CALBER FACTILIES MANAGEMENT LTD

MINUTES

Of

Meeting held with

East Challow Neighbourhood Plan Steering Group

On

9th January 2017

Present: Peter Rumsey (PR) Les Cannings (LC) Robin Bashford (RB)

Francis Webb (FW) Helen Butcher (HB) Chris Nugent (CN)

Apologies: Vanessa Bosley (VB)

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| 1 | The minutes of the meeting held on 12th December 2016 were read, approved and signed off by the chair. |  |
| 2 | Les declared his interest as a potential or pecuniary benefit as a local landowner. |  |
| 3 | It was felt that the meeting held with the VWHDC on the 4th January had been very useful and constructive. | Info only |
| 4 | The Parish Council Web site seem to be the ideal place to put any steering group news or events. It was agreed that an entry regarding the village SWOT would be placed in the Challow News. | PR T/A |
| 5 | It was agreed to give some thought to having a steering group logo or branding, CN agreed to put something together in order to develop this more. | CN T/A |
| 6 | PR has approached Julia regarding assisting the group, she would prefer not to on a regular basis but would be more than happy to assist if the group are struggling on any particular issue. | Info only |
| 7 | It was agreed that PR & CN would attend the neighborhood planning conference on Friday 20th January at Watlington. | Info only |
| 8 | It was discussed that the old airfield at Woodhill Lane may be a brown field site, it was agreed that RB would investigate this and put something together regarding this. | RB T/A |
| 9 | It was agreed to meet to discuss the SWOT analysis for the group at the next meeting on the 20th February. | Info only |
| 10 | It was also agreed to meet at the cricket club with a proposed date of the 3rd March to discuss the village SWOT with the villagers invited in order to discuss their ideas and visions of the village for the future. PR to put something together to promote this to the village. | PR T/A |
| 11 | FW to provide a list of organizations to contact inviting them to be involved | VW T/A |
| 12 | LC to provide a list of the tenants of Grove Technology Park if possible. | LC T/A |
| 13 | PR offered to draft a letter for submission to both 11 + 12 above |  |
| 14 | HB has made progress with the project plan and will forward this to the group, LC offered to deliver hard copies of these to both FC and CN. |  |
| 15 | A meeting with Dandara was proposed for the 6th March | PR to confirm |
| 16 | Locality funding may be available for people that may have the skill set and the screening plan will need to be added to the questionnaire. |  |
|  | Next meeting to be held in the village hall meeting room at 8pm |  |