CALBER FACTILIES MANAGEMENT LTD

MINUTES

Of

Meeting held with

East Challow Neighbourhood Plan Steering Group

On

3rd April 2017

Present: Peter Rumsey (PR) Francis Webb (FW) Chris Nugent (CN)

Caroline Dunston (CD) Olwyn Nugent (ON)

Apologies: Vanessa Bosley (VB) Blair Freebairn (BF) Les Cannings (LC)

Robin Bashford (RB) Helen Butcher (HB)

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| 1 | Minutes of previous meeting were read and approved |  |
| 2 | CN/ON presented a selection of draft logos for discussion. A logo showing a triple-bar gate was selected by the meeting. The words “East Challow Neighbourhood Plan” will be written on the bars. ON will arrange final artwork for use on the consultation questionnaire. | ON |
| 3 | PR reported on funding. £10k has recently been received from VOWH and HB is starting the work required to obtain funding from Locality / My Community. Provision is being made for additional funding for a SEA (Strategic Environmental Assessment) in case one is needed in the future. | HB |
| 4 | Dandara’s proposals for the Woodhill Lane development were discussed and it was agreed that the proposed development and its potential benefits and drawbacks should feature in a major way in the questionnaire. The results of the village SWOT analysis will also be used in framing questions for the survey. | CD/CFO |
| 5 | CD has prepared initial thoughts on the questionnaire, in discussion with HB, and is meeting with CFO on Friday 7th April to discuss further and to brief them on what is required. CFO will be asked to prepare a draft and present to us on Friday 28th April. It was agreed that the village should be invited to an open meeting again, one week after delivery of the questionnaires, to encourage participation. | CD/CFO |
| 6 | The need for further publicity for the NP was discussed. Ideas included sandwich boards and a banner to be located around the village. PR will explore sources and costs. | PR |
| 7 | Next Meeting at 8pm on FRIDAY 28th APRIL in the Village Hall meeting room at which it is hoped that CFO can present the first draft of the questionnaire for review and discussion. (A suitable Monday could not be found for this meeting) | All |