

**Minutes of the Meeting of East Challow Parish Council  
Wednesday 11 April 2018 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Iris Game, Cllr Frances Webb, Cllr Sarah Parker  
In attendance Sheryl Sanders (Clerk), Julia Evans (RFO)  
Members of the Public: None

		Action
64/18	<b>APOLOGIES FOR ABSENCE:</b> Apologies received: Cllr Yvonne Constance (District & County Councillor)	
65/18	<b>MINUTES OF MEETING HELD</b> Wednesday 14 March 2018. Minute 50/18 was amended to read Cllr <b>Webb</b> not Cllr <b>Game</b> . Minute 56/18 was amended to read <b>finalised with</b> not <b>finalised by</b> . Minute 61/18 was amended to read <b>East Challow</b> not <b>Grove</b> . Cllr Game proposed accepting the minutes Cllr Bosley seconded. RESOLVED.	
66/18	<b>DECLARATIONS OF INTEREST:</b> Cllr Bosley – Matters related to East Challow Village Hall	
67/18	<b>PUBLIC DISCUSSION TIME:</b>	
68/18	<b>COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS:</b> Cllr Yvonne Constance was not present. A briefing, 'Highways briefing by Ian Hudspeth' was received by the clerk and circulated to the councillors. Cllr Parker summarised the briefing and commented about the potholes in and around the village.	
69/18	<b>POLICING REPORT:</b> No report received. Thomas Walcott- Smith is the PCSO who is now covering East Challow. The clerk had contacted him, introducing herself and advised him when Parish Council meetings are held and that he is welcome to attend.	
70/18	<b>PLANNING MATTERS :</b>  P18/V0744/RM – Land at Park Farm, East Challow – Appearance & Landscaping. The planning group will meet to discuss. Response required by 27/4/18  P17/V3174/FUL – Rose Cottage. Demolition of existing property to add 3 terraces. <b>Planning is refused.</b>	
	<b>MATTERS ARISING NOT COVERED IN THE AGENDA</b>	
71/18	<b>VILLAGE HALL TOILET FACILITIES:</b>  The WREN grant application paperwork has been submitted.  A letter has been received from VWHDC confirming the grant of £7950. Cllr Webb & Cllr Bosley signed the acceptance letter and the clerk will send it to VWHDC.	Clerk
72/18	<b>ASSET REGISTER</b>  The clerk has received the draft register. The RFO will send the latest register for updating by the clerk.	RFO/Clerk

73/18	<b>DEFIBRILLATOR AWARENESS COURSE:</b> Cllr Bosley will contact Mrs Cumberland who runs courses in the Village Hall on behalf of the British Heart Foundation, to enquire if there is a specific defibrillator awareness course which we could offer for parishioners to attend.	c/f Cllr Bosley
74/18	<b>ACCOUNTS</b> <b>Approval of March Payments:</b> The full list of payments is attached to the minutes. Total for approval for April 2018 is £13754.63 Cllr Game proposed and Cllr Webb seconded.  The end of year accounts will be prepared prior to the next meeting for the finance committee to review the estimated reserves.  The first half of the precept has been received. The water meter and the electric meter needs to be read.	RFO  Cllr Bosley
75/18	<b>NEIGHBOURHOOD PLAN:</b> The draft policies are now available on the village website. There will be a village meeting on Monday 23 April at 8pm at the Challow and Childrey Cricket Club. Villagers will have the opportunity to comment on the draft policies developed for the village.	
76/18	<b>GROUND MAINTENANCE</b> The RFO needs to update the contract with Calber Facilities following a walk around the village with a representative of Calber. The additions will form part of the contract.  Quotes have been received from Calber Facilities as follows: <ul style="list-style-type: none"><li>• To remove the moss from the tennis courts – Cllr Webb proposed accepting the quote and Cllr Game Seconded. The clerk will instruct Calber to commence work.</li><li>• To strim and spray x 2 allotments – The clerk will contact the tenant of the occupied plot to confirm if they would like their plot sprayed and strimmed. Cllr Webb proposed accepting this quote and Cllr Game Seconded.</li><li>• To supply and fit 7 tree strimmer guards to the trees which run parallel to the school fence in the recreation area. Cllr Webb Proposed accepting the quote and Cllr Game Seconded. The clerk will instruct Calber to commence work.</li><li>• To remove the ground ivy and tree suckers from the fence line at the bottom of the school playing field and apply grass seed to the cleared area. To clear all ivy and other growth from the fence line adjacent to the south recreation meadow (exc. the apple tree at the end near the school car park). Due to the cost of this and funds being tight it was agreed to defer this job and look at alternative methods of dealing with the problem in the future.</li></ul>	RFO  Clerk  Clerk  Clerk
77/18	<b>Footpaths &amp; Rights of Ways:</b> Despite several attempts to obtain a report/follow-up information from the countryside officer, following the visit made in July 2017 to Cornhill Lane, the clerk has not received a reply. The clerk will chase again.  <b>Old School Lane:</b> Paperwork is almost ready to be sent to OALC in order for them to advise regarding the gate that has been hung to open onto a pathway/parish land.	Clerk  Clerk/Cllr Bosley

78/18	<p><b>RECREATION AREA</b></p> <p><b>Play Area/inspection:</b> The litter warden reported that the notices around the play area required cleaning. Small cracks on the rocking equipment have been found. Photos showing the damage have not been received by the clerk to date. She will ask the litter warden to send them again. The litter warden would like to attach cable ties to the top bar of both sets of swings to hopefully prevent birds from sitting on it and it will stop bird droppings on the seats. The council agreed this is a good idea. The clerk will ask the litter warden to go ahead.</p> <p><b>Pavilion:</b> Due to the pavilion being mothballed, it was decided to keep the toilet closed. The clerk will replace the current padlock with a new one.</p> <p><b>Tennis Courts:</b> The surface is dangerous – it was decided that the gates should be locked until cleaning work is completed making it safe for play. A quote for clearing the moss has been received and accepted. Minute 76/18 refers</p> <p><b>Football Pitch:</b> A representative from Grove Challengers contacted the clerk to enquire about using the football pitch for their teams to train on. It was agreed that in view of Wantage Town FC expressing an interest in using the pitch, East Challow Parish Council will not permit this.</p> <p><b>Allotments:</b> The chairman and some councillors met with Mr Cannings of Calber Facilities. He was asked for a quote to trim and weed kill two allotments. The clerk will chase the quotes. There is a small amount of money (c.£500) ringfenced for improvement to the allotments. The clerk will contact the allotment holders to ask what they would like the money spent on.</p> <p><b>Parish Carpark: Adjacent to the school.</b> There continues to be rubbish left in the carpark. The litter warden is working hard to keep it clear.</p>	Clerk  Clerk  Clerk  Clerk
79/18	<p><b>Village Sports Facilities:</b> The advertisement for people to join a group looking offering and sharing ideas about the future of the sports and recreation facilities in East Challow had been re-run and there have been no responses. The wording will be changed and the advertisement re-run.</p>	Clerk
80/18	<p><b>CLERK'S CORRESPONDENCE</b> Email – Wantage &amp; Grove Campaign Group regarding the proposal from Thames Water to build a reservoir between Hanney and Steventon. The clerk will forward the email to Cllr Parker. The Council will look to forward a response.</p> <p>A request for a memorial stone for Mr Sidney Alder was accepted. The clerk will respond.</p>	Clerk  All Councillors  Clerk

	GDPR (General Data Protection Regulation) comes into force on 25 May 2018. It was established that an audit should be carried out and that it is possible that East Challow Parish Council may have to appoint a data protection officer. The Parish Council offered to assist the clerk with an audit.	
81/18	<p><b>ITEMS FOR CHALLOW NEWS</b></p> <p><b>TENNIS COURTS</b> – will be locked until further notice. .</p> <p><b>LITTER</b></p> <p>Litter continues to be a problem. .</p> <p><b>BIFFA WASTE</b></p> <p>Bin collections – returning bins promptly to properties</p> <p><b>VILLAGE SPORTS FACILITIES</b></p> <p>East Challow Parish Council would like to encourage enthusiastic people to join a ‘think tank’).</p> <p><b>PARISH COUNCIL MEETING</b></p> <p>Date of next meeting 9 May 2018 (including AGM))</p> <p>APM – 22 May 2018</p> <p><b>POTHOLES</b></p> <p>Message from Cllr Yvonne Constance</p>	Clerk
82/8	<p><b>AOB (For Information only)</b></p> <p>Cllr Bosley mentioned that the church clock seemed to be a problem of late and as East Challow Parish Council always donate towards its maintenance she wondered why.</p> <p>Cllr Parker gave her apologies for the June Meeting.</p>	
83/18	<p><b>DATE OF NEXT MEETING:</b></p> <p>Wednesday 9 May 2018 at 7.30pm</p> <p><b>DATE OF APM</b></p> <p>It was agreed that the date of the APM will be 22 May 2018 at 8pm</p>	Clerk

The meeting closed 10.38pm

Signed by Cllr Vanessa Bosley (Chair)

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