved planning application (88 houses) for a light controlled pedestrian crossing. County Council: Cllr Yvonne Constance reported that she was now accepting applications for projects for her priority fund. The Chairman of West Challow Parish Council had discussed Cornhill Lane at a recent Parish Council meeting. The Clerk will remind him that East Challow Parish Council would like to move forward with the attempt of getting a seasonal restriction order for the lane which is currently classified as a BOAT (byway open to all traffic). Funds of £73,000 were available to improve local transport.	
6/19	POLICING REPORT: No report had been received. The Clerk had contacted PCSO Walcott-Smith regarding advice from the Crime Reduction Officer. He was happy to receive communication from Cllr Parker regarding this.	
7/19	PLANNING MATTERS: P18/V3050/FUL - Erection of two storey extensions to rear, external recladding and external alterations to existing fenestration including	

	<p>changes to existing car parking layout – Quad, Grove Technology Park, Downsview Road. – No Objections.</p> <p>P18/V0249/FUL – Residential development comprising the erection of 87 dwellings including associated amenity space, access, parking and ancillary development – Land at Park Farm. The Parish Council attended the planning committee meeting at the Beacon. Planning permission was refused. A condition was added to the approved planning permission (88 houses) for a light controlled pedestrian crossing.</p>	
	MATTERS ARISING NOT COVERED IN THE AGENDA	
8/19	<p>ASSET REGISTER:</p> <p>Cllr Parker has started to identify the amendments/additions required. Work is in progress. Assets require labels for identification.</p>	c/f Cllr Parker/ Clerk
9/19	<p>COUNTY COUNCILLOR'S PRIORITY FUND</p> <p>Funds from the priority fund have been allocated for the current financial year. Applications were invited for the next allocation. A suitable recycled noticeboard for the Nalderfield development had been identified and a quote had been received (£806.00).</p>	Clerk
10/19	<p>WW1 MEMORIAL TREE.</p> <p>The purchase of the memorial sapling had not been made. It was decided to postpone the purchase until the autumn. A suitable area on the village green to plant the sapling will be investigated nearer the time.</p> <p>Proposed by Cllr Bosley Seconded by Cllr Webb.</p>	
11/19	<p>OLD SCHOOL LANE SIGNAGE</p> <p>A quote for an aluminium composite plate and grey aluminium posts (including fittings) had been received (£191.19). The sign will have the words 'Old School Lane, Numbers 9-14'. It was agreed that the sign should be purchased.</p> <p>Proposed by Cllr Parker, Seconded by Cllr Webb</p>	Clerk
12/19	<p>VALE COMMUNITY AWARDS</p> <p>One of the awards is yet to be presented, the other was sent from VWHDC directly to the recipient. Those who won the awards will be asked if they give consent for the parish council to upload the details of their achievement to their website.</p>	Cllr Webb
13/19	<p>FOOTBALL CLUB AGREEMENT</p> <p>The football pitch is not currently being used by Wantage Town FC. No further action is required.</p>	CLOSED
14/19	<p>ACCOUNTS</p> <p>a) Approval of January Payments</p> <p>The full list of payments is attached to the minutes. Total for approval for January 2019 is £2170.51 Cllr Webb proposed accepting and Cllr Bosley seconded. The cheque for SSE (electricity) was not signed – the meter readings will be sent and a new bill requested to reflect the actual usage.</p> <p>b) Presentation of the Interim internal Audit Report</p> <p>The report from Lightatouch, the internal auditor had been received and circulated to the councillors. There are some recommendations which need to be considered. These were noted by the Council.</p> <p>c) To Consider the Purchase of Microsoft Office Software for Tablets</p>	RFO All Cllrs/Clerk RFO

	The RFO has not received a price for installation of the software required for the tablets. To be chased.	
15/19	NEIGHBOURHOOD PLAN: Councillor Parker will be joining the ECNP group. She has prepared comments from East Challow Parish Council for discussion with the Neighbourhood Plan Group.	Cllr Parker
16/19	REQUEST TO CONSIDER PARKING RESTRICTIONS AROUND THE VILLAGE GREEN. There has been no further contact from the residents who had previously approached the Parish Council regarding parking around the village green.	
17/19	REQUEST FROM ST NICHOLAS SCHOOL FOR LIGHTING IN THE PARISH CARPARK A letter had been received from St Nicholas school requesting adequate lighting is installed along the Childrey Bridleway and East Challow Parish Council's car park. The Clerk will respond informing the school that East Challow Parish Council are not responsible for lighting a bridle path and to suggest the gate from the west end of the school into Parish Council carpark could be used to avoid an unlit area.	Clerk
18/19	REVIEW OF CEMETERY RULES This item was deferred until the next parish council meeting.	c/f all cllrs
19/19	TO CONSIDER THE PURCHASE OF A LEAF BLOWER The Litter Warden had found a suitable leaf blower costing £199.99 It was proposed by Cllr Parker to purchase the leaf blower and seconded by Cllr Webb	
20/19	GROUND MAINTENANCE: Renewal of Contracts 2019/2020 4 quotes had been received for the ground maintenance contract (schedule A). The quotes will be considered at the meeting in February. It was noted that the bin in Vicarage Hill Cemetery is in need of regular emptying.	Clerk
21/19	FOOTPATHS AND RIGHTS OF WAY a) Cornhill Lane – Byway open to all traffic (BOAT) The Clerk will contact the Chairman of West Challow Parish Council to see if progress has been made regarding a meeting with East Challow Parish Council and Letcombe Regis Parish Council to discuss applying for a seasonal restriction order for Cornhill Lane.	Clerk
22/19	RECREATION AREA Play Area/inspection: The litter warden had not yet attempted to lift the wooden surrounds that he intends to back-fill with soil. The litter warden is seeking suitable materials to attempt to repair the gate. The rocker-chicken is showing signs of age. Funding should be explored, looking towards replacement of this piece of equipment.	c/f L Broyd c/f L Broyd c/f Cllr Bosley

	<p>ROSPA Report: The Chair will meet with the litter warden to look at remaining requirements of concern. This matter was carried forward.</p> <p>Pavilion: The pavilion requires attention. It is still to be cleared of the debris from the December 2016 flood.</p> <p>Tennis/Netball Court: The court surface was reported as being good by the Litter Warden. He will continue to monitor. He will trim the foliage surrounding the court. The disclaimer notice for the tennis/netball court had not yet been put up.</p> <p>Football Pitch: It was noted that the goal mouths need attention.</p> <p>Allotments: There are a few allotment plots available to rent.</p> <p>Parish Carpark: Adjacent to the school: There was no update on possible funds for lighting from the Community Safety Fund.</p>	<p>c/f Cllr Bosley</p> <p>Litter Warden</p> <p>Litter Warden</p> <p>Cllr Parker</p>
23/19	<p>CLERK'S CORRESPONDENCE Letter from Challow & Childrey Cricket Club requesting a meeting to discuss S106 funds. Email from Salvation Army clothing bank enquiring into the possibility of siting a bank.</p>	
24/19	<p>ITEMS FOR CHALLOW NEWS Date of the next meeting Dog fouling Parking on verges Returning bins to properties (Main Street)</p>	
25/19	<p>AOB (For information only) Pot holes in the village hall car park.</p>	
26/19	<p>DATE OF NEXT MEETING: Wednesday 13 February 2019 at 7.30pm</p>	

The meeting closed 11.17pm

Signed by Cllr Vanessa Bosley (Chair)