

**Minutes of the Meeting of East Challow Parish Council
Wednesday 9 May 2018 at 8.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb, Cllr Sarah Parker
In attendance Sheryl Sanders (Clerk), Julia Evans (RFO), Cllr Yvonne Constance
Members of the Public: None

		Action
101/18	APOLOGIES FOR ABSENCE: Apologies received: Cllr Iris Game Cllr Ruth Vigor-Hedderly	
102/18	MINUTES OF MEETING HELD Wednesday 11 April 2018. Minute 78/18 was amended by removing the words it was and minute 81/18 was amended from APM to AGM. Cllr Webb proposed accepting the minutes Cllr Bosley seconded. RESOLVED.	
103/18	DECLARATIONS OF INTEREST: Cllr Bosley – Matters related to East Challow Village Hall	
104/18	PUBLIC DISCUSSION TIME: No members of the public were present	
105/18	COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS: Cllr Constance reported the following: District Council Matthew Barber is standing down as leader of the Vale. Roger Cox, formally deputy leader, will become the leader. County Council The budget has been increased for social care. Potholes are at the top of the agenda. East Challow Parish Council alerted Cllr Constance to the poor state of the roadway across the village green (between the telephone box and Bridge House). Cllr Constance said she would look at the site when she left the meeting.	
106/18	POLICING REPORT: None received	
107/18	PLANNING MATTERS : P17/V1113/FUL – 4 new houses, Land south of Haynes. An appeal has been made to the Local Planning Authority. The planning group will meet to formulate a response which is needed by 23 May 2018. P18/V0744/RM – Land at Park Farm – Appearance and Landscaping. The planning group's response will be to object.	
	MATTERS ARISING NOT COVERED IN THE AGENDA	
108/18	VILLAGE HALL TOILET FACILITIES 50% Of the grant from VWHDC has been received (£3975.00). The remainder will be paid on completion of the project.	

109/18	ASSET REGISTER Cllr Parker and the Clerk will work on updating the asset register.	Cllr Parker/ Clerk
110/18	DEFIBRILLATOR AWARENESS COURSE: The Parish Council, in conjunction with Mrs Melanie Cumberland, a volunteer from Heartstart (British Heart Foundation), are offering parishioners the opportunity to attend an awareness course on the use of the defibrillator along with other valuable related topics. Cllr Bosley will finalise the dates and inform the clerk so she can advertise the sessions.	Cllr Bosley/ Clerk
111/18	ACCOUNTS Approval of May payments: The full list of payments is attached to the minutes. Total for approval for May 2018 is £2814.10 Cllr Webb proposed accepting and Cllr Parker seconded. The RFO asked the Finance Group to consider electronic payments. This will be added as an agenda item and be considered by the Finance Group. The RFO asked for the NALC pay increase to be considered. Cllr Webb proposed accepting and Cllr Bosley seconded. A quote for an internal auditor had been received £350.00.	Finance Group Clerk
112/18	GDPR & ICO Registration The councillors were made aware of the requirements of GDPR. The clerk will look into purchasing tablets for councillors to use for Parish Council work. As part of the GDPR (General Data Protection Regulation) East Challow Parish Council is required register with the ICO (Information Commissioner's Office). The fee is £35.00 Cllr Parker Proposed accepting and Cllr Webb seconded. The Clerk will register.	Clerk Clerk
113/18	NEIGHBOURHOOD PLAN: A meeting was held and Challow & Childrey Cricket Club and was attended by approximately 40 villagers. It was felt the meeting was successful.	
114/18	GROUND MAINTENANCE: Nothing to report	
115/18	Footpaths & Rights of Ways: Old School Lane: Information has been prepared by Councillor Bosley. It will be given to the Clerk to send to OALC regarding a wooden gate which opens out across the footpath.	Cllr Bosley
116/18	RECREATION AREA Two large wooden farm style gates were stolen between 3 rd and 4 th May 2018. This had been reported to the police on Friday 4 May. An officer attended the area on 5 May (Crime Reference Number 43180134908). Cllr Webb requested help from a resident of East Challow who provided a deterrent in order to safeguard the area from encroachment. Cllr Webb asked the Clerk to write to the resident thanking him for the prompt action in preventing unwanted trespassers.	Clerk

	<p>Play Area/inspection: The Litter Warden had carried out the monthly inspection. Nothing new to report.</p> <p>Pavilion: Nothing to report</p> <p>Tennis Court: The gates to the tennis court remain closed as work has not yet commenced to clean the courts. The clerk will chase the contractor.</p> <p>Football Pitch: The representative from Wantage Town Football Club, who has been in communication with the Parish Council, will be reminded of the APM. He will be invited to take this opportunity to meet with villagers/organisations updating them with his thoughts/ideas on working together to utilise the village sports facilities</p> <p>Allotments: A quote had been received for the strimming and weed-killing of 2 plots. The clerk will instruct the contractor to commence work but only one plot requires strimming as the tenant had already cut the grass. The clerk will request an amended quote.</p> <p>Parish Carpark: Adjacent to the school. Litter continues to be a problem. Possibly cars that park there are emptying their litter on the ground.</p>	Clerk Clerk
117/18	<p>CLERK'S CORRESPONDENCE</p> <p>Email from Savills requesting a meeting regarding Cornhill Lane. The clerk will respond asking for a few dates for consideration,</p>	Clerk
118/18	<p>ITEMS FOR CHALLOW NEWS</p> <p>Gate theft</p> <p>Defibrillator Course</p> <p>Next Meeting 14/6/18</p>	Clerk
119/18	<p>AOB (For Information only)</p> <p>The plans for the proposed gate which will allow access to the cemetery from the church yard had been circulated and agreed in principle, however further information is required about listed buildings.</p>	
120/18	<p>DATE OF NEXT MEETING: Wednesday 13 June 2018 at 7.30pm</p>	Clerk

The meeting closed 11.18pm

Signed by Cllr Vanessa Bosley (Chair)