CALBER FACTILIES MANAGEMENT LTD

MINUTES

Of

Meeting held between

East Challow Neighbourhood Plan Steering Group

And

Vale of the White Horse District Council

At 135 Milton Park

On

4th January 2017

Present: Peter Rumsey (PR) Les Cannings (LC) Caroline Dunston (CD)

 Francis Webb (FW) Vanessa Bosley (VB)

 Catherine Harker (CH - VWHDC) Rachael Riach (RH – VWHDC)

 Will Sparling (WS – VWDHC)

Apologies: Emma Wright (EW) Rob Bashford (RB) Helen Butcher (HB)

|  |  |  |
| --- | --- | --- |
| 1 | Introductions were made by all present |  |
| 2 | WS suggested that there were risks in applying for small village status and strongly recommended that this is not done at the present time as the local plan is already in place. |  |
| 3 | WS enquired why the group was formed and how they saw future developments, PR felt that any development should be seen as building a better community, the group were asked if they had any particular requests and the bypass, Pub, shop and village green were mentioned. |  |
| 4 | The group confirmed that they have appointed posts and the plan is ongoing with Helen C (who had sent her apologies) taking the lead. |  |
| 5 | The community engagement office is available and RR will ask them to contact CD to confirm what support they can provide. |  |
| 6 | WS suggested that the group carry out a SWOT analysis on both the group and the wider village in order to evaluate what strength, skills and considerations they have, he also offered help with a questionnaire and suggested speaking to Wantage group. |  |
| 7 | WS suggested that the group consider the options that we have and where the group would propose where any funding and resource are directed, what was their emerging vision. It was proposed that we speak to Blewbury or Faringdon on this as they both have their own groups. CH suggested that the group prepare a draft plan and put this to the village. |  |
| 8 | Basic conditions were raised and WS offered assistance in understanding these as the process evolves but we are not at that stage yet. |  |
| 9 | It was confirmed that a site can be allocated by the group and was free to meet any developers, it was however advised that the group are cautious of offering to much information to the developer. |  |
| 10 | It was confirmed that £10,000 is available from VWHDC on production of an acceptable plan, as part of this budget and forecast of where the money was to be spent. It was suggested that a meeting should be arranged with VWHDC at the time to discuss and agree this. The group were made aware that it is best to use consultants for difficult to obtain information only. |  |
| 11 | It was confirmed that the Parish Clerk can be responsible and manage the groups funds, it was however suggested by RS that their hours are monitored as there will be a cost for this. |  |
| 12 | WS and CH suggested speaking to Cumnor or Appleton groups regarding community engagement strategy as they had come up with some interesting ways to get people involved. |  |
| 13 | VWHDC confirmed they would be happy to review the project plan once complete if H would like to forward it to RR |  |
| 14 | VWHDC feel that the web site was good idea the group could also have a small allocation on the VWHDC web site. |  |
| 15 | As a conclusion it was agreed that the group need to implement:-1. A project plan
2. A SWOT analysis of the group
3. A SWOT analysis of the wider village
4. A community engagement strategy
5. A vision of project plan
 |  |