

**Minutes of the Meeting of East Challow Parish Council
Wednesday 11 July 2018 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Sarah Parker, Cllr Iris Game
In attendance Sheryl Sanders (Clerk), Cllr Yvonne Constance (part)
Members of the Public: None present

		Action
139/18	APOLOGIES FOR ABSENCE: Apologies received: Cllr Ruth Vigor-Hedderly	
140/18	MINUTES OF MEETING HELD Wednesday 6 June 2018. Cllr Game proposed accepting the minutes Cllr Webb seconded. RESOLVED.	
141/18	DECLARATIONS OF INTEREST: None were declared.	
142/18	PUBLIC DISCUSSION TIME: No members of the public were present.	
143/18	<p>COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS:</p> <p>The generic OCC report had been circulated prior to the meeting.</p> <p>Cllr Constance reported to East Challow Parish Council that she was holding a priority fund amounting to £15,000. She suggested that projects of around £2,000 should be applied for. The application should be made by October 2018 and spent by March 2019.</p> <p>Joint working relationships had been established between Oxfordshire County Council and Cherwell District Council working under one executive, this will take place at the end of September 2018.</p> <p>Cllr Constance reported that £10m had been brought forward to the current year to help improve the roads. OCC aims to send out more information to keep people informed of what's happening in each area. Agreement in principle has been given to borrow up to £120m from central government for infrastructure; the business case is under development. The growth deal is moving into the first phase of planning.</p> <p>Street lighting will be replaced by LED lamps.</p> <p>Cllr Constance is arguing against planning for 600 houses at Kingston Bagpuize. OCC have objected to the proposals because of infrastructure issues: Frilford traffic lights and the narrow road and air quality issues at Marcham.</p> <p>Cllr Constance had attended the Dandara community consultation event held in the Village Hall on 27 June 2018, which proposes to build 700+ houses on land west of Wantage (land south west of Wantage Business Park, East Challow). One of its aims is to provide a West Wantage link road.</p> <p>Cllr Constance was pleased with the consultation and grateful for the feed-back from East Challow Parish Council. East Challow Parish Council raised concerns regarding the additional traffic on Letcombe Hill and possibly through Silver Lane, West Challow.</p> <p>The planned repair for the road at Bridge House is in progress. LJ Cannings Ltd have agreed to pay for the repairs.</p> <p>Cllr Constance was thanked for attending.</p>	

144/18	POLICING REPORT: No report was received.	
145/18	PLANNING MATTERS: There were no matters to discuss. The planning group would meet during the summer break to address planning matters.	
	MATTERS ARISING NOT COVERED IN THE AGENDA	
146/18	ASSET REGISTER Cllr Parker and the clerk will work on updating the asset register. will report their findings to the parish council.	c/f Cllr Parker/ Clerk
147/18	DEFIBRILLATOR AWARENESS COURSE: The course had not been well attended by villagers. The clerk had thanked the instructor for running the course and will ask if she can deliver further training if required.	Clerk
148/18	ACCOUNTS Approval of July and August payments: The full list of payments is attached to the minutes. Total for approval for July 2018 is £2489.33. Cllr Webb proposed accepting and Cllr Game seconded. Approval was given for regular payments to be made in August due to there not being a meeting. A payment of £250 towards the maintenance of the church clock was also approved. Cllr Bosley proposed accepting and Cllr Webb seconded. Cllrs Webb & Bosley questioned whose burial fee appears on the list of receipts for July and requested that the name of the deceased be included on future receipts. It was decided to carry forward the discussion regarding electronic payments to the September meeting.	RFO
149/18	FOOTBALL CLUB AGREEMENT A draft proposal had been drafted by Wantage Town FC. There are a few queries/questions and it was agreed to hold a meeting between Mr J Moor of Wantage Town youth teams and East Challow Parish Council. The clerk will find a suitable date.	Clerk
150/18	VILLAGE HALL TOILET REFURBISHMENT/WREN GRANT A cheque for £360 was raised for building regulations to be obtained, as requested by WREN. This amount will be reflected in the final payment to the Village Hall. It was proposed by Cllr Parker and seconded by Cllr Webb	
151/18	NEIGHBOURHOOD PLAN: Cllr Webb provided an update. The draft plan is being prepared to be sent to VWHDC for an informal review. Authority to submit this was needed by the Neighbourhood Plan group from the Parish Council. Cllr Parker proposed that it should be submitted, but with reservations as it is a basic draft and no parish councillor had read it in full. Cllr Game seconded.	
152/18	GDPR AND ICO REGISTRATION: The clerk was unable to register with the Information Commissioner's Office because East Challow Parish Council do not have a debit or credit card, this appeared to be the only option for payment. The clerk had emailed the ICO to enquire if there is an alternative method for payment. An answer has not been received. The clerk will chase a response.	Clerk
153/18	GROUND MAINTENANCE: Work by Calber Facilities has now been completed to the required standard.	

	<p>The nettles on the village green have been cut down.</p> <p>The cost from Holt Landscapes for replacing a wooden post on the village green, this year will be £35 per post.</p>	
154/18	<p>CORNHILL LANE (BOAT)</p> <p>The Parish Council had received comments and photos from a member of the public regarding the surface of Cornhill Lane. The clerk has forwarded these to the countryside officer at Oxfordshire County Council. It was noted that there had not been a response/report following a meeting last year from the countryside officer despite several attempts from the clerk to chase it. Cllr Constance thought that a seasonal traffic order would be applicable to this area. It was also noted by councillors that the lane had been strimmed and was easy to walk due to the prolonged good weather.</p>	
155/18	<p>RECREATION AREA</p> <p>Play Area/inspection: The inspection report was noted.</p> <p>Pavilion:</p> <p>There is a bee's nest present in the pavilion. Cllr Bosley has sought advice from a bee keeper. The bees are protected and cannot be disturbed. They should be gone by September/October.</p> <p>Tennis/Netball Court:</p> <p>It was decided that a disclaimer for the netball team to sign was not needed, instead a notice will be attached to the fence of the court advising that East Challow Parish Council cannot accept responsibility for any injuries etc. The clerk will obtain a quote for an appropriate sign.</p> <p>The idea of attaching cable ties to the basketball hoop to prevent birds perching on it was not successful. It was suggested that WD40 sprayed around the hoop/backboard may prevent the birds perching in this area. Cllr Parker will provide the WD40 required.</p> <p>Football Pitch:</p> <p>Is looking good, but is not in regular use at the present time.</p> <p>Allotments:</p> <p>Allotments 8b & 9b have been weed-killed. 9b is vacant and will be offered to the next person on the waiting list. If necessary the plot could be split in half.</p> <p>Parish Carpark: Adjacent to the school:</p> <p>A quote is required for replacing the wooden gate which was stolen from the gateway adjacent to the school fence. It was decided that a metal gate might be a safer option.</p> <p>The gate stolen from the gateway which leads from the football pitch into Cornhill Lane will be replaced by a small amount of wooden fence. A quote is required.</p>	<p>Clerk</p> <p>Litter Warden</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
156/18	<p>CLERK'S CORRESPONDENCE</p> <p>An email had been received from a member of the public regarding PCSO Walcott- Smith enquiring if the new PCSO could arrange a</p>	<p>Clerk</p>

	<p>time to meet and greet the villagers. The clerk will contact him to arrange this.</p> <p>An email had been received regarding the road diversion running through the village 23-26 June 2018 and the speed in which the vehicles were driven whilst traffic was diverted via Windmill Place during work carried out by BT. The email had been forwarded to Oxfordshire County Council.</p>	
157/18	<p>ITEMS FOR CHALLOW NEWS</p> <p>There is no August issue of the Challow News. Items for inclusion will be carried forward to the September issue.</p>	
158/18	<p>AOB (For Information only)</p> <p>The drains on Letcombe Hill/Vicarage Hill are full of silt and unable to take surface water.</p> <p>There is no safety fence surrounding the Park Farm development. The clerk will report this to VWHDC.</p>	
	<p>DATE OF NEXT MEETING:</p> <p>Wednesday 12 September 2018 at 7.30pm</p>	Clerk

The meeting closed 10.14 pm

Signed by Cllr Vanessa Bosley (Chair)
