CALBER FACTILIES MANAGEMENT LTD

MINUTES

Of

Meeting held with

East Challow Neighbourhood Plan Steering Group

On

22nd February 2017

Present: Peter Rumsey (PR) Vanessa Bosley (VB)

 Francis Webb (FW) Chris Nugent (CN)

Caroline Dunston (CD)Olwyn Nugent (ON)

Jeremy Lawm (JL) (Bluestone Planning)

Apologies: Robin Bashford (RB) Blair Freebairn (BF) Helen Butcher (HB)

Les Cannings (LC)

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| 1 | Purpose of the meeting was to meet with Jeremy Lawm of Bluestone Planning and discuss how he might work as a consultant with the Steering Group, if appointed. |  |
| 2 | JL estimated the cost (inc. VAT) for him to attend each future meeting for 2 hrs to advise and guide us could be a fixed fee of £500 approx.The meeting discussed potential technical reports as follows;* Housing Needs Analysis
* Landscape Analysis (to determine where further housing might best be located)
* Strategic Environmental Assessment (SEA) (probably needed only if we want to formally allocate an area)
* Rural Community Design Study (ie. what would best help build community for the future)
* Baseline Characterisation Study (ie “where are we now”. Could readily be done by individual group members taking on one element each)
* Basic Condition Statement (could probably be plagiarised from existing successful NPs elsewhere in VOWH)
* Community Consultation Statement (intimately linked with the proposed consultation questionnaire).

*NB. JL didn’t seem keen on getting involved with designing/interpreting the questionnaire. However, I think CFO (the consultant we meet on 27 March) have done this for East Hanney.*JL undertook to prepare a proposal for us re his future involvement, based on fixed fee elements. He suggested each of the elements above might be about £3k.  | Info only  |