

**Minutes of the Meeting of East Challow Parish Council  
Wednesday 10 January 2018 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley (Chair), Cllr Frances Webb (Vice Chair), Cllr Iris Game & Cllr Ruth Vigor-Hedderly (arrived at 7.43pm & left at 8.55pm)

In attendance Sheryl Sanders (Clerk), Julia Evans (RFO), Cllr Yvonne Constance & 1 member of the public.

		Action
01/18	<b>APOLOGIES FOR ABSENCE:</b> Apologies received: Sarah Parker due to illness. PCSO Howard Pack	
02/18	<b>MINUTES OF MEETING HELD</b> Wednesday 6 December 2017. Cllr Webb proposed accepting the minutes Cllr Game seconded. <b>RESOLVED.</b>	
03/18	<b>DECLARATIONS OF INTEREST:</b> Cllr Bosley declared an interest in all Village Hall matters.	
04/18	<b>PUBLIC DISCUSSION TIME:</b> Mr Jeremy Moor attended the meeting to talk about the possibility of Wantage Town FC using East Challow Parish Council's football pitch for training and matches. Mr Moor informed the Council that WTFC have 18 teams. Their pitches have seen increased use now that that King Alfred's have more students to Centre Site due to the loss of East Site. WTFC are looking to rejuvenate local unused pitches, Initially they would just need to cut the pitch, mark it out, buy some nets, and paint the goals.  If they can show the FA funding is needed, it is possible to look at grants to develop the facility, then hopefully from there it may even be possible to establish a Challow senior team. The RFO talked about the S106 funding that will be available (Park Farm) and the possibility to use this to improve the pavilion and facilities. Cllr Bosley thanked Mr Moor for attending and told him she would like to support this plan.	
05/18	<b>COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS:</b> Cllr Constance reported on her attending the planning meeting (P17/2884/FUL) at the Beacon on 6 December 2017, at which she and ECPC Cllr Vigor-Hedderly plus a member of the parish managed to persuade the planning committee to defer a decision on this application, which is to withdraw condition 10 – the building of a roundabout. She and Cllr Vigor- Hedderly pointed out that it is essential that the traffic opinion is based on a proper study of the junction. A vectos desk top modelling will not do. Also Cllr Constance reported on a meeting held in November 2017, at which parish councils who have the B4507 running through their parish, met to discuss speeding restrictions, maintenance and safety. East Challow Parish were not invited to this meeting and therefore did not attend.	

06/18	<b>POLICING REPORT:</b> No report received	
07/18	<b>PLANNING MATTERS :</b>  P17/V3174/FUL- Rose Cottage Main street - demolition of existing cottage to build 3 terrace properties. The planning committee recommended an objection to the proposed demolition and the parish council agreed. The clerk will submit the objection to the VWHDC.	
08/18	<b>MATTERS ARISING NOT COVERED IN THE AGENDA</b>	
09/18	<b>VILLAGE HALL TOILET FACILITIES</b> The RFO and clerk have been working with Mr Colin Moss (Village hall committee) to prepare grant forms for submission to the VWHDC	
10/18	<b>ASSET REGISTER</b> A draft format of the register will be finalised and given to the clerk for typing.	c/f Cllr Bosley
11/18	<b>DONATION REQUEST FOR CHURCH TOILET AREA/CATERING FACILITIES</b> Cllr Webb asked if the P.C.C had been informed of the money which will be donated. The RFO confirmed that an amount of money has been allocated in the 2018/19 budget.	
12/18	<b>ACCOUNTS</b> <b>Approval of January Payments:</b> The full list of payments is attached to the minutes. Total for approval for January 2018 is £1854.24 Cllr Vigor-Hedderly proposed and Cllr Webb seconded  Councillors are aware that over the last 18 months [REDACTED] has spent many hours putting together the parish council's planning responses. It was decided to make a payment to him on receipt of invoice.  Cllr Bosley has not been able to obtain an electric meter reading from the pavilion. It was decided to pay the bill and to request a representative from SSE to visit the site and read the meter.	RFO
13/18	<b>NEIGHBOURHOOD PLAN:</b> Draft policies have been distributed to councillors. A grant from Groundwork UK has been received. The grant is for landscape and character assessment. It was questioned whether there was a deadline on spending. A public meeting with Dandara is planned for 28/2/18. The Neighbourhood Planning Group will arrange a public meeting following this.	
14/18	<b>GROUND MAINTENANCE</b>  Acknowledgement for the revised schedule is still outstanding (Calber Facilities). Dates have been given to Calber Facilities for the review of outstanding work. A date will be confirmed as soon as possible.	RFO  Cllr Bosley

	A tree along Childrey Lane (which Cllr Bosley had to investigate) was brought down by the pre-Christmas snow. Mr Holt of Holt Landscapes was asked to clear the tree and make good.	
15/18	<p><b>Footpaths &amp; Rights of Ways:</b> A response has not been received from the countryside officer who visited Cornhill Lane in July. The clerk will chase.</p> <p><b>Old School Lane</b> – The offending gate has not been removed/re-hung. It was felt that OALC should be contacted to ask for their advice on a way forward.</p>	Clerk  Clerk
16/18	<p><b>RECREATION AREA</b></p> <p><b>Play Area/inspection:</b> The new litter warden will carry out an inspection of the playground area as part of his duties.</p> <p><b>Pavilion:</b> Still mothballed. It was felt that S106 money could be used to make improvements to the pavilion.</p> <p><b>Tennis Courts:</b> Leaves on the court need addressing. The litter warden will be asked to assess the work with a view to removing the leaves.</p> <p><b>Football Pitch:</b> Nothing to report.</p> <p><b>Allotments:</b> The clerk has requested a quote from Calber Facilities for weedkilling and strimming of two allotment plots. No response has been received. Clerk to chase. Cllr Bosley to speak with Mr Jodie Salt regarding his allotment.</p> <p><b>Parish Carpark: Adjacent to the school.</b> The fence in the carpark has been completed and is looking good.</p>	Clerk        Cllr Bosley
17/18	<p><b>Village Sports Facilities:</b></p> <p>Councillors are interested in the proposal from Jeremey Moor (Wantage Town Football Club) and would like the plan to move forward.</p>	
18/18	<p><b>DEFIBRILLATOR AWARENESS COURSE:</b> The clerk has still not received any communication from Community First regarding the planned awareness course on 7 February 2018, despite sending several emails. The clerk will chase this again.</p>	Clerk
19/18	<p><b>CLERK'S CORRESPONDENCE</b> A verbal request has been received from a resident who would like to see documentation which shows ownership of the path in Old School Lane which runs in front of houses 9-14 Old School Lane. A Freedom of Information request must be formally made to the Parish Council. The clerk will write to the resident informing them of the correct procedure.</p>	Clerk

	<p>A request for a donation was received from Oxfordshire Association for the Blind. Cllr Bosley proposed the same as last year is given. Cllr Webb seconded. The RFO will raise a cheque for this amount.</p> <p>Telephone call received from contractors working for SSE to cut trees in the recreation park. Cllr Bosley will return the call and arrange to meet the contractor.</p>	<p>RFO</p> <p>Cllr Bosley</p>
20/18	<p><b>ITEMS FOR CHALLOW NEWS</b></p> <p>Items to be included in the February edition:</p> <p>Community Awards Appointment of Litter Warden Dogs in the play area</p>	Clerk
21/18	<p><b>DATE OF NEXT MEETING:</b></p> <p>Wednesday 14 March 2018</p>	Clerk

The meeting closed at 10.30pm

Signed by Cllr Vanessa Bosley (Chair)

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