

**Minutes of the Meeting of East Challow Parish Council,
Wednesday 14 June 2017 at 7.30pm at the Village Hall**

Present: Cllr Vanessa Bosley, Cllr Frances Webb, Cllr Ruth Vigor-Molyneaux
Finance Officer: Clerk: Sheryl Sanders

One Member of the Public

		Action
189/17	APOLOGIES FOR ABSENCE: Apologies received from PCSO Howard Pack, Julia Evans and Cllr Iris Game	
190/17	MINUTES OF MEETINGS HELD 10 May 2017 Cllr Bosley proposed accepting the minutes. Cllr Webb seconded. RESOLVED. Minutes of AGM held 10 May 2017 were carried forward.	
191/17	DECLARATIONS OF INTEREST: Cllr Vigor Molyneaux declared an interest in item 8 and Cllr Bosley declared an interest in item 13 of the agenda.	
192/17	PUBLIC DISCUSSION TIME: Nothing was discussed.	
193/17	<p>COUNTY COUNCIL AND DISTRICT COUNCIL MATTERS:</p> <p>District Council: A local community fund is available which Cllr Constance will apply for and is prepared to give the funds to the community bus. Cllr Constance suggested that we could apply for the Wantage Area Fund available from VWHDC. Cllr Bosley will speak to St John Dickson regarding this. It was also suggested that the Parish Council should apply to the New Homes Fund (Park Farm/S106 Funding). Cllr Webb, Cllr Bosley, Cllr Constance and Mr Phil Knight are meeting on 16/6/17 to discuss the community bus. A Meeting regarding Cornhill/Green Lane needs to be arranged with the countryside officer. The clerk has previously email the officer, but has not received a reply. She will contact him again and ask him to meet Cllr Vigor-Molyneaux and other councillors. A resident of West Challow would like to be included in the meeting.</p> <p>Nothing in LPP2 has been allocated to East Challow. The Neighbourhood Planning Committee have delivered a questionnaire to all residents in the village. Cllr Constance had noted the Parish Council's response to Wises Farm – The ditch is constantly full of water – tankers have been seen pumping it out and transporting away.</p> <p>Cllr Constance informed the Parish Council of the Community Payback scheme that is available in the area. Cllr Bosley reported that East Challow Parish Council had used them last year. Their visit and the</p>	<p>Cllr Bosley</p> <p>The Clerk</p>

	work they carried out had been a great success. It was suggested that the Parish Council could use this for various jobs around the village. Bags can be supplied if requested.	
194/17	POLICING REPORT: No policing report was available. Cllr Vigor-Molyneaux asked the clerk to invite Sgt Kevin Hickman to attend the meeting on 12 July 2017 to discuss speeding, parking, crime and dog fouling. Cllr Vigor-Molyneaux would also like to know why PCSO Howard Pack has not been spending much time in the village recently.	The Clerk
	MATTERS ARISING	
195/17	ASSET REGISTER The councillors will arrange a time to walk the village in order to review and update the Asset Register.	c/f Cllr Bosley Cllr Webb
196/17	GRANTS POLICY The parish councillors have not yet completed the review.	c/f councillors
197/17	REVIEW OF BANK ACCOUNT SIGNATORIES Cllr Game would like access to view the bank account on-line. The RFO will liaise with Cllr Game. Parish councillors spoke of their concerns regarding the Co-op bank account. This needs to be addressed at the next meeting. The clerk will add it to the agenda.	c/f RFO
198/17	IMPLEMENTATION OF COMMUNITY BUS The Community Transport Network meeting that Mr Phil Knight was due to attend was cancelled. The meeting has been re-arranged for 19 June 2017, the clerk has informed Mr Phil Knight of this date. It was suggested that the clerk could apply to Jewsons, Waitrose and The Roundtable for a donation. The Tesco Bags of Help are offering grants to local community projects. Cllr Webb will look into this.	The clerk Cllr Webb
199/17	Village Reclassification: This is to be reviewed. Cllr Bosley will contact the relevant person and invite them to attend a meeting to discuss this.	VAB
200/17	DISPUTE RESOLUTION PROCESS The clerk distributed the paperwork to the councillors. The clerk will liaise with the chair regarding what actions need to be taken.	c/f councillors
201/17	ENVIRONMENTAL MATTERS The deputy clerk reported to 'Fix my Street' overgrown bushes on the footpath behind the Goodlake Arms. Also both the upper and lower footpaths by the Goodlake Arms have holes in the surface. The Clerk to follow up as the work has not been completed.	c/f clerk

202/17	<p>REVIEW OF CEMETERY RULES</p> <p>A sample of the rules used for a local cemetery was given to the councillors to use as a guide for preparing the rules for East Challow's cemeteries.</p>	c/f councillors
	AGENDA ITEMS	
203/17	<p>PLANNING MATTERS :</p> <p>There were no new planning applications to consider.</p>	
204/17	<p>ACCOUNTS</p> <p>Approval of May Payments:</p> <p>The full list of payments is attached to the minutes. The accounts for Payment for June 2017 £1835.22 Cllr Webb proposed, Cllr Vigor-Molyneaux seconded.</p>	
205/17	<p>NEIGHBOURHOOD PLAN</p> <p>The Questionnaire has been delivered around the village. The responses are due by 10/7/17. CFO will collate the responses and produce data.</p>	
206/17	<p>GROUNDS MAINTENANCE</p> <p>Top Cemetery: The cemetery plan needs to be updated with the addition of the new ashes plots. It was suggested that the cuts of the grass may need to be increased in the new cemetery. This will be carried forward to the next meeting.</p> <p>The Elderberry tree on the village green needs to be removed. Cllr Bosley will get a quote to do this. A cherrytree also needs to be looked at on the lower village green.</p>	<p>Clerk/RFO</p> <p>Clerk</p> <p>Cllr Bosley</p>
207/17	<p>RECREATION AREA</p> <p>Play Area: The handyman has been instructed to replace the wooden edges around the safety matting.</p> <p>Tennis Court: The tennis court need to be swept again. The clerk will inform the handyman.</p> <p>Pavilion:</p> <p>Cllr Bosley met with Plumbedwright who identified the cause of the leak to the pavilion ceiling. He quoted to replace all of the pipework. This is needed prior to any work carried out to repair the ceiling if the claim from the insurance company is successful.</p>	<p>c/f Handyman</p> <p>Clerk</p>

	<p>The clerk has now received all the information and quotes required by the insurance company. She will submit them.</p> <p>Allotments: A spokesperson is required for the allotment holders. The clerk will approach Mr Mark Kay to see if he is interested.</p> <p>Carpark: Conker trees have been trimmed. Cllr Bosley will attempt to find out who did the work. Was it OCC?</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Bosley</p>
208/17	<p>FOOTPATHS/RIGHTS OF WAY</p> <p>Cornhill/Green Lane A Meeting regarding Cornhill/Green Lane needs to be arranged with the countryside officer. The clerk has previously email the officer, but has not received a reply. She will contact him again and ask him to meet Cllr Vigor-Molyneaux , A resident of West Challow would like to be included in the meeting.</p>	<p>Clerk</p>
209/17	<p>Chairman's Allowance The chairman was asked to leave the room while Clls Webb & Vigor Molyneaux discussed a possible allowance. As the meeting was inquorate it will be carried over to the July parish council meeting.</p>	
210/17	<p>ITEMS FOR CHALLOW NEWS Dog Fouling and dogs running off leads in the recreation area Next Meeting 12 July 2017 at 7.30pm</p>	<p>Clerk</p>
211/17	<p>DATE OF NEXT MEETING: Wednesday 12 July 2017 at 7.30pm</p>	

The meeting closed at 10.00pm as Cllr Vigor-Molyneaux left the meeting and it became inquorate. Matters not covered will be carried over to the July Parish Council Meeting.